

MILTON TOWN HOUSE STEWARDSHIP COMMITTEE

WEDNESDAY, May 11, 2016

Present: John Katwick (Chair and Project Manager), Suzanne Babel (Recorder), Judy Kimball (Treasurer), Al Banks, Loretta Banks, Polly Katwick

Supporter: Gordy Maness

Meeting was called to order at 4:30 p.m. by John Katwick, Chair

Introductory Remarks – John

- John received a generous donation of \$100.00 from Mr. James Weiss, a long time supporter of the Town House restoration efforts.
- John has applied for a Moose Plate grant recently for miscellaneous items that need to get done inside the Town House. Notification is expected at the end of June.

Approval of Minutes (4/27/16)

John moved, seconded by Judy that the April 27, 2016 Minutes be accepted. Motion was carried.

John reviewed some of the points from the 4/27 Minutes that were important before our concert on 5/14.

- Craig's Painting has not been able to come and paint the top edge of the walls yet. The remainder of the walls have been scraped and painted by John, Polly, and Bob.
- More smoke detectors will be needed. However, we do have the required number necessary to hold a public event.
- John has been approved by the BOS as the person designated with "official" status for our event.
- The hand rail has been built and installed next to the door entrance.
- Gordy is still in the process of working with Tom Drew concerning our outdoor sign. John moved, seconded by Gordy to pay up to \$900.00 to Tom Drew for the sign. Motion was carried.
- The holding tanks from the Quonset hut where the new fire station is being built are not salvageable. Gary Perkins has offered to buy a new tank for us at his cost when we are ready for the installation. He will also dig and set it in as well.

- The Fire Dept. has come to inspect the building before our public event. Everything is in order and they have given us the green light.
- Here is the most recent list of food items that will be made available:
Judy – Hamburger soup and a dessert
Suzanne – Beans and Hot Dogs, filled rolls, brownies
Loretta – A crockpot item and a dessert
Polly – Paper goods and a dessert
Maria – Beverages (coffee, tea, water, etc.....)
Gordy – 3 dozen cider donuts from the McKenzie Farm
- Gordy has finally connected with Ron Cole from Foster's. Ron indicated that he would like to take pictures and do a story after our event. John will give Gordy a few historical articles that were printed so that Ron has a timeline of the Town House work.
- Karen, from the Recreation Dept. has agreed to let John borrow 25 chairs for our concert.
- John has talked with Tom about the fact that all members serving on the Town House Committee will need to be "sworn in." Tom said that only the board members will have to do this – that would include John, Judy, and Suzanne. John was not certain when this would take place.

Financial Report – John for Judy

• Beginning balance	\$9,833.20
Total receipts	960.00
Total available	10,793.20
Total disbursements	1,269.26
Ending Balance	\$9,523.94

Judy moved, seconded by Suzanne to accept the May 11, 2016 Financial report. Motion was carried.

Invoice Submissions:

- There were no invoice submissions at this time.

Project Manager's Report – John

- Refer to Approval of Minutes – 4/27/16.

Fund Raiser event (Concert on May 14th)

- John has ordered a Potty house for our event – it will be delivered on Friday, 5/13.
- Committee members have agreed to arrive at 4:00 p.m. on Saturday to set up last minute details.
- Judy has agreed to collect the admission fee as people enter.
- Suzanne has agreed to coordinate T-shirt sales.

5.11.16TH

- Maria will handle the beverages.
- Polly and Loretta will help with the sale of food items.
- A sign announcing the concert will be out in front of the building soon.

Member Appointments – John

- Refer to Approval of Minutes -4/27/16

New Business:

- None at this time.

Next Meeting: Wednesday, May 25, 2016 at 4:30 p.m. at the Town House!

A motion was made and approved to adjourn at 5:20 p.m.

Minutes prepared by Suzanne J. Babel, Recorder

