



**Town of Milton**  
**BOARD OF SELECTMEN MEETING**  
**July 10, 2023**

**ATTENDANCE:**

**Members:** Humphrey Williams (Chair), Claudine Burnham, Andy Rawson

**Staff:** Chris Jacobs -Town Administrator, Chief Richard Krauss- Police Department, Clarence Nason- Public Works, Tyler Taatjes- Fire Department, Jason Behrens- Fire Department

**Public:** Laura Turgeon, Katherine Ayers, David & Lauren Jacobs, Tom Gaulin

Humphrey Williams, Chair, opened the public session at 6:00PM.

**1.) Pledge of Allegiance:** Humphrey Williams, Chair, led the meeting in the Pledge of Allegiance.

**2.) Public Comment:** Mr. Williams announced guidance for public comment and public comment pertaining to topics previously discussed: during the allowed time for public comments, those wanting to speak should be at the podium to talk into the mic. This will give those unable to attend the meeting in-person with improved listening.

- Tom Gaulin: Thanks for the monthly department head reports – it's very helpful although would like to see more details especially regarding revenues (received and outstanding) and taxes. He recognized a lot of effort goes into the dog warrants, however there is more money available like littering fees which is currently \$250.00 and should be increased. Other towns have higher fees. Revenue reporting is key – revenue is needed so go after it. Wheels seem to be moving slowly on taxes and he would like to see more statistics. Regarding ambulance funds – it seems that the town is only going after Medicare and wants to see more collections of ambulance fees. He asked if the town needs the best custom-built ambulance at this time? Or maybe a more basic built one could do as well.

Mr. Williams thanked Tom Gaulin for his input and said regarding the revenue report, there is a new full-time Town Clerk to help with this.

**3.) Announcements and Community Calendar:**

2023.07.10 BOS Min

Page 1

**SCANNED**  
7-25-2023

1. The NH Farm Museum will hold a Truck & Tractor Day on August 19, 2023, from 10-4PM. For additional information see their website.

#### 4.) NEW Business – Discussion and Possible Actions:

- a.) **Dog Warrant approval:** Mr. Jacobs said the list is smaller than previous years. Letters were sent last week; he noted the local vets provide reports on dogs. Ensuring all dogs get their rabies vaccination for rabies control is the primary function. It is a health safety concern.

Mr. Williams motioned to move forward with pursuing the dog warrant. Mr. Rawson seconded the motion. All were in favor; the motion was approved.

- b.) **Status of Consolidated Communications internet and phone installations at new Townhall, Police and Fire Stations:** Mr. Jacobs said the contract was signed last week. They met with the representative from Consolidated and discussed the order of installation. The new Town Hall will be first, followed by the Police and Fire departments. The internet/phones will be installed before the move to the new Town Hall which is set to occur in the middle of September. Mr. Jacobs anticipates the move to happen September 15-18 and be open for business on September 19<sup>th</sup>.
- c.) **Storm damage road repair update:** Mr. Williams reported the list of roads that sustained damage due to the recent storms and need repair work is posted on the Public Works website (for Milton and Milton Mills). The contractor is concentrating on the larger roads, while the Public Works focuses on the smaller roads.

Butch Nason reported the cost to fix NE Pond Road is \$14,580 (includes equipment and materials); Branch Hill Road will cost \$5,700. They are currently working on Berry Hill Road and then will work on Governors and Nutes. Since these are two of the longest roads in town, actual repair will take some time to complete. In addition, they have unblocked major culverts in the town. Most of the dirt roads are currently passable. Elm Street does have some sink holes (Dawson to School Streets). They will be playing catch-up for the foreseeable future.

Mr. Williams reported the state is working on Rte. 125. Ms. Burnham said there are many towns experiencing the same issues and Milton is not the only town having to work on their roads.

- d.) **Tree removal from Milton Mills Cemetery:** Mr. Jacobs said John Katwick is requesting \$4,784 to hire Urban Tree Service to remove a pine tree from the cemetery. Mr. Katwick would like the money to come from the Town of Milton Cemetery Expendable Trust. Mr. Jacobs did talk with the Cemetery Sexton about this. There are two other estimates that have not been submitted yet. Mr. Jacobs suggested in order not to delay this, he asked the BOS to give him the authority to sign a contract once they receive an additional quote. Mr. Rawson said \$4,700 is a good price to take down the 60-inch pine tree which is in rough shape.

Mr. Williams motioned to authorize the Town Administrator to enforce whichever contract is the best one, prior to the next BOS meeting. Mr. Rawson seconded the motion. All were in favor; the motion was approved.

**5.) EVENT PERMITS**

a.) **Concert on the beach – TPPA:** August 3<sup>rd</sup>, 7-9:00PM

Mr. Rawson motioned to approve the Concert on the Beach – TPPA scheduled for August 3, 2023. Ms. Burnham seconded the motion. All were in favor; the motion was approved.

b.) **Car shows at Restoration Church:** It was noted that a permit is not actually required since this will be held at the church.

Mr. Williams motioned approval to move forward with the car shows at the Restoration Church. Seconded by Ms. Burnham. All were in favor; the motion was approved.

c.) **Car show at Dollar General:** This show already occurred on July 3<sup>rd</sup>. The application form had been submitted; however, they had used an outdated form which caused some confusion. Mr. Jacobs has talked with them and believes this was more of a recordkeeping item.

