



**Town of Milton
BOARD OF SELECTMEN MEETING
June 28, 2023**

ATTENDANCE:

Members: Humphrey Williams (Chair), Claudine Burnham, Andy Rawson

Staff: Chris Jacobs -Town Administrator, Chief Richard Krauss- Police Department, Pat Smith- PWD;
Karen Brown – Recreation.

Presenters: Mike Theriault and Jeff Mercer with Wright Pierce

Public: Nick and Renata Gamache;

Humphrey Williams, Chair, opened the public session at 5:40 PM.

1.) **Pledge of Allegiance:** Humphrey Williams, Chair, led the meeting in the Pledge of Allegiance.

2.) **Public Comment:** There were no public comments.

3.) Workshop:

a.) **Wastewater Treatment Plant Facility Study**

Mike Theriault and Jeff Mercer from Wright Pierce Engineers of Portsmouth, NH presented a summary of the final version of the Facility Study that was completed earlier this year and approved by the NHDES. Highlights from their presentation are as follows.

- The design capacity of the current wastewater treatment facility is 0.1 MGD (million gallons per day). On average the plant only receives and processes 0.05 MGD.
- Earlier this week the EPA and NHDES set a new nitrogen limit at 19 lbs. per day and a phosphorus limit of 2 lbs.\ day.
- Sludge – has been building up in the lagoon for 30 years. Cost to remove is \$5,000,000.
- The plant had to be upgraded to address the new nitrogen and phosphorus limits. Projected cost is between 14 and 17 million dollars.

- The most viable option would be to close the lagoons, building some pre-treatment and then discharging our sewer waste into Rochester's collection system for additional treatment in their plant.
- The debt service to pay the multi-million-dollar loans is projected at \$375,000 dollars per year.
- The first-year budget to start the project is projected between \$1,183,000 and \$1,356,000.

Renata Gamache asked questions on the potential contract with Rochester, borrowing by the Town and how would this impact the tax base. Some general answers were offered by the Town Administrator, but they were hypothetical at best because we have not even started conversations with the City of Rochester at this time.

The workshop was adjourned at 6:40 pm with the motion to go into non-public sessions with Police Chief Krauss and then a non-public session with Karen Brown – Recreation Director.

4.) Continuation of the Public Portion of the Meeting:

Humphrey Williams, Chair, resumed the public session at 7:04 PM.

In attendance were Chris Jacobs -Town Administrator, Chief Richard Krauss- Police Department, Pat Smith – Public Works Department, Chief Nick Marique – Fire Department, Karen Brown – Recreation Department.

b) Pat Smith discussed the roads that have been damaged by recent rail storms and on Dec 24, 2022. He would like to hire out a contractor (Paey Construction) from within Town @ \$150.00 dollars per hour. The PWD would put 2 dump trucks with the contractor. He desires to use funds from the \$350,000 dollars approved in the March 2023 town meeting. TA asked if we are to supply diesel fuel to the contractor? Smith says no. TA asked will they have insurance? Smith says yes.

Nick Marique - Emergency Management Director (EMD) spoke about the value of the repairs to meet the threshold for reimbursement.

Motion made by H.W. to move forward with Pat Smith hiring the contractor for \$150.00 per hour; seconded by A.R. Approved 3-0-0.

Smith – Underwood Engineers came to the site at the request of the TA. They are developing a plan for drainage improvements.

H.W. requests that the PWD update daily where they will be working and what will get repaired next.

H.W. asked Chief Nick Marique EMD if this storm called for a meeting. N.M. responded that they spoke by phone, but no organized meeting was held.

c) H.W. asked staff present if there were any further revisions to the Employee Handbook? No noted or requested so he directed the TA to forward it to legal counsel for review.

d) Grade and Step Plan – Chief Marique had sent an original copy of the G & S back to H.W. H.W. will re-issue the plan (by email).

e) TA notes that our finance officer Brittney Leach – Campbell has identified that he NHDOT owes us approximately \$20,000 from the Highway Block Grant in 2020. The NHDOT issued 4 checks and we only deposited three (3). They are sending her to the unclaimed property site to recover the funds.

f) TA – the audit of the 2021 books went well last week. The auditors are asking us to adopt some written accounting policies. Joanne Smith – Stone Hill, has them prepared and will send them over for us to revise and adopt.

g) Selectmen Rawson has spoken to the Trustees of the Farm Museum, and they would like to meet with the Board in the future.


5) Adjournment:

Motion to adjourn was made and approved at 7:35pm

Given under our hands this 10th day of July 2023.



Humphrey Williams – Chairman BOS



Claudine Burnham - Board Member



Andrew Rawson - Board Member

END OF MINUTES – June 28, 2023

