

Town of Milton
Board of Selectmen Meeting
November 18th, 2019
Milton Town Hall

Board of Selectmen Attendance: Chairman Ryan Thibeault, Vice Chair Erin Hutchings, Andy Rawson, Town Administrator Ernie Creveling, Recording Clerk; Danielle Marique

Public Attendance: Nick Marique, Larry Brown, Andrew Zomiareli.

Meeting call to order

R Thibeault welcomed all in attendance reciting the pledge.

Public Comment: None

New Business:

1. Request to Purchase Vehicle (N. Marique)

N. Marique reported the current status of the existing ladder truck for the town is currently 35 years old with an ongoing list of repairs and continual improvement needs that are a growing expense at each repair and replacement. Currently the plan for replacing the ladder truck was within the Capital Improvements Plan with intentions of vehicle purchase with the unused monies that were a part of the air pack grant once awarded. After continual search, a used ladder truck was found locally in the town of Gray Maine. The fire department certified fire truck mechanic reviewed and performed a brief inspection of the vehicle and found minor flaws and fixable repairs. Stated as previously agreed at the October 30th Board of Selectmen workshop the offer was sent to the Town of Gray for \$75,000 from their original asking price of \$100,000; to which they notified of a counter offer of \$85,000 and ability to make some of the repairs before the town took delivery of the truck. Additional work to be done to the truck would include radio installment, lettering, scene lighting and work to the master stream device motor that an exact final quote is still in process but estimating approximately \$20,000. A. Rawson question the vehicles cost. N. Marique stated the truck that Gray Maine is replacing with is valued at 1.3 million. A. Rawson questioned how long the ladder truck will serve Milton. N. Marique stated the truck has no reason not to last at least 10 more years. E. Hutchings questioned the estimated cost of repairs needed. N. Marique stated that the repairs are more labor intensive than critical; approximately 4 days of labor and \$5,600 worth of materials. Gray ME is planning to fix approximately \$10,000 worth of repairs. R. Thibeault questioned the next step to purchase. N. Marique stated Gray is still utilizing and operating the truck as needed until their new truck is delivered and in service. The Gray ME Town Manager will then turn the truck to their department of public works to begin the repairs. N. Marique requested authority to have Town Administrator Creveling and or himself to sign the completed purchase and sale agreement when it is final and drafted.

Motion: E. Hutchings moved to authorize Chief Marique to purchase Gray Maine's 1997 75' Ferrar ladder truck in the amount of \$85,000 with repairs to be completed as described and to further authorize Town Administrator Creveling to sign the purchase

and sale agreement, to which monies will be expended from the Fire Department Equipment and Apparatus Capital Reserve Fund. A. Rawson seconded. 3-0

R. Thibeault requested to adjust the order of the next two agenda items.

3. School District Vote Discussion

E. Creveling stated the school district allocated \$360 for school repairs. Reported the tax rate should be set by the end of the week, at latest the beginning of next, communication will continue as things progress.

2. Tax Anticipation Note Process

E. Creveling stated the estimated outflow for the Town is approximately \$3.6million and has requested \$4million dollar 60 day taxable tax anticipation note (TAN). Explained the following payments the town is responsible for over the next two months; \$1,169,912 to Strafford County for tax purposes, \$950,000 resulting in two months payments to the SAU; \$255,000 for the purpose of payroll expenses and \$1,250,000 for the purpose of accounts payable. Explained there will be between 2.2-2.5% interest applied resulting in approximately \$17,000 in interest charges on the TAN. Hopeful tax bills will be processed and sent before the first of the year. A. Rawson questioned how much in in the account. E. Creveling stated the unassigned fund balance is approximately 1 million dollars that contact to the treasurer has been made, waiting for a response. E. Creveling stated a request for a waiver for town attorney Im who represents TD Equipment Finance, Inc.

Motion: R. Thibeault moved to authorize \$4,000,000 Tax Anticipation Note for the fiscal year 2019. A. Rawson seconded. 3-0.

Motion: R. Thibeault moved to waive the conflict as described by Attorney Im and contest to Drummond Woodsum's representation of the Town in the matter of the Tax Anticipation Note through TD Bank.

