



**Town of Milton**  
**BOARD OF SELECTMEN MEETING**  
**February 5, 2024**

**ATTENDANCE:**

**Members:** Humphrey Williams (Chair), Claudine Burnham, Andy Rawson

**Staff:** Chris Jacobs- Town Administrator, Chief Richard Krauss- MPD, Brian Leclerc- Town Clerk/Tax Collector, Chief Nick Marique- Milton Fire Department

**Public:** Karen Golab, Forrest Sceggell, Lisa Fernald

Humphrey Williams, Chair, opened the public session at 6:00PM.

**1.) Pledge of Allegiance:** Humphrey Williams led the meeting in the Pledge of Allegiance.

**2.) Public Comment:**

Mr. Williams – Thanks to all who attended the School and Town Deliberative Sessions to express their concerns. Thanks to the Boards and Committees.

Addressing the current sound quality in this meeting room, when a meeting is live streamed, there is better sound quality. However, when viewing a recorded meeting, the sound quality drops off. We are working with the vendor to address and fix the issues.

There have been a number of comments recently on Facebook. We encourage anyone who has questions or concerns to come to the meetings and talk to us directly. We are all trying to do our best for our community, while working to keep expenditures controlled, and produce sound fiscal budgets.

Karen Golab suggested having a common format for titling the meetings. This would help make it easier to find a specific meeting on YouTube and online.

### 3.) Announcements and Community Calendar:

1. The next Planning Board meeting is February 6th.
2. The next Conservation Commission meeting is February 7<sup>th</sup>.
3. The Milton Conservation Commission has organized a guided winter walk at Casey Road Conservation Land on Saturday, February 24<sup>th</sup> from 10AM-12PM.
4. The next Budget Committee meeting is February 27<sup>th</sup>.
5. 'Meet the Candidates' is scheduled for Sunday, February 18, 3:00PM here at the Town Hall.
6. Monday, February 19 – both Town Hall offices and Transfer Station will be closed in honor of President's Day.

### 4.) NEW Business – Discussion and Possible Actions:

- a.) **Request to open beach gate from Dakota Castner:** The beach gate is now opened.
- b.) **ARPA Loan Extension – final letter:** Mr. Jacobs said he has reviewed the letter. Even after the recent discussions during the meeting between Underwood and the state, there are no changes. He recommended the BOS sign the letter. The money was originally set to expire May 15, 2024; with the signing of the letter, the date is now extended to June 30, 2025.
- c.) **ARPA Payment – Underwood Engineers:** Mr. Jacobs said this is for the work for the WWTP.

Mr. Williams motioned to sign the ARPA payment for Underwood Engineers for their project work. Seconded by Ms. Burnham. All were in favor; the motion was approved.

- d.) **Shortridge Academy Presentation:** Ms. Burnham and Mr. Williams recently toured the Shortridge Academy (now called 'The Ridge') located on Governor's Road. They reported it was a very nice tour of their new adolescent center. They indicated The Ridge wants to work with the town. Chief Krauss said there is an open line of communication between them and the Police Department. Mr. Williams reported they want to be more involved in the community; they have changed to more of a short-term facility and more treatment related. They still maintain the existing school designation.
- e.) **Karen Golab – Historical Photos:** Karen Golab, along with Lisa Fernald and Forrest Sceggell, from the Milton Historical Society, presented their final recommendations of pictures to hang at the Town Hall. Lisa said during the process they found many fantastic pictures of Milton through the years. There are still photos they are searching for. Ms. Burnham said it would be nice to have a photo album available of all the photos that have been collected. Ms. Golab said that is the next phase of the project and they will also include more in-depth history of each photo. Mr. Rawson said this will be a huge asset for the building; people like looking at photos. Their selection is very tasteful and nice; you should be very proud of your work.

Ms. Golab said they will need some help in hanging all the pictures (frames and plaques are included). Nick Marique volunteered. Mr. Williams said he really appreciates all the work that has gone into this. Mr. Rawson agreed and said it will look great and really dress up the

building. Ms. Golab said this is a gift from the Historical Society to the town.

- f.) **Old Town Hall cleanup:** With the recent move to the new Town Hall, there are still a number of items left in the old building that will need to be moved. Mr. Williams asked about either removing or covering up the signs at the old town hall, as there are people who are still stopping there for town business. Chief Krauss said the signs at the old building will at least be covered for the current time. It was reported there are still residents unaware of the move to the new building. Ms. Burnham recommended scheduling a day for clean-out. Chief Krauss recommended one individual from each department work with him and let him know what items should be removed; he has a plan to get this done. He said the building will remain alarmed and his officers will continue to check the building.

Mr. Rawson said eventually they should determine what to do with the old building. Chief Krauss recommended allowing residents to offer their ideas/suggestions for what they would like to see happen. Mr. Jacobs reported the SRPC recently met with himself and Bruce Woodruff regarding a grant application through USDA for design work for Farmington and Milton. If monies were approved, it would be managed by SRPC and would ask for community input. Mr. Rawson said he doesn't want the building to just sit; we cannot drag this out for ten years.

