

Town of Milton
Board of Selectmen Meeting
September 9th, 2019
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Rawson, Town Administrator; Ernie Creveling, Recording Clerk; Danielle Marique

Public Attendance: Richard Burke, Rhonda Burke, Bob Carrier, Richard Krauss, Glen Bailey, Robert Graham, Ricky Gates, Howie Knight, Betsy Baker.

Meeting call to order

R. Thibeault welcomed all in attendance and stated the board would conduct the first of many nonpublic meetings.

Motion: R. Thibeault moved to start nonpublic meeting with non-agenda item #1, 91A: 3 II (a).

A. Rawson seconded 3-0

Motion: R. Thibeault moved to reopen public meeting. E. Hutchings seconded. 3-0

R. Thibeault welcomed all in attendance reciting the pledge.

Public Comment

L. Brown: Expressed Concern with Bolan Road safety.

New Business:

1. Economic Development Committee Member Appointment

Motion: E. Hutchings moved to appoint Humphrey Williams the remaining open two year Economic Development Committee Member. A. Rawson seconded. 3-0

2. Wakefield Food Pantry Outside Services Presentation

H. Knight, president of the Wakefield Food Pantry reported, thus far in 2019 a total of 55 Milton families have been served. Noted that not only does the food pantry distribute food to Milton residents, many of the pantries volunteers are from Milton. Reported the Food Pantry funding request for 2020 will be at an increase for all associated towns as the distribution of food has increased. Stated the funding from towns assists in food donation alone not any of the operating expenses or utilities of the organization.

3. Employee Appreciation Luncheon

E. Creveling stated the Department heads have requested to host their annual Employee Appreciation Luncheon Friday September 20th requesting the Town Offices as well as Transfer Station to close at noon that day for the celebration.

Motion: R. Thibeault moved to approve the Town Offices and Transfer station to close at

12PM Friday September 20th, 2019 for an Employee Appreciation Luncheon to be held at the Town Beach. E. Hutchings seconded. 3-0.

4. Library Construction Update

B. Baker reported the construction of the Milton Free Public Library will be wrapping up this week and will host a reception October 5th at 10:00AM. Stated the first LCHIP grant payment has been received and expecting the second relatively soon after.

1. Police Chief Krauss

a. Emergency Service Zone Acceptance

R. Krauss expressed concerns with the proposed new policy of the order in which dispatchers will contact law enforcement. Currently Milton Police responds to any incidents on Route 16 at a much rapid response than State Police as their jurisdiction is much greater. The proposed policy is that State Police will be notified of assistance prior to Milton Police Department

Motion: A. Rawson moved to approve and authorize Chairman Thibeault to sign the Emergency Service Zone Acceptance letter. E. Hutchings seconded. 3-0.

b. Highway Safety Grant Acceptance

R. Krauss stated the Highway Safety Grant has reduced in funding drastically over the last year and have been awarded a total of \$5,459. Reported in 2018 over \$14,000 was awarded and in 2017 over \$28,000 was awarded throughout the state.

Motion: E. Hutchings moved to approve and authorize Chairman Thibeault to sign the Highway Safety Grant for 2019. A. Rawson seconded. 3-0.

R. Krauss stated the Town has recently received a letter from the State, explaining the Rail Road tracks will be replaced later in 2020 causing traffic then be redirected down Route 125 instead of Route 16. R. Krauss stated he was concerned with the amount of traffic and poorly constructed roadways that are not designed to utilize a single stop sign to control and direct traffic. He suggested a meeting with State officials to discuss the concerns and suggestion of a temporary traffic light instead of a singular stop sign.

Motion: R. Thibeault moved to authorize Town Administrator Creveling and Chief Krauss to conduct a meeting with State DOT representatives. E. Hutchings seconded. 3-0

c. Computer Replacement

R. Krauss requested permission to expend monies out of the Police Radio and Computer Capital Reserve Fund for the purchase of 4 computers that are in need to be replaced.

Motion: A. Rawson moved to purchase four computers from the Police Radio and

Computer Capital Reserve Fund totaling \$4,467 from SHI. R. Thibeault seconded. 3-0.

d. Acceptance of Rx Drop off Box Donation

R. Krauss requested a motion to accept a prescription drug drop off box that was donated from RiteAid Pharmacy, which will be housed in the lobby of the Police station.

