



Town of Milton
BOARD OF SELECTMEN MEETING
November 7, 2022

ATTENDANCE:

Members: Claudine Burnham (Chair), Humphrey Williams, Matt Morrill

Staff: Chris Jacobs -Town Administrator, Chief Richard Krauss- Police Department, Officer Matt Cummer – Police Department, Chief Nick Marique – Fire Department

Public: Kym Libby, Jonathan Nute, Patricia Goupil (Wallace Way), Larry Brown

Claudine Burnham, Chair, opened the public session at 6:05PM.

1.) Pledge of Allegiance: Claudine Burnham, Chair, led the meeting in the Pledge of Allegiance.

2.) Public Comment:

Patricia Goupil – town resident, lives off of Governors Road – She recently spoke to the town’s road agent about the possibility of adding a yellow line to the middle of Governors Road. Especially during bad weather and at night, it can be difficult to travel the road with no line markings. The road agent informed her the money for this year have already been spent. She questioned if the BOS could possibly help, if not this year, perhaps for 2023. Ms. Burnham, who lives on Governors Road, agreed it can be difficult to travel on Governors Road without line markings.

Larry Brown – presented his opinion on constitutional issues and history.

3.) Announcements and Community Calendar:

1. State and Federal elections are November 8th. You can register to vote on Election Day. Voting is at Nute High School and polls are open from 8AM to 7PM.
2. Some Town Hall services will not be available tomorrow due to elections – Administration, Town Clerk, and Tax Collector. Building Inspector, Land Use and Assessing will be open until 4PM.
3. Town Hall will be closed November 11, 2022 in observance of Veteran’s Day.
4. Town Hall will be closed November 16, 2022 for all-day training.
5. Saturday, November 19th NH Farm Museum will hold their 1863 Thanksgiving-at-the-Farm. There will be holiday music in the parlor and a table will be set in the Victorian Parlor as it was

in 1863. Meet Josepha Hale as she reads the letter she sent to President Abraham Lincoln requesting he establish the nationally proclaimed day of Thanksgiving.

6. The blue Ford Explorer previously used by the Police Department and the Grounds & Building Department is for sale by sealed bid. Bid documents may be obtained at Town Hall or on the website. Bids are scheduled to be opened at the December 5th BOS meeting.
7. The Town is accepting bids on the tax-deeded property at 57 Silver Street. Sealed bids are due on December 5th. Bid package may be found on the town website or picked up at Town Hall. Bids will be opened and read aloud at the December 5th BOS meeting.

4.) NEW Business – Discussion and Possible Actions:

- a.) **Appointment of Mr. Jonathan Nute to the Strafford Regional Planning Commission:**
Ms. Burnham administered the Oath of Office to Mr. Nute. The BOS offered their congratulations to Mr. Nute.
- b.) **Acknowledgment of Strafford County bill in the amount of \$1,450,797:** Mr. Jacobs said while the bill is not due until December 15th, there was a form included in the bill asking for acknowledgement of the bill. Mr. Williams asked if the County provided any explanation as to why there was such a large increase - ~\$250,000? Mr. Jacobs will request the information.
- c.) **Strafford Regional Planning Commission dues at \$5,591:** Mr. Jacobs explained this is a mere formality of recognizing the invoice. He believes the town does receive many member benefits in addition to planning services.

Mr. Williams motioned to carry forward the town's membership with the Strafford Regional Planning Commission. Mr. Morrill seconded the motion. All were in favor; the motion was approved.

- d.) **Capital Improvement Plan Review:** Mr. Jacobs explained Mr. Bruce Woodruff has put together the report which was approved by the CIP committee. The report explained the rankings and the order of importance and their recommendations. Mr. Jacobs requested guidance from the BOS on which items they would like to see as Warrant Articles. Information to include such as dollar amounts and how to pay for the item (through taxes, bonding, etc.). No final decision is needed at tonight's meeting. Mr. Williams – November 17 is the joint meeting between the BOS and the Budget committees. This meeting will help clarify what the 2023 Budget will be and what other Warrant Articles are being discussed. Mr. Jacobs does not believe they will be able to hold the tax rate as in previous years. The town did receive additional funds for bridge and road maintenance and while those moneys must be used specifically for that, it could help for next year. He asked the BOS to give an indication of their interest in particular items. Mr. Morrill recommended looking at the Top 11 projects on the list as a good place to start.