#### 5.) OLD BUSINESS

- a.) 2023.05.22 **Townhouse Road Bridge Update:** *pending warrant article.*
- b.) Long-Term Goal – website functionality improvements: website functionality improvements: vendor solicitation Revise. Select date for workshop.
- c.) 2024 Warrant Articles – with Deliberative Session adjustments: Brian Leclerc reported the draft will be available shortly.

#### 6.) EVENT PERMITS

- a.) Memorial Day Parade permit from the American Legion: Chief Krauss reported he reviewed the plans and said the current plan is fine. They will need to file a permit to NHDOT since Rt. 125 will be shut down for an amount of time during the parade. He hopes NHDOT will approve the same detour as previously used. Depending on Police Department staffing, he may need DPW personnel to help.

Mr. Williams motioned to approve the parade permit pending NHDOT approval for shut down of Rt. 125 for parade time. Seconded by Ms. Burnham. All were in favor; the motion was approved.

#### 7.) Communications Received:

- a.) 17 Lord Lane – application for foster care home. Mr. Jacobs said the bigger issue concerns Lord Lane has never been accepted as a town road. There are still issues concerning drainage easements and clean out of ditches.

- b.) Craig Solomon – Mr. Rawson asked if Bruce Woodruff could look into the issue since Brian Boyers is currently not working. This goes back to 2006 and 2008 with surveying provided by Crown Point. With the proposed development, Lot 16 shows only one lot on the map as residential (Lot 16-1); the other adjoining lots are in a different zone. The question is when was this approved and is entire Lot 16 supposed to be zoned commercial residential or just Lot 1.

Mr. Williams motioned to request Bruce Woodruff look into the zoning aspect of Lot 16. Seconded by Mr. Rawson. All were in favor; the motion was approved.

**8.) Other Business That May Come Before the Board:**

- a) Mr. Rawson asked about Winding Road Bridge. Chief Krauss said the last paperwork was signed in December. Mr. Jacobs said to answer any questions on how HEB was selected for the project; this was done through the QBS process – there were five responses which all got ranked; after the ranking, HEB was selected. Mr. Jacobs said currently there are five separate wastewater treatment plans ongoing, along with nine separate applications for awards which includes an application for bridges (Church, Winding Rd). Mr. Rawson asked if the boat ramp has gone out to bid again? Mr. Jacobs said no; the grant is two years out. Mr. Williams said it's important to not let this slide.

**9.) Approval of Minutes:**

Non-Public Minutes:

**No Non-public minutes**

Public Minutes:

**January 22, 2024** – Mr. Rawson motioned to **accept 1/22/2024 public minutes** as written. Ms. Burnham seconded the motion. All were in favor; the motion was accepted.

**10.) Public Comments Relative to Topics Previously Discussed:**

There were no public comments.

**11.) Expenditure Report:**

Mr. Williams said there will be an expenditure report provided by the next meeting.

**12.) Town Administrator:**

1. The next public meeting of the Board of Selectmen will be February 26, 2024.
2. Anyone wishing to see what happened at the Deliberative Session can view the full video recording through the Town's website under the Social Media tab or by searching YouTube.
3. The annual report is being written. We have items like the final warrant from Saturday's Deliberative Session to review and then add. It should go to the printer within the week.

4. The annual voter's guide is also being written. Department Heads and Committees wanting to offer explanation or comments should forward them to the Town Administrators email or through the Selectmen. The deadline for submission is February 14.
5. Bruce Woodruff and I attended the Transportation Advisory Committee meeting on Friday, February 2. The SRPC is moving forward on regional traffic improvement projects. A written summary is available to anyone who would like to read it. Milton bridges were mentioned. Chief Krauss said they have seen an increase in bicycle traffic on the roadways at night. This is due to the homeless population moving northward and are wearing dark clothing, with no reflectors on their bicycles nor their clothing. They have also seen an increase in the number of scooters with very small lights.
6. The City of Rochester has received our letter to discuss our desire to connect our WWTP to theirs. The recent facility study has been shared with them and Michael Theriault, PE with Wright-Pierce, who will be handling the discussions.

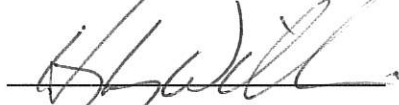
**13.) Selectmen Comments:**

1. Mr. Rawson – While the town beach gates are open, he cautioned people to be careful. He thanked everyone for attending the recent School and Town Deliberative Sessions; it was a great turnout.
2. Ms. Burnham said it was good to see such a great turnout and reminded everyone about the upcoming town elections on March 12.
3. Mr. Williams thanked Chris Jacobs and Chiefs Marique and Krauss for their help at the Deliberative Session.

**14.) Adjournment:**

Mr. Williams motioned to adjourn the public meeting. Mr. Rawson seconded the motion. All were in favor; the motion passed. The public meeting adjourned at 7:25PM.

Given under our hands this 26th day of February 2024.



Humphrey Williams – Chairman BOS



Claudine Burnham - Board Member



Andrew Rawson - Board Member

**END OF MINUTES – February 5, 2024**