

Town of Milton
Board of Selectmen Meeting
April 15th, 2019
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Rawson, Interim Town Administrator David Owen, Recording Clerk Danielle Marique

Public Attendance: Humphrey Williams, Richard Krauss, Lynette McDougall, Tom McDougall, Nancy West, Glen Baily, Larry Brown, Jared Welman, Ryan Clark, Evan Favorite, Roy Darling.

Meeting call to order

R. Thibeault welcomed public in attendance reciting the pledge.

Public Comment

T. McDougall: Suggested having a return receipt or proof of one sending an email to an email address that is utilized and posted on the website.

New Business:

- **Swearing in of New Police Officer**

R. Krauss introduced and welcomed Nicholas Young to the Town of Milton as the new Milton Police Officer, who will be attending the NH Police Academy the beginning of May. N. Young has his AS in Criminal Justice and eager to complete the next phase in obtaining his ultimate goal of Police Officer.

- **Mileage Reimbursement Rate**

D. Owen reported the IRS recently increased the allowable mileage reimbursement rate to 58 cents/mile from the currently approved 54.5 cents/mile. E. Hutchings questioned approximately when the Town vehicle would be available for use. R. Krauss stated they are awaiting a license plate from the State. Board consensus was to continue with the current mileage rate reimbursement of 54.5 cents per mile.

- **Request for Yard Sale on Town Property**

D. Owen stated resident R. Lover has requested approval to use the old Fire Station as a location for purposes of a one day personal yard sale during Memorial Day weekend. Suggestion of inserting a stipulation requiring proof of certification of insurance for limits of liability.

***Motion:** R. Thibeault moved to approve the request of yard sale over Memorial Day weekend for Richard Lover, requiring presentation of certificate of insurance prior to the date of event. E. Hutchings seconded. 3-0*

- **RSA 79-E Application Process**

D. Owen stated the next step in the process of the newly approved RSA 79-E is to approve an application process so that interested parties can apply. Presented the board with a draft application the Town Planner has previously reviewed and agreed upon. Suggested an

application fee of \$100 based on other Towns practices. Stated the application fee is reasonable based on the amount of work that goes into the application and the complexity of it. A. Rawson questioned if the \$100 was an accurate amount or if it was suggested to be addressed higher. D. Owen and B. Woodruff both agreed this was a fair amount and other Towns use the same fee for their applications with success.

Motion: E. Hutchings moved to approve the Town of Milton RSA 79-E Tax Relief for Renovations program application materials as submitted. A. Rawson seconded. 3-0

- **Request to Remove Properties from List of Auctioned Town Properties**

D. Owen stated L. Brown has requested the removal of a couple of Town owned properties from the list of properties to be sold at the upcoming May 4th, auction. He reported that he believes it is too late in the process to consider such request. L. Brown stated the reasoning for the agenda request was misinterpreted and he had originally requested a nonpublic session. Stated the Board of Selectmen have the power to oversee the Town. Expressed conflict of interest explaining matters are to continue without interfering with the betterment of the Town. Suggested based on the value and historic implementing conditions of sale for long term tax base. Suggested 20 Dawson Street be revitalized to the Historical Society location due to the fact it is visible to the public, ADA accessible and there are no costs to move the sale date to a later time. Suggested 1121 White Mountain Highway be transformed into a parking area for the School House, putting a buffer between properties, viewable to the welcoming access of Town and the potential of creating a non-commercial compliance ordinance. Offered \$1,000 against review of properties for a later sale date. D. Owen stated 20 Dawson Street is not listed to be auctioned at the upcoming May auction.

- **Town Administrator Selection Process Status Update**

R. Thibeault stated interviews were conducted earlier today and a conditional offer was in progress.

- **Street Parking in Front of Former Rays Marina Location**

D. Owen reported that NHDOT has approved the encroachment agreement for the property; however, it appears the driveway permit for access to the State highway is in question. Reported that Town Planner advised that NHDOT opposes the continuation of the 5 on street parking spaces along the front of the property and would like them to be removed prior to the driveway permit. B. Woodruff stated the area south of the southern exit spaces are what are in question due to the viewing access as one exits the property. NHDOT reported to him that a second potential parking area was discovered and 5 new parking spaces to the North may be utilized as an option. A. Rawson stated he did not want to hold this project any further. E. Hutchings stated though she would like to see growth of the Town having the 5 spaces either new or original feels 3 spaces is sufficient especially with having parking lot access across the street at Dollar General.