**6.) OLD BUSINESS**

- a.) 2022.02.04.00- 549 White Mountain Highway – status of building: Mr. Jacobs reported there has been no discussion yet with the individual who will be removing the building. He will follow up with him. The asbestos investigation has been completed and the permitting process for building removal will begin.
- b.) 2022.03.20.7 – Community Power Action Committee – seeks committee members: Members are still needed for this important committee. More information will be put onto the website.
- c.) Long-Term Goal – website functionality improvements: this is postponed until after the move to the new Town Hall.
- d.) 2023.06.5.03 Fire Chief – to review budget and expenses: Postponed as Chief Nick Marique is currently on vacation.
- e.) American Flag: Additional money was submitted from the VFW for \$300. This paid for 14 flag sets from Milton Hardware. To date there are now 20 flags.

**7.) Communications Received:**

- a.) No communications received.

**8.) Other Business That May Come Before the Board:**

No other business.

**9.) Approval of Minutes:**

Non-Public Minutes:

None

Public Minutes:

**June 19, 2023** – Mr. Rawson motioned to accept 6/19/2023 public minutes. Ms. Burnham seconded the motion. All were in favor; the motion was accepted.

**June 28, 2023** – Mr. Rawson motioned to accept 6/28/2023 workshop meeting minutes. Ms. Burnham seconded the motion. All were in favor; the motion was accepted.

**10.) Public Comments Relative to Topics Previously Discussed:**

There were no public comments.

**11.) Expenditure Reports:**

Mr. Williams reported the auditors are now finished.

**12.) Town Administrator:**

1. The next public meeting of the Board will be July 24, 2023.
2. The \$100,000 grant application for the Nitrogen Reduction Grant has been submitted to NHDES on June 29, 2023.
3. The contract for internet services has been signed and we met with Ian Silberman for a project kickoff. Installation will occur in 45 to 60 days, first at the Town Hall, then the Police and Fire Departments.
4. The employee manual was sent to legal counsel for review last week.
5. A letter was sent to NHDOT confirming the BOS's selection of options for the Townhouse Road Bridge Replacement.
6. A complaint was received from David Jacobs of Nutes Road (re: drainage). It was forwarded to the Public Works Department for review and comment.

**13.) Selectmen Comments:**

1. Mr. Jacobs has asked the Recreation Department to use the new Town Hall if needed again in the future in case of a rainy-day location for Camp 3 Ponds.
2. Mr. Rawson has talked to Pat Smith and the Town Administrator regarding the culvert near the elementary school. The culverts have not been able to handle the huge amounts of water from the recent rains which caused flooding in the basement of the school. Mr. Rawson will work with Pat to get this situation rectified.
3. Mr. Rawson noted that gas is 20 cents cheaper at the Mobile Station on Rt. 75.
4. Ms. Burnham said the CIP will be meeting next week.
5. Mr. Williams – Jen King from TPPA reported cyanobacteria has been found twice in the past few weeks on Northeast Pond (June 24 & June 29). The rain has caused a lot of runoff (including any fertilizers, etc.) into the waters.
6. Mr. Williams – there have been recent problems with jet skiers/boaters not following the rules. While this is not a BOS issue and falls to the marine patrol and state police, he noted there were 3 deaths on NH waters the previous week. Everyone should slow down and really pay attention.

7. Mr. Williams sent a list of updated commitments to the BOS. There is a joint meeting with the Budget Committee on September 15<sup>th</sup> for presentations by Department Heads. This means a need to look at the default budget in August. For August, the BOS meetings are switched to the 2<sup>nd</sup> and 4<sup>th</sup> Mondays – August 14<sup>th</sup> and 28<sup>th</sup>.

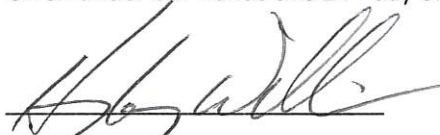
Katherine Ayers asked why the Fire Chief was not in attendance to discuss their budget and expenses? It had been on the agenda. Mr. Williams said he is on vacation and those discussions will take place at a future meeting. Ms. Turgeon said she is going to schedule an emergency Budget committee meeting to discuss both the School and Fire departments expenditures.

Chief Krauss said it's important for residents to contact the Police Department dispatch or the State Police dispatch if there are incidents regarding boaters or jet skiers. Mr. Williams said they are seeing an increase in rental boats and people who do not understand markers and buoys. The beach and local marina have a map of the lake which is being handed out and there are requirements for boat rentals.

**14.) Adjournment:**

Mr. Rawson motioned to adjourn the public meeting and enter into the non-public meeting. Ms. Burnham seconded the motion. All were in favor; the motion passed. The public meeting adjourned at 6:52PM.

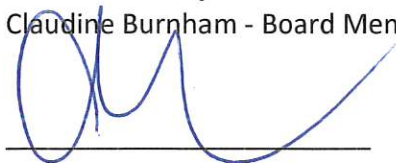
Given under our hands this 24<sup>th</sup> day of July 2023.



Humphrey Williams – Chairman BOS



Claudine Burnham - Board Member



Andrew Rawson - Board Member

**END OF MINUTES – July 10, 2023**