Motion: E. Hutchings moved to approve and accept the donation of the prescription drug drop off box to the Milton Police Department. A. Rawson seconded. 3-0.

e. Dog Warrant Update

R. Krauss stated to date there are currently 45 summonses, 22 arrests warrants and 60 unlicensed dogs, down considerably from the original list however still alarmingly high.

R. Krauss stated the 20 year old base station radio has been malfunctioning and will most likely need to be replaced fully due to its age.

2. School Board Building Permit for Sign Waiver Request

Motion: A. Rawson moved to waive the \$50. Sign permit fee for the school. E. Hutchings seconded. 3-0

R. Thibeault questioned creating a policy to waive any school permit fees in the future. E. Creveling stated something in writing will be created and will be presented for their approval.

3. Town Building Rental Agreement Preliminary Discussion

E. Creveling stated the Town Building rental agreement will be reevaluated and adjusted in the near future with review of other local towns agreement policy.

Old Business:

4. Milton Mills Flag Pole Discussion Follow Up

R. Graham stated the 35' fiberglass flagpole made in New Hampshire for \$2,263.59 by PLP Composite Technologies Inc.

E. Hutchings questioned who would be doing the instillation. R. Graham stated Matt Morrill has offered his assistance with potential small fee for associated use of rental equipment but the VFW members continually assist in the project.

Motion: E. Hutchings moved to approve the spending of \$2,263.59 for a 35' fiberglass flagpole from PLP Composite Technologies Inc. from the Durgin Fund. A. Rawson seconded. 3-0

Other Business

E. Creveling stated the joint Budget Committee budget draft proposal will be Saturday September 14th at 9:00AM. Stated this will be a time for department heads to present. R.

Thibeault requested all who come to please come with an open mind and allow the departments and town administrator to present.

Meeting Minutes

E. Hutchings moved to approve the August 19th, 2019 meeting minutes. A. Rawson seconded. 3-0

Expenditure Report

None

Administrator Comments

E. Creveling stated the departments have worked very hard getting their budgets ready.

Selectmen Comments

A. Rawson: New Beginnings Food Pantry is looking for volunteers or donations of all varieties.

E. Hutchings: None

R. Thibeault: Stated the planning board has continued the Mi-Te-Jo Campground hearing until their October meeting.

The Historical Society is continuing with a project of saving the original library in Milton Mills with the next meeting being Tuesday September 10th at 6:30.

Public Comment:

L. Brown: Offered to donate towards the Employee Appreciation luncheon. Expressed concerns with the rental of the Town House building.

R. Thibeault stated there would be a 10 minute recess in preparation of Avitar consultant arrival.

5. Preliminary Update With Avitar Regarding 2019 Reevaluation Update

Avitar lead consultant Chad reported that notices of preliminary evaluation were sent to residents and are currently taking calls scheduling appointments for in person meetings to discuss any concerns or questions residents may have. Suggested the Town review and plan for an increase in the PSNH value as utility values showing higher than previous years and estimating a 21-22% increase.

Reported if the budget for 2020 does not increase any the tax rate can drop approximately 20%. A. Rawson expressed concerns with communication on the increase and urges all to contact and make an appointment to discuss things with the Avitar team. R. Burke questioned if the reassessment was under the state mandates. Avitar responded that it was in fact a state mandate the town be reassessed within every 5 year span.


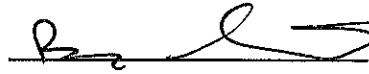
Next Board of Selectmen Meeting Date:

Joint Budget Committee Budget Review Meeting, Monday September 19th, 2019 – 9:00AM

Respectfully submitted;

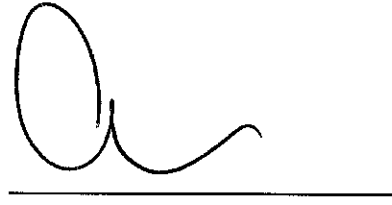
Recording Clerk,

Danielle Marique



Chairman Ryan Thibeault

Erin Hutchings



Andy Rawson

Nonpublic Session Minutes
Milton, NH Board of Selectmen
Agenda Item #1

Date: September 9th, 2019

Members Present: Chairman Ryan Thibeault	<u>X</u>
Erin Hutchings	<u>X</u>
Andy Rawson	<u>X</u>

Motion to enter Nonpublic Session made by R. Thibeault seconded by A. Rawson.