Motion: R. Thibeault moved to authorize the Town Planner to negotiate with NHDOT relative to the Board of Selectmen's discussion to ideally retain at least three striped parking spaces on NH Route 125 on the south of the former Ray's Marina southern driveway, and further, if NHDOT is unwilling to approve the 5 spaces north on street parking at this location will be sufficient. E. Hutchings seconded. 3-0

Old Business:

- **Approval and Signing of Adjusted Board of Selectmen By-Laws**

D. Owen reported the By-Laws have been revised as requested relative to the adjustments suggested to be made at the last meeting.

***Motion:** R. Thibeault moved to approve and sign the revised By-Laws of the Milton Board of Selectmen. E. Hutchings seconded. 3-0*

- **Follow-Up Discussion of RFP for Legal Services**

D. Owen reported the Board had previously received the applications for Legal Services. Requested some direction from the Board about how to proceed with a recommendation of holding the selection process until after the Board selects a new Town Administrator. A. Rawson suggested to wait especially until after the Town auction took place. R. Thibeault stated the current legal service cost proposal falls mid-range of the 4 proposals received.

- **Follow-Up Discussion on Board/Committee Vacancies**

D. Owen reported that the one letter of interest has been received for the board and committee vacancies. Suggested with the deadline the Board previously set perhaps extending the time for more interest to present. R. Thibeault suggested reposting the openings and to reach out to the boards and committees to make them aware of the vacancies and applicants. Also suggested to contact the Townhouse Committee Chairman to review membership amounts and the terms of each for consistency.

- **Follow-Up Discussion on Town Issued Email Addresses**

D. Owen reported D. Marique and H. Williams began the project. Stated D. Marique researched and discovered that the Town has several free additional email addresses available from Atlantic Broadband. New email addresses for the Selectmen have been arranged and will be posted to the website. R. Thibeault expressed concern with the changing of positions then relating to changing information and the history.

Other Business

Meeting Minutes

***Motion:** R. Thibeault moved to approve the April 1st, 2019 meeting minutes. E. Hutchings seconded. 3-0.*

***Motion:** R. Thibeault moved to approve the April 3rd, 2019 workshop meeting minutes. E. Hutchings seconded. 3-0.*

Public Comments

T. McDougall: Suggested having the IT providers review the system for possibility of managing things on in house.

B. Woodruff: Expressed concern with lack of leadership and follow through with past administration encouraged the Board to consider the applicants for the Town Administrator position be reviewed fully in those curtail areas.

H. Williams: Expressed concern with file storage within the server, suggested BackBay review.

L. Brown: Stated any IT expenses as suggested previously would be classified as a budgetary line item. Suggested the Board review Town Administrator applicants and the ability and experiences specifically Tax Law and meeting organization.

G. Bailey: Expressed concerns with paying to beautify the Town at his expense, feels this does not benefit him any.

R. Darling: Requested to become an applicant for the 79-E program.

L. Brown: Expressed statement that Exit 17 is currently growing, the downtown area has not nor any interest currently.

Administrator Comments

D. Owen reported the Senate passed the bill containing the Towns special legislation on March 27th and is now to the House, which will be conducting a public hearing April 16th, 2019 at 2:00PM for any interested in attending. E. Hutchings will contact the state Rep for possible attendance.

Selectmen Comments

A. Rawson: None

E. Hutchings: None

R. Thibeault: None

Motion: R. Thibeault moved to adjourn. E. Hutchings seconded. 3-0

Next Board of Selectmen Meeting Date:

Monday May 6th, 2019 – 6:00PM

Respectfully submitted;
Recording Clerk,
Danielle Marique



Chairman Ryan Thibeault

Erin Hutchings



Andy Rawson