5.) EVENT PERMITS

- a.) No event permits received.

6.) OLD BUSINESS

- a.) **Headstart Building Purchase – review and approval of legal documents (2022.04.04):** Mr. Jacobs explained all legal documents were received and sent to the BOS. At tonight's

meeting the BOS need to vote and sign the documents which must then be notarized. The three documents are: 1.) Notice of the Terms of the Lease; 2.) The Lease-Term Agreement; and 3.) The Discharge of the Mortgage Deed.

Mr. Williams motioned to approve and sign the Terms of the Lease document. Mr. Morrill seconded the motion. All were in favor; the motion was approved.

Mr. Williams motioned to approve and sign the Lease-Term Agreement. Mr. Morrill seconded the motion. All were in favor; the motion was approved.

Mr. Williams motioned to approve and sign the Discharge of the Mortgage Deed. Mr. Morrill seconded the motion. All were in favor; the motion was approved.

- b.) **We Care Food Pantry** – funding request (9/12/2022): The We Care Food Pantry have provided records/information showing their monthly/annual list of who is obtaining services. Mr. Jacobs said there is a wide-range of areas being serviced and it looks like Milton is getting anywhere from 20-30% on a monthly average.

7.) Communications Received:

- a.) The town received the Shoreland Permit for the proposed boat ramp replacement on 10-19-2022. There are two required permits; the town is waiting to receive the Wetlands Permit.
- b.) TPPA conducted a survey to let folks tell us what they thought about the bridge replacement project. It's posted on the town website at <https://threeponds.net/survey-report/>. So far there are over 100 comments received on the survey.
- c.) NHMA- Disposition of member legal files: Mr. Jacobs explained while they provide disposition of legal opinions, it's important to understand the law and to be careful on how information is disseminated.

8.) Other Business That May Come Before the Board:

There was none.

9.) Approval of Minutes:

Non-Public Minutes:

October 17, 2022 – Mr. Morrill motioned to accept **10/17/2022 non-public minutes**. Mr. Williams seconded the motion. All were in favor; the motion was accepted.

Public Minutes:

October 17, 2022 - Mr. Williams motioned to accept **10/17/2022 public minutes** with corrections. Mr. Morrill seconded the motion. All were in favor; the motion was accepted.

10.) Public Comments Relative to Topics Previously Discussed:

There were none.

11.) Expenditure Report:

Mr. Williams had sent the reports to the BOS prior to the meeting. Currently the town is 82.25% expended at the 83% year-mark. November 17th there is a joint meeting between the BOS and

Budget committees. Currently the proposed budget is still under the Default (1.84% over the 2022 budget). The Budget committee is also scheduled to meet with the School Board to review their budget on November 29th.

Mr. Williams motioned to approve the \$5,000 request to the We Care Food Pantry. Mr. Morrill seconded the motion. All were in favor; the motion was approved.

12.) Town Administrator:

1. The next meeting of the Board scheduled for November 21, 2022.

13.) Selectmen Comments:

- Mr. Williams – reminder November 17th joint BOS/Budget committee meeting.
- Ms. Burnham – the newly-formed Milton Business Association is meeting every other week. The next meeting is scheduled for November 15th, 9AM at Natashas.

14.) Adjournment:

Mr. Williams motioned to adjourn the public meeting and enter into the non-public meeting. Mr. Morrill seconded the motion. All were in favor; the motion passed. The public meeting adjourned at 6:55PM.

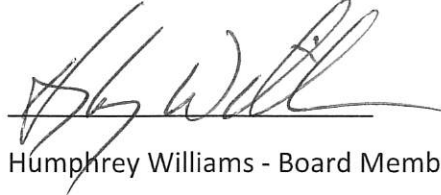
Given under our hands this 21st day of November, 2022.



Claudine Burnham – Chairman BOS



Matthew Morrill - Board Member



Humphrey Williams - Board Member

END OF MINUTES – November 7, 2022

SCANNED
11-22-22