

**Nonpublic Session Minutes
TOWN OF MILTON, NEW HAMPSHIRE**

Date: 01/29/24 **Staff Meeting**

Present: Humphrey Williams, Chairman, Claudine Burnham, Vice-Chairman Andy Rawson

Jen Conti, Sue Serino, Brian Leclerc, Karen Brown, Diana Brown (via K. Brown's phone), and Brittney Leach-Campbell

Motion to enter Nonpublic Session made by HW seconded by CB

Specific Statutory Reason cited under RSA 91-A:3, II as authority for the nonpublic session:

- (a) *The dismissal, promotion, or compensation of any public employee or the discipline of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) *The hiring of any person as a public employee.*
- X (c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*
- (d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof or by or against any member hereof because of his or her membership herein, until the claim or litigation has been fully adjudicated or otherwise settled.*
- (i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

_____ (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

_____ (m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances, although the vote itself to unseal must occur in public session.

Roll Call vote to enter nonpublic session:	Humphrey Williams, Chairman	<u>Y</u>	N
	Claudine Burnham, Vice Chair	<u>Y</u>	N
	Andy Rawson	<u>Y</u>	N

Cease public meeting recording and transmission (if applicable).

Entered nonpublic session at 8:35 am

Board members and other persons present during nonpublic session:

Description of matters discussed and final decisions made (including how each member voted)

HW opened the session by stating this was an open discussion between the BOS and Staff. We want to know how each of you are doing and how we may help! The staff focused on things needed in the new town hall -- Assessing/Land Use need a counter. Town Clerk is using binders vice bulletin board for posting Agendas and Minutes. Recreation talked about storage for her equipment and cleaning out Emma Ramsey Center. They asked about having a mailbox at the new town hall vice using a Post Office Box. They need the staff mailboxes too! Other items needed, included – The signs that were ordered, a dumpster for cleaning out Emma Ramsey Center. AR stated he would talk to Pat Smith about storage, and clean-out of Emma Ramsey. CB mentioned the need for a small table in the Conference Room.

HW next read a letter of apology to the staff from Chris Jacobs. HW then asked the staff if they had any comments. Nobody had any comments, so HW proceeded to state that Chris expressed to him how sorry he was for his actions. HW stated that it had been a long time, and it was time to heal and move forward. HW asked again if there were any comments, questions, or concerns, from the staff and then asked for any comments from the BOS. There were no more comments made so HW closed out the meeting.

Note: From RSA 91-A: 3, III: *Minutes of nonpublic sessions shall be kept and shall record all actions in such a manner that the vote of each member is ascertained and recorded. Minutes and decision reached in nonpublic session shall be disclosed within 72 hours of the meeting, unless, by recorded 2/3 vote of members present, taken in public session, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render a proposed action ineffective, or pertain to terrorism (related to preparation for and carrying out of all emergency functions to thwart a deliberate act intended to result in widespread or severe damage to property, injury or loss of life, including training for such junctions. Sealed minutes may be withheld until a majority vote by board that circumstances to seal them no longer apply. A list of sealed minutes shall be kept and made available as soon as practicable, including time and date of nonpublic session, reason for session, date of vote to seal, and date to unseal (if any). Minutes regarding RSA 91-A: 3,II(d) must be unsealed as soon as transaction closes or board decides not to proceed.*

Motion to leave non-public session and return to public session made by HW seconded by AR

Motion: PASSED / DID NOT PASS (circle one)

Public session reconvened at 9:20 am

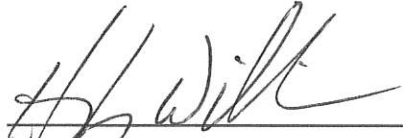
Motion made to seal these minutes? If so, motion made by
because it is determined that divulgence of this information likely would:

- Affect adversely the reputation of any person other than a member of this board;
- Render a proposed action ineffective: or
- Pertains to preparation or carrying out actions regarding terrorism.


Roll Call Vote to seal minutes:

Humphrey Williams, Chairman	Y	<u>N</u>
Claudine Burnham, Vice Chair	Y	<u>N</u>
Andy Rawson	Y	<u>N</u>

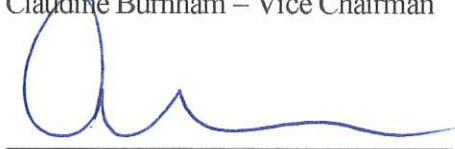
These minutes recorded by:



Humphrey Williams – Chairman BOS



Claudine Burnham – Vice Chairman



Andy Rawson - Board Member

END OF Non-Public MINUTES - Date

