

**Town of Milton**  
**Conservation Commission**



PO Box 310  
424 White Mountain Highway  
Milton, NH 03851  
(p)603-652-4501  
(f)603-652-4120

1 **3/2/2022**  
2 **Meeting Minutes**  
3 **6:00PM**

4  
5 **ATTENDANCE:**

6 **Members:** Virginia Long (Chair), Steve Panish, Robert Weiss, Wayne Sylvester, Jeff LeClair, Deb McCormack.

7 **Public:** Dan Bisson

8 Virginia Long, Chair, opened the public session at 6:10PM.

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- 10 **1.) Ascertain who is present and approve alternates to serve as full members if needed:**  
11 Virginia indicated since Deb McCormick would arrive late to the meeting, Jeff LeClair would be appointed  
12 to fill in Deb's place in case of any needed votes.
- 13 **2.) Welcome new CC alternate Jeff LeClair.**
- 14 **3.) Display/Circulate CC materials for lending (sign-out sheet):** Virginia presented material about the Great  
15 Bay estuary.
- 16 **4.) Event announcements:** NHACC 'Lunch and Learn' – Virginia explained she had attended the NHACC  
17 webinar earlier in the day.
- 18 **5.) Review/Approve 2/8/2022 meeting minutes:**

19

20 **2/8/2022 minutes:** Wayne – motion to **approve the 2/8/2022 minutes** with corrections. Seconded by  
21 Jeff. All were in favor; the motion was approved.

- 22
- 23 **6.) Review/Report on Wetlands and Shoreland Applications:**  
24 Regarding property at 170 St. James – with Stoney Ridge Environmental as agents for owners: this is for  
25 an application for bank stabilization project. Virginia did a site visit and sent the application to Jonathan  
26 Nute for his review and opinion. He agreed with the recommendations to remove the tree. Virginia  
27 signed the application. In addition, another application was received for a minor impact wetlands  
28 project. Wayne and Virginia will review as they were previously authorized to do so.
- 29 **7.) Easement Monitoring: Update on letters to landowners of town-held easement properties:** The letters  
30 will soon be mailed to property owners. Virginia explained she had one minor edit to the letter which  
31 she read to the members. CC members helped sign, address and insert letters into envelopes.
- 32 **8.) Financial Report, Budget:** Steve has not yet received the financials from the town. Once he receives, he  
33 will send to the members for their review. YTD no money has been expended.

34

35 Virginia – a new request for money for the renewal of Society for the Protection of New Hampshire  
36 Forests annual membership - \$100.00.

37

38 **Steve – motion to approve the \$100.00 annual membership to the Society for Protection of New**  
39 **Hampshire Forests. Seconded by Wayne. All were in favor; the motion was approved.**

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- 41
- 42 **9.) Casey Road Conservation Land Update:** Jeff showed the signs he had made for Casey Road and  
43 explained he will install them shortly. The members approved and thanked him for taking care of the  
44 signs. Jeff also said he has noticed some sledding activity on the trails and questioned what would  
45 happen if someone got hurt using the trails as sledding is not currently listed as one of the permitted

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- 46 uses. Virginia will inquire about liability issues. It was also suggested to add information to the kiosk  
47 about what the QR codes are for.
- 48 **10.) Community Outreach at Town Elections:** Virginia explained at the upcoming town vote on March 8<sup>th</sup>, all  
49 committees and departments have been asked to provide materials with information to interested  
50 voters. Tables will be provided. This is an effort to help educate the public and increase awareness and  
51 involvement. The new Trails Committee, along with the TPPA and CC tables will be near each other.  
52 Virginia asked for volunteers to help with manning the table. Jeff indicated he would be able to  
53 volunteer. There will also be a display board with additional information available. This will be a good  
54 opportunity to let residents know about the new Trails Committee.
- 55 **11.) Town of Milton Trails Committee:** Virginia – while there is no official charge yet for this new committee,  
56 she did receive a proposed charge from Chris Jacobs. The charge will need changes to make it fit for  
57 handing out at the elections.
- 58 **12.) Update on town of Milton trails map to be created by Peter Goodwin:** As Peter has not yet contacted  
59 Virginia regarding the trails map, Virginia will reach out to him.
- 60 **13.) Educational Outreach: TPPA, Facebook, Other:** Jen King, new Co-President of TPPA has suggested  
61 working with local schools to help educate students (and their parents) about Milton Three Ponds. They  
62 are asking for support from the Conservation Commission. They will also be again using the video the CC  
63 helped to fund. Wayne said the video is now on the TPPA website, although the website is not yet live.
- 64 **14.) Update on Sam Plummer Rd Culvert Project:** Virginia – there is a site visit scheduled for March 11<sup>th</sup> at  
65 10:00AM, with DPW, along with Trout Unlimited and the abutting landowners. The site visit will help  
66 ensure landowners understand what is occurring with their property.
- 67 **15.) Update on Northeast Pond Condo Development:** There was no update.
- 68 **16.) Placeholder: Update on status of 3.04 acre parcel (tax/lot 41/81) abutting Casey Road Conservation**  
69 **Land (None):**
- 70 **17.) Update on Recruitment of new alternate Commission members:** There was no update.
- 71 **18.) MASTER PLAN –** see especially pages 47-51; pages 56-57; and implementations pages 59-7. Discuss with  
72 Town Planner Bruce Woodruff: Jeff explained his idea for educating town residents on septic systems  
73 and read through a letter he had drafted. He also said there is much information to be found already  
74 online. He wondered if the letter could possibly be included in an upcoming TPPA newsletter and on  
75 their website. Overall, the CC members liked his letter. Virginia will check with Bruce Woodruff and ask  
76 if the town already has information and to find out how the letter would fit with existing town endeavors.  
77 Virginia suggested inviting Bruce Woodruff to an upcoming meeting to help determine which parts of the  
78 Master Plan to focus as there are many items in the Master Plan that could involve the Conservation  
79 Commission. Overall, the goal is to conserve 25% of land in Milton (currently ~18% is conserved).  
80
- 81 Discussion concerning the difference between conserving a property vs. designation “prime” wetland  
82 which is not yet done in Milton. This is not a quick process and would take a few years to accomplish and  
83 would have to be done through a Warrant Article procedure. It was suggested to get started, it would  
84 help to look at various properties and decide which ones would make sense to proceed as a Warrant  
85 Article. This would also help to offer further protection of the town’s natural resources. Steve explained  
86 that once a property is designated as prime wetland, it involves a more involved permitting process.
- 87 **19.) Plan for organizing MCC Files at Town Hall:** Sharon Buttrick offered her assistance to help Virginia with  
88 this project.
- 89 **20.) Public input:** There was none.

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90 **21.) Other Business:** Regarding the previously approved donation for two projects through MMRG: Virginia  
91 explained they are required to hold a public hearing to educate residents about this donation request.  
92 She questioned in scheduling the hearing date and time if this might be an opportunity to increase public  
93 interest and support for the CC. Steve recommended to hold the public hearing during a regularly  
94 scheduled CC meeting as this is just to approve overall CC support for the project. Wayne agreed to hold  
95 it during a CC meeting and to send a letter to the property abutters. Virginia – the timeline will probably  
96 be for May/June meeting.

97 **22.) Confirm next meeting date: Wednesday, April 6, 6:00PM.**

98 **23.) Adjourn:**

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Wayne – motioned to adjourn at 7:40PM. Steve – seconded the motion. All were in favor.