Specific Statutory Reason cited as foundation for the nonpublic session:

- X **RSA 91-A:3, II (a)** *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request be granted.*
- RSA 91-A:3, II(b)** *The hiring of any person as a public employee.*
- RSA 91-A:3, II(c)** *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*
- RSA 91-A:3 II(d)** *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- RSA 91-A:3 II(e)** *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*
- RSA 91-A:3 II(f)** *Consideration or negotiation applications by the adult parole board under RSA 651-A*
- RSA 91-A:3 II(g)** *Consideration or negotiation of security related issues bearing on the immediate safety of security personnel*
- RSA 91-A:3 II(h)** *Consideration or negotiation of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13*
- RSA 91-A:3 II(i)** *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*
- RSA 91-A:3 II(j)** *Consideration or negotiation of confidential, commercial, or financial information that is exempt from public disclosure.*

Roll Call vote to enter nonpublic session:	Chairman Ryan Thibeault	Y	N
	Erin Hutchings	Y	N
	Andy Rawson	Y	N

Remove public meeting tape (if applicable)

Entered nonpublic session at 5:45 a.m./p.m.

Other persons present during nonpublic session: _____

Town Administrator; Ernie Creveling

Recording Clerk; Danielle Marique

Town Clerk/Tax Collector; Michelle Beauchamp

Description of matters discussed and final decisions made: _____

M. Beauchamp requested a pay adjustment for Deputy Town Clerk/ Assistant Tax Collector D. Dubois from \$15.12 to \$1799.

*Note: Under RSA 91-A:3, III Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person **other than a member of this board**, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of the majority of members, the aforesaid circumstances no longer apply.*

Motion to leave nonpublic session and return to public session by R. Thibeault, seconded by A. Rawson.

Motion: Passed/ Did not pass (circle one)

Public session reconvened at 5:48 a.m/p.m

Motion made to seal these minutes? If so, motion made by _____ seconded by _____, because it is determined that divulgence of this information likely would:

- Affect adversely the reputation of any person other than a member of this board.
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism.

Roll Call Vote to seal minutes:	Chairman Ryan Thibeault	Y	N
	Erin Hutchings	Y	N
	Andy Rawson	Y	N

Motion: Passed/ Did not Pass (circle one)

These minutes recorded by: _____

Nonpublic Session Minutes
Milton, NH Board of Selectmen
Non Agenda Item

Date: September 9th, 2019

Members Present: Chairman Ryan Thibeault	<u>X</u>
Erin Hutchings	<u>X</u>
Andy Rawson	<u>X</u>

Motion to enter Nonpublic Session made by R. Thibeault seconded by A. Rawson .

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request be granted.*

RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

RSA 91-A:3 II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

RSA 91-A:3 II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

RSA 91-A:3 II(f) *Consideration or negotiation applications by the adult parole board under RSA 651-A*

RSA 91-A:3 II(g) *Consideration or negotiation of security related issues bearing on the immediate safety of security personnel*

RSA 91-A:3 II(h) *Consideration or negotiation of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13*

RSA 91-A:3 II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

RSA 91-A:3 II(j) *Consideration or negotiation of confidential, commercial, or financial information that is exempt from public disclosure.*

Roll Call vote to enter nonpublic session:	Chairman Ryan Thibeault	Y	N
	Erin Hutchings	Y	N
	Andy Rawson	Y	N

Remove public meeting tape (if applicable)

Entered nonpublic session at 5:48 a.m./p.m.

Other persons present during nonpublic session: _____

Town Administrator; Ernie Creveling

Recording Clerk; Danielle Marique

Description of matters discussed and final decisions made: _____

A. Rawson requested a pay study take place for the Library and Recreation Directors positions for comparative salary. E. Creveling stated reviews have been in progress and will reflect the 2020 budget request.

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Motion to leave nonpublic session and return to public session by A. Rawson, seconded by R. Thibeault.

Motion: Passed/ Did not pass (circle one)

Public session reconvened at 6:00 a.m/p.m

Motion made to seal these minutes? If so, motion made by _____ seconded by _____, because it is determined that divulgence of this information likely would:

- Affect adversely the reputation of any person other than a member of this board.
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism.

Roll Call Vote to seal minutes:

Chairman Ryan Thibeault	Y	N
Erin Hutchings	Y	N
Andy Rawson	Y	N

Motion: Passed/ Did not Pass (circle one)

These minutes recorded by: _____