



Town of Milton
BOARD OF SELECTMEN MEETING
October 3, 2022

ATTENDANCE:

Members: Claudine Burnham (Chair), Humphrey Williams, Matt Morrill

Staff: Chris Jacobs -Town Administrator, Chief Richard Krauss- Police Department,

Public: Kym Libby, Virginia Long, Thomas Flynn, Andrew Bernstein

Claudine Burnham, Chair, opened the public session at 6:00PM.

1.) Pledge of Allegiance: Claudine Burnham, Chair, led the meeting in the Pledge of Allegiance.

2.) Public Comment:

There were no public comments.

3.) Announcements and Community Calendar:

1. NH Farm Museum – Come Celebrate fall foliage and the fall harvest!

Leaf peepers, welcome! We'll be offering tractor rides around the farm with beautiful views of Tenerife Mountain. We invite you to stop by the open fire hearth where our guides will be warming up mulled cider to serve along the way. Children can join Grandma Pat in the ell and listen to "Johnny Appleseed." Try your hand at candle making or see how skilled you are at using the two-man saw! Tour the historic Jones Farmhouse dating back to the 1770's where five generations of the same family once lived. Come explore the barn with our Big Barn Scavenger Hunt, too. Prizes awarded for those who finish. Kids of all ages can decorate a Halloween cookie in the 1940's kitchen. Face painting. And more! Participate in our Skillet Toss Contest. Children 12 and under will get a free pumpkin (limited to the first 20 who arrive). DATE: Saturday, October 8. TIME: 10:00-4:00.

2. There will be a Milton and Milton Mills Local Business & Community Forum on Sunday, October 16, 2022. It will be held at the Milton Townhouse starting at 6PM. The Townhouse is located at the corner of White Mountain Highway and Townhouse Road. Join us to put ideas into action. Be part of the plan to grow our "Community Spirit and Pride".

3. Mr. Jacobs approved another function on October 16th from 1-4:30PM, also at the Milton Townhouse. Open to the public – Meet the Candidates with Don Bolduc and Caroline Leavitt.

4.) NEW Business – Discussion and Possible Actions:

- a.) **2023 BOS and Town Holiday Schedule – 1st review:** Mr. Jacobs presented a tentative 2023 BOS/Town Holiday Schedule. This will allow town employees to plan for holidays. He did see a few conflicts; with July 4th falling on a Tuesday, he felt a number of individuals may want to include Monday, July 3rd as a day off which is when a BOS meeting is scheduled. He recommended moving that meeting to the following Monday. The March 6th meeting will be the day before town elections. Mr. Williams suggested moving that meeting to Thursday or Friday of the same week which would allow for individuals to be sworn into new positions if needed. The schedule will be finalized at the next meeting.
- b.) **Milton Conservation Commission – conservation easement on two parcels:** Ms. Virginia Long, MCC Chair, was in attendance as required to notify the BOS of possible disbursement of CC funds. They will also hold public hearings as required.
Property #1: Jones Brook Park – History: In 2003 the town voted to approve a warrant article to place a conservation easement on the property (23.5 acres near Union). To date this has not occurred. The town-owned Jones Brook Park and abutting Payne Property (Map/Lot 24/2 & 14/6) have a combined 23.4 acres of wetlands and early successional and mature forest with extensive frontage along the Jones Brook and Branch River, bordering the parcels. This diverse landscape provides valuable wildlife habitat and corridors through which animals can move. MMRG is now involved and has asked for donation of \$7,000 from the Conservation Commission Fund. This will help pay for legal, real estate closing and other transaction costs and a stewardship endowment necessary to complete the conservation easement. Ms. Long also noted the Commission has yet to vote on this and will hold a public hearing.
Property #2: Holly Kimball Property on Mason Road – This is a privately owned property with 44 acres (Map/Lot 25/18). Landowner, Holly Kimball, offered to donate the development rights to her land to ensure it will always remain in its natural state. MCC’s donation (\$10,000 requested from MMRG) would help with legal fees, real estate closing or other transaction accosts or a stewardship endowment necessary to complete the conservation easement. The MCC will vote on disbursement of funds after the public hearing. The MCC donation on this property is larger than the one to Jones Brook property since the typical grants will not be available for this property. The house and the barn on the property are excluded so the property will be ~42 acres.
- c.) **Sewer Capital Reserve Fund – request to expend funds:** Mr. Jacobs reported this is a clean-up action as the BOS had previously approved the certificate of final completion to the contractor’s application for payment to RTD Enterprises. Mr. Jacobs had been approached by a Trustee of the Trustees of the Trust Fund who asked if there had been a distinct vote to withdraw monies from the Trust. The vote had not previously occurred.

