

MILTON TOWN HOUSE STEWARDSHIP COMMITTEE

WEDNESDAY, SEPTEMBER 21, 2016

Present: John Katwick (Chair and Project Manager), Suzanne Babel (Recorder), Judy Kimball (Treasurer), Al Banks, Loretta Banks, Bob Carrier

Supporters: Gordy and Maria Maness

Meeting was called to order at 4:35 p.m. by John Katwick, Chair

Introductory Remarks – John

- John received a letter from the Friends of the Library with a request to use the Town House for various events. The decision would have to go to the BOS for approval. Much discussion ensued concerning the timing of opening up the Town House to the public for events. We all felt that the building is not ready for the public because of unfinished work that remains to be completed, such as, electrical work, bathroom facilities, kitchen, etc. John will craft a letter to the Library stating our decision. The Town House will continue to be used for Fundraisers by the Milton Town House Stewardship Committee.
- A beautiful donation of a hot plate was given to John today. The hot plate was owned by Margaret Blair from Milton. It is white with a picture of the Town House – it reads Town House, Milton, NH, erected 1803. John is planning on displaying it along with other Town House items before the building opens for the public.
- John received an update concerning the Moose Plate grant from Amy Dixon. Beth has signed the grant agreement and 50% (\$3,750.00) of the grant money is on its way.

Approval of Minutes (9/7/16)

- Gordy moved, seconded by Judy that the September 7, 2016 Minutes be accepted. Motion was carried.

Financial Report – John and Judy

- Judy reported that there were no changes to the Financial report. The ending balance remains at \$10,082.29.
- John received two donations recently. He gave the checks to Judy for the Financial report which will be reflected in the budget for our next meeting. They are as follows: Mr. & Mrs. Raymond Weiss – 9/9/16 (\$100.00)

Mr. & Mrs. Peter Adams (parking area for wedding) – 9/16/16 (\$50.00)

- John asked Suzanne to send thank you cards to both the Weiss and Adams family.

Gordy moved, seconded by Maria to accept the September 21, 2016 Financial report. Motion was carried.

Invoice Submissions:

- John has requested reimbursement in the amount of \$63.68 for 2 6x6 12' long pressure treated posts for the outdoor sign from Middleton Lumber. Judy moved, seconded by Gordy to reimburse John for \$63.68 for purchases from Middleton Lumber. Motion was carried.

Project Manager's Report – John

- John is still looking for professional finished carpenters that can help us with some of the following work, such as – install mop boards; repair and paint all wall paneling; bar counter restoration; finish and coat everything. It seems that all of the carpenters John has contacted have more than enough work and are too busy to do what we need. He is not sure if the committee volunteers (Bob, John, Gordy) can do the work and get paid for it. He will have to find out if this is possible as a last resort.
- Gordy reported on the progress of the outdoor sign. He has started to paint the posts with 2 coats of green paint. He hopes to finish them in a couple of days. The sign should be installed by the end of this week or the first of next week.
- Bob and John are planning to work on the shutters tomorrow.

Milton Pride Day –

- Gordy reported that the Milton Pride Day event went very well. There wasn't a huge turnout, but there was still a good number of people from the community that attended the event. The weather even cooperated! We made a total of \$200.25. Maria was concerned about the items (tables and covers) that were promised to the vendors. Perhaps next year, we should find out exactly what the Milton Pride Day folks will provide or we can plan to bring our own items to the event. We may also pursue the cost for the event next year. Gordy and Maria were kind enough to pay for our attendance this year.

Open House and Bake Sale – October 8th

- John has contacted Sebastian Septic for the use of a Potty House for our Open House and Bake Sale event. Sebastian Septic said that they would deliver a Potty House on October 1 and leave it for our use for the whole month of October. They have been a tremendous help to us!
- John will notify the Police and Fire Departments of our event.
- John will be listed as the person responsible for the event.
- Set up for the event will take place on Friday, Oct. 7th at 9:00 a.m.

9.21.16TH

- John will notify the BOS with the date of our event.
- It was suggested by Judy that we offer cider to our beverage table.
- T-shirts will be made available for sale.
- Suzanne has placed ads for the Open House and Bake Sale with the following:
Milton Web-site – Dana Smith
Milton Gazette – Karen Brown
Milton News in Foster's – Marilyn Pike
The Lebanon Voice – Harrison Thorp
Foster's & Rochester Times – Community weekly

New Business:

- Bob asked if John has heard anything from Steve Porter (electrician). Is Steve scheduled to wire the kitchen?
- John is looking for a table router – he is planning to display large pictures inside the Town House and a router would help him do this.

Next Meeting: Wednesday, November 2, 2016 at 4:30 p.m. at the Emma Ramsey Ctr.

A motion was made and approved to adjourn at 5:15 p.m.

Minutes prepared by Suzanne J. Babel, Recorder