

# MILTON TOWN HOUSE STEWARDSHIP COMMITTEE

THURSDAY, JULY 26, 2018

**Present:** John Katwick (Chair and Project Manager), Suzanne Babel (Recorder), Erin Hutchings, Loretta Banks, Al Banks, Polly Katwick, Bob Carrier

**Meeting was called to order at 5:05 p.m. by John Katwick, Chair**

## **Introductory Remarks – John**

- John apologized for not getting our committee together sooner this year. His daughter recently had surgery and the family was tied up with medical issues.
- John received a check in the amount of \$200.00 from LCHIP recently.

## **Approval of Minutes (October 11, 2017)**

- Suzanne moved, seconded by John that the October 11, 2017 Minutes be accepted. Motion was carried.

## **Financial Report – John**

- John has participated in discussions with the Town administrators concerning the dispute over our financial report. He has spent many hours with Joanne Smith to figure out the Milton Town House balance. It was determined that there was a \$7,000.00 discrepancy. Our financial report is now correct and shows a balance of \$17,256.28. The same balance is also reflected with TD Bank and the Town Hall administrators.
- Bob contributed \$12.36 from collecting copper and cans.

## **Invoice Submissions:**

- John requested reimbursement for the following invoices:  
Middleton Lumber for 2 x 4's for the Town House bathroom - \$49.23  
Milton Hardware for paint and brushes to touch up the outside of the building - \$100.50  
Suzanne moved, seconded by John that a total amount of \$149.73 to pay Middleton Lumber and Milton Hardware.

## **Project Manager's Report – John**

- Steve Porter (electrician) has completed 75% of the wiring necessary for the bathroom. He is donating his labor towards our restoration efforts. John would like to thank him by purchasing a gift card to a restaurant, but the Town has issues concerning this type of reimbursement. Erin has agreed to check with Joanne on the gift card procedures. John

would also like to thank Garry Perkins (Perkins Concrete) and Mike Currier (plumber) with a restaurant gift card as they have put numerous amounts of hours working on behalf of the Milton Town House restoration efforts.

- John is currently working on the artesian well project for the Town House. He has quotes from two companies –  
Fowler Well Drilling – 250 feet - \$3,000 - \$4,000.  
Streeter & Sons Well Drilling – 200 feet - \$3,800.  
John plans on hiring Streeter Well Drilling to do the job. An amount of \$5,000. has already been approved in the October 11, 2017 Minutes to give John permission to spend up to that amount. The project will be done this year. Pat Smith will oversee the digging of the well as John will be out of town at the time the project is slated to start. Dig-Safe will also be notified so that they can come in and approve the site before the drilling commences.
- The Town has a Capital Reserve fund in the amount of \$1,772.55 for the Town House. However, John has asked Erin to check on funds for a heating/cooling system for the Town House. This will allow the building to be fully utilized for the spring, summer, and fall months. A variety of fundraisers were mentioned for the building – a partial list includes a Square Dance, Blue Grass Concert, Movie Night, Trivia Night, Card or Game Night, BBQ (Hot Dogs & Hamburgers), and September – All things apple! The building could also be made available to the public for Milton Committee Meetings, Weddings, and various parties.

## **New Business:**

- Loretta is interested in using the building for the Milton Women’s Club. She wanted to know when the building will be ready to hold such meetings. John said that he hopes the building will be open to the public next year. A contact person has to be designated as the supervisor when applying to use the building. A liability waiver document will have to be in place by the supervisor before the activity can occur. The supervisor is also responsible for alerting the Milton Police and Fire Department to let them know that the building will be occupied for a certain occasion.
- Polly Katwick was officially sworn in as a Milton Town House Stewardship Committee member by Erin Hutchings.
- The Milton Town House Stewardship Committee’s web-site needs to be up-dated. Suzanne has agreed to write an e-mail to Dana with our most recent accomplishments. John will send up-dated pictures to add to the write-up.
- Erin mentioned that the BOS is working on a new web-site.
- There was some discussion concerning a Bake Sale for October 6. More discussion about this possibility will take place at our next meeting in August.
- John is working on setting up a 4 x 4 panel with newspaper articles and pictures of our Town House accomplishments. He will ask permission to place the panel at the Town Hall.
- John asked Erin to report on a recent meeting concerning the School House Building. According to Erin, the decision was to “sit” on the School House Building for now. John

mentioned that there was an initial meeting on 6/19/17 with many people interested on working on the building. A team of 14 members indicated their support to restore the School House.

**Next Meeting: Thursday, August 16 at 4:30 p.m. at the Town House**

**A motion was made and approved to adjourn at 6:21 p.m.**

**Minutes prepared by Suzanne J. Babel, Recorder**

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