

Town of Milton  
Board of Selectmen Meeting  
July 15<sup>th</sup>, 2019  
Milton Town Hall

**Board of Selectmen Attendance:** Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Rawson, Town Administrator Ernie Creveling, Recording Clerk; Danielle Marique

**Public Attendance:** Richard Burke, Rhonda Burke, Lynette McDougall, Bob Carrier, Richard Krauss, Glen Bailey, John Katwick, Bruce Woodruff.

**Meeting call to order**

E. Hutchings welcomed all in attendance reciting the pledge.  
Stated the Board excuses Chairman Thibeault from the meeting.

**Public Comment**

**R. Burke:** Expressed concern with the 'notify me' area of the website not notifying for news and alerts.  
E. Creveling stated he would look into it.

**New Business:**

**1. Fee Schedule Adjustment**

Town Planner, B. Woodruff, recommended the fee for Planning Board and Zoning Board of Adjustment public notice fee to be a flat rate of \$150.00. Currently the fee is the publishing fee from the newspaper with an additional 10% fee for admin costs. Stated the current rate versus the proposed \$150.00 is equivalent to one another however eliminates processing time and makes things easier and more concise.

**Motion:** A. Rawson moved to adjust the public notice fee for all Planning and Zoning Board applicants to \$150.00. E. Hutchings seconded. 2-0

**2. Townhouse Stewardship Committee CIP Request**

J. Katwick stated the Planning Board recently approved the CIP request for the Townhouse heating/cooling system installation and requesting the select board's approval to continue. Stated the two quotes received are for two different makes of the unit and has inquired with one of the companies to requote for the same Mitsubishi system and awaiting their reply. E. Hutchings questioned if there were intentions of using monies raised from the warrant article. J. Katwick stated the warrant article were for restoration purposes this would not classify as such. E. Hutchings questioned if the new quote for the Mitsubishi system would be available for the next board of selectmen meeting for a full board vote on the matter. J. Katwick stated he will attend the July 18<sup>th</sup>, workshop session to present the board with the adjusted quote. E. Hutchings requested workshop session start time be adjusted to 4:45PM to allow adequate time to discuss the new quote prior to the scheduled agenda.

**3. Cemetery Capital Reserve Fund Request**

J. Katwick requested monies to be expended from the Cemetery Capital Reserve Fund for the tank repositioning project to prolong the life of the existing tank. Stated received a quote for \$1,650.00 but does not include the smaller associated work requiring additional time and monies spent.

**Motion:** E. Hutchings moved to expend up to \$2,150.00 from the Cemetery Capital Reserve Fund for the Cemetery well repositioning project. A. Rawson seconded. 2-0

#### 4. Police Chief R. Krauss

##### a) Milton Mills Parking Concern

R. Krauss stated there have been concerns brought to his attention as well as the Town Administrator regarding parking within Milton Mills, suggested to paint lines for ease and ability to enforce ordinances. Stated discussion with DPW regarding requirements of the project would need to occur first, however, is currently an issue to watch and plan for. Also stated he was notified by NH DOT regarding a resident concern with parking and safety concerns in downtown parking. Explained there has been a significant increase in downtown traffic already this summer and will be in review with DOT about the concerns. Also stated the signage on the Pizza Nook building is to be removed due to not complying with the legal ordinance.

##### b) Ordinance Workshop Request

R. Krauss stated the current ordinance book is cluttered and outdated and difficult to review for accuracy, suggested a work session in efforts of general housekeeping and preciseness. E. Hutchings questioned the status of the dog licensing. R. Krauss stated it was currently unknown to him due to the Town Clerk/Tax Collectors absence though all on the final list will be cited by August 31<sup>st</sup>.

##### c) Town Seized Tax Deeded Properties

R. Krauss expressed concerns with vandalism occurring within the tax titled properties and questioned the Board of Selectmen's approach and plans. E. Hutchings stated there are beginning discussion of an auction in the fall for remaining properties. Stated there was a quote received for fencing 565 White Mountain Highway and suggested continued monitoring of all departments of suspicious activity. R. Krauss suggested since the Town is liable for damage and injury to post no trespassing signs on the properties therefor it is then enforceable legally.

*Motion: E. Hutchings moved to have the DPW post no trespassing signs on all tax deeded properties. A. Rawson seconded. 2-0.*

*Motion: E. Hutchings moved to continue with fence installation at 565 White Mountain Highway as soon as possible.*

A. Rawson questioned what expense line the money would be expended from. E. Creveling stated he would have an appropriate answer at the July 18<sup>th</sup> workshop session.

#### Old Business:

##### 5. Town Auction Property Status

E. Creveling stated all but one property have closed and required building permits have not been obtained as of yet but the time requirement has not passed.

##### 6. 2020 Budget Status

E. Creveling stated the Budget Committee agreed on a one day meeting to present all department budgets, Saturday September 14<sup>th</sup> with a 9:00AM suggested start time. B. Carrier stated procedure suggestions will be presented at their next meeting and followed with the Board of Selectmen August meeting.

**Other Business**

None

**Meeting Minutes**

A. Rawson moved to approve the June 17<sup>th</sup>, 2019 meeting minutes. E. Hutchings seconded. 2-0

A. Rawson moved to approve the July 1<sup>st</sup>, 2019 workshop session meeting minutes. E. Hutchings seconded. 2-0

**Expenditure Report**

None

**Public Comments**

**L. McDougall:** Stated it was refreshing to see progress and positive work happening.

**J. Katwick:** Requested a time to clearly discuss and explain the cemetery budget to the board.

**Administrator Comments**

E. Creveling stated the final legal counsels under review will be at the Thursday July 18<sup>th</sup> workshop session and will follow up with the Townhouse project then as well.

Stated there has been a lot of follow up occurring and being completed.

**Selectmen Comments**

**A. Rawson:** Stated it is fantastic to see such success of the beach lately.

**E. Hutchings:** None

E. Creveling stated he has obtained a copy of the Milton History publishment by Sara Ricker and would like to obtain her permission to post some of her photographs published in the book, if anyone has any information to share of her contact that would be greatly appreciated. J. Katwick stated he had some material to provide if wished.

E. Hutchings moved to adjourn. A. Rawson seconded. 2-0

Next Board of Selectmen Meeting Date:

*Monday August 5<sup>th</sup>, 2019 – 6:00PM*

Respectfully submitted;

Recording Clerk,

Danielle Marique

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Chairman Ryan Thibeault

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Erin Hutchings

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Andy Rawson