



Milton Free Public Library

13 Main Street, PO Box 127, Milton Mills, NH 03852
Ph. 603-473-8535 www.MiltonFreePublicLibrary.org

Milton Free Public Library Trustees Minutes May 18, 2022

Roll Call Attendance: Trustees; Nancy Drew, Miranda Myhre, Anne Nute, and Library Director, Betsy Baker were present. The meeting was called to order at 2:01 p.m. by Chairperson Anne Nute. The Minutes of the April 20, 2022 meeting were reviewed and approved as written. Miranda Myhre moved, seconded by Anne Nute that the minutes be accepted as written and placed on file in the library. All in favor. Motion carried. Anne Nute, aye; Nancy Drew, aye; Miranda Myhre, aye.

Librarian's Report: Library Director Betsy Baker presented the librarian's report for the month of May. Betsy reported -Drew seconded. All in favor, the motion carried. Nancy Drew, aye; Randy Myhre Myhre, aye; Anne Nute, aye. The Trustees recommended that the May report be placed on file with the minutes in the library office.

Treasurer's Report: Treasurer, Miranda Myhre presented the April statement. The beginning balance on April 1, 2022 was \$1,075.03; interest received, \$.01. There were two deposits, \$25 for a non-resident annual library fee, and \$6 from the guilt jar. There was one check written for \$150, attendance for three trustees to attend the NHLTA Conference in May. The ending balance on April 30, 2022 is \$956.04. Anne Nute moved to accept the Treasurer's report, Nancy Drew seconded the motion. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye; Miranda Myhre, aye.

Library Reopening Discussion: Betsy reported that there continues to be more inside activity, and the plastic barrier has been removed from the main desk.

LCHIP and Building Repair: Betsy has received two bid contracts. The Intent to Apply paperwork has been submitted. The actual grant will be submitted next month.

Review/approval of Patron Rights and Responsibilities, Parking Policy and General Policies: The policies reviewed at the April, 2022 meeting have been revised. The Trustees voted to approve and signed the three designated policies. Anne Nute moved, seconded by Miranda Myhre. All in favor the motion carried. Anne Nute, aye; Nancy Drew, aye; Miranda Myhre, aye.

Review of Library Job Descriptions: Director, assistants, pages, and summer reading.

The meeting was recessed at 3:05 PM to go into non-public session: RSA 91-A:3 (a). Anne Nute moved, Miranda Myhre seconded. All approved, the motion carried. Nancy Drew, aye; Miranda Myhre, aye; Anne Nute, aye.

At 3:30 PM Anne Nute made the motion to return to regular session. Miranda Myhre seconded the motion. Nancy Drew, aye; Miranda Myhre, aye, Anne Nute, aye. All in favor, the motion carried.

Other Business: At the June meeting the trustees will review job descriptions, and evaluations of library assistants, pages, and the summer reading program.

The next meeting is scheduled for June 15, 2022, at 2:00 PM; at the Milton Free Public Library in Milton Mills.

The meeting was adjourned at 3:35 PM. moved by Miranda Myhre, seconded by Anne Nute. All in favor, the motion carried. Anne Nute. aye; Nancy Drew, aye; Miranda Myhre, aye.

Anne Nute

Miranda Myhre

Nancy Drew