Mr. Williams motioned to expend \$120,928.96 from the Sewer Capital Reserve Fund. Seconded by Mr. Morrill. All were in favor; the motion was approved.

5.) EVENT PERMITS

- a.) No permits received recently.

6.) OLD BUSINESS

- a.) **Agilitas Solar Project – pending receipt of documents:** Mr. Jacobs reported he did receive the documents from the attorney who has recommended the BOS sign. Mr. Williams asked if information on payment was received? Mr. Jacobs will check.

7.) Communications Received: These are noted for the record. These will be reviewed during the budgeting process.

- a.) Funding request from Wakefield Food Pantry
- b.) Funding request from the American Red Cross

8.) Other Business That May Come Before the Board:

Map 11 Lot 14 has been listed as being owned by CSFRT. A lien was recently placed against it. Mr. Jacobs' review of the files submitted by CSFRT proves that they do not own it. I would ask the BOS to agree to allow the tax collector and assessor to update the files and release the lien. Mr. Jacobs is unsure who currently owns the property.

Chief Krauss: He requested the item be added to the next meeting. On Rt. 125, the parking spots right at Garage Way: he recommends discussing with DOT about getting rid of two of the parking spots in front of the building to give a clearer line of sight and to add additional parking spots further down Rt. 125 where the shoulder has been widened and curbing added. He would like to meet with Chris and the DOT to determine a plan and to make it work.

9.) Approval of Minutes:

Public Minutes:

September 26, 2022 - Mr. Williams motioned to accept **9/26/2022 public minutes**. Mr. Morrill seconded the motion. All were in favor; the motion was accepted.

10.) Public Comments Relative to Topics Previously Discussed:

Kym Libby – The 2nd local community forum is scheduled for October 16th. She has received some really good questions from the public. For this next forum they are asking attendees to bring along a snack to share and/or to donate a food item for the local food pantry. In addition, Kym is requesting a food donation box be placed in the Town Hall that weekend (Friday-Monday) for anyone wanting to donate canned goods. Any assistance given to the food pantry could equate with less money families may have to request for other services. Mr. Jacobs said they do plan on putting a collection container in the Town Hall.

She also reported they are trying to form a Milton Business Association. They are starting informal discussions.

11.) Expenditure Report:

Mr. Williams reported he has not yet received the data. Once he receives the information he will forward to BOS.

12.) Town Administrator:

1. The next meeting of the Board will occur on October 17, 2022.

2. The MS4 Stormwater Report was finished and submitted to the EPA on September 28th.
3. Town Hall will be closed this Thursday October 6th between 9am and 11 am for training.
4. Town Hall and the transfer Station will be closed on Monday October 10th for the holiday.
5. 55 Industrial Way Building – we have been assigned new counsel in this matter. The new attorney is Nathan R. Fennessy with PretiFlaherty of Concord, NH.

13.) Selectmen Comments:

- Ms. Burnham – CIP has scheduled a hearing for October 13th at 6:30PM.

14.) Adjournment:

Mr. Williams motioned to adjourn the public meeting and enter into the non-public meeting. Mr. Morrill seconded the motion. All were in favor; the motion passed. The public meeting adjourned at 6:35PM.

Given under our hands this 17th day of October, 2022.



Claudine Burnham 10/17/2022

Claudine Burnham – Chairman BOS



Matthew Morrill - Board Member



Humphrey Williams - Board Member

END OF MINUTES – October 3, 2022