Old Business:

5. Budget Progression Discussion

E. Creveling stated the budget committee will be meeting this week for their continued discussion regarding the budget. Reported that review was conducted on the Town Administrators phone line and it originally reflected the default number but with review a deduction to \$3,500 can be made. Contact has been made to the budget committee chairman regarding their question about this from the past workshop. E. Creveling stated Revolution Food Pantry provided a request for \$2,500 to be included in the 2020 budget.

Motion: R. Thibeault moved to adjust the outside appropriations budget to include the request from Revolution Food Pantry in the amount of \$2,500. E. Hutchings seconded.

Motion: R. Thibeault moved to adjust the town administrators' phone line to \$3,500. E. Hutchings seconded. 3-0

Meeting Minutes

R. Thibeault moved to approve the October 21st, 2019 meeting minutes. E. Hutchings seconded.
3-0

E. Hutchings moved to approve the October 28th, 2019 meeting minutes. R. Thibeault seconded.
3-0

E. Hutchings moved to approve the October 30th, 2019 meeting minutes. R. Thibeault seconded.
3-0

R. Thibeault moved to approve the November 4th, 2019 meeting minutes. E. Hutchings seconded. 3-0

R. Thibeault moved to approve the November 12th, 2019 meeting minutes. A. Rawson seconded.
2-0

Other Business:

E. Creveling stated Ken Ruben of Solar Garden has requested a ground lease of an additional 5 years due to the refinancing. The financing company has requested all associated solar garden leases the company has to reflect the same term. Stated under RSA 41:11-a the town authorizes lease agreements, there has not been record found of this vote. Reported town legal counsel suggests approving the lease and then going to town meeting for the town vote for RSA 41:11-a approval, however, further discussion will be held at the December 2nd, 2019 board of selectmen meeting.

Requested the board to sign the notice of receiving the county tax bill.

Expenditure Report

E. Creveling stated the town should be facing a total of 88% expended to date where current reports are currently at 77% expended.

Public Comments:

L. Brown: Expressed concern with the Board of Selectmen are the agents to authorize how Town spending is performed.

Administrator Comments

None

Selectmen Comments

None

R. Thibeault stated there would be a brief recess until the public hearing commenced at 7:00pm.

PUBLIC HEARING – RSA 31:95-b

R. Thibeault moved to open the public hearing under RSA 31:95-b.

E. Creveling stated the revenue has been received as a compromise from HB4 reiterating this monies was received as unanticipated revenue to the town and can be used for valid municipal purposes. Explained many of the instances would be as followed; Town Hall server and computers approximately \$15,236, Police Department and Town Hall phone system \$28,000, MS4 Notice of Intent approximately \$1,680, additional security camera at Town Clerk window

as well as the Town Beach approximately \$1,500, Town Hall security alarm system repair approximately \$350, interest on Tax Anticipation Note approximately \$17,000, approximately \$5,000 on camera filming and projection improvements as needed, and suggested expending for the repair and replacement of the boiler and heating system at the Library. All projects are longer term investments that are critical to the Town.

R. Thibeault opened the public hearing for public comment.

L. Brown expressed concern with end of life situations on many projects and currently showing due diligence for resolution.

R. Thibeault moved to close the public hearing. E. Hutchings seconded. 3-0

R. Thibeault moved to accept the unanticipated revenue in the amount of \$74,990.03 from the State of New Hampshire and to expend it for valid municipal purposes, including but not limited to the items discussed during this public hearing, which was held in accordance with RSA 31:95-b and article 13 as approved at the March 14, 2017 town meeting. E. Hutchings seconded. 3-0

R. Thibeault moved to adjourn E. Hutchings seconded. 3-0

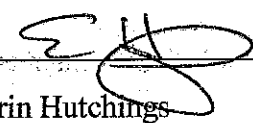
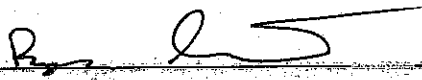
Next Board of Selectmen Meeting Date:

Monday December 2nd, 2019 – 6:00PM

Respectfully submitted;

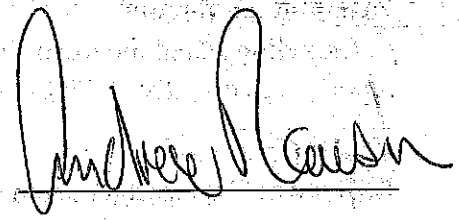
Recording Clerk,

Danielle Marique



Chairman Ryan Thibeault

Erin Hutchings



Andy Rawson