

Milton Recreation Commission
Emma Ramsey Center
September 30, 2015
Meeting Minutes

A regular meeting of the Milton Recreation Commission was called to order by Chairman Jacobs at 6:06pm with the Pledge of Allegiance.

Members Present:

Chris Jacobs-Chairman
Andy Rawson- Selectman
Sarah Rogers-Commissioner
Stefanie Berry-Commissioner
Doug Shute-Commissioner (arrived late)

Also present:

Karen Brown-Recreation Director
Claudine Burnham
Lue Snyder
Esther Culverhouse

Approval of Past Minutes

Motion by Andrew Rawson to accept the minutes of August 12, 2015. Second by Sarah Rogers. Chairman Jacobs abstained. Motion carried.

Monthly Expenses:

The following monthly expenses were approved:

Beach account: Internet and Phone Services at beach \$71.13, Tires for tractor and tractor maintenance \$241.28, Dumpster \$124.39, Town Beach sign with installation \$2370.00, Toddler Swing \$70.00
Camp 3 Ponds: Friday Field Trips \$1574.00
Senior Program: \$107.56

Motion by Stefanie Berry to accept monthly expenses. Second by Andrew Rawson. Motion carried.

Review of Account Balances:

Karen Brown provided members with Account balances for the following accounts: Camp 3Ponds, Seniors, Beach, and Soccer. Basketball account still being looked at. In the future, to reduce paper and time, Karen will only print out one full copy of all account balances for the commissioners to review.

Appointments:

None

Old Business Items:

Karen Brown conferred with Wayne Robinson (Parks and Rec Director for town of Wakefield) about town insurance and liability issues with Milton offering various sports programs. If Milton Recreation hires a person/entity who then charges participants for a clinic or program, they will need to have their own personal liability insurance. However, if a person/entity “volunteers” their time, they would fall under the Town’s Recreation umbrella.

Playground- The James T. Culverhouse Memorial Playground sign is now up at the playground. The dedication ceremony is tentatively slated for the weekend of April 16-17, 2016 pending weather.

Doug Shute reported that the Milton Historical Society will take the old Town Beach sign. He also reported that the cost of the letters for the new sign is \$110.

New Business:

Utility poles-Roger Libby wants to purchase the 3 Utility Poles at the Public Works Yard at \$20 apiece. Motion by Chairman Jacobs to keep them for future use. Second by Andrew Rawson. Motion passed.

Playground Usage-future picnic tables

Jim Lock will be purchasing and donating two picnic tables for the playground. Karen will follow-up with Mr. Lock to see whether he wants to purchase them now and keep them at the beach or wait until the spring.

iPhone-Karen continues to have difficulty consistently receiving her work emails on her iPhone. Commission wondering why that is? Is that because of GoDaddy host site? Karen will speak with D.J. (I.T. Guru for Milton) again about this problem.

Halloween Party-“Milton Spooktacular” to be held October 24th from 5:00-8:00pm at the Town Beach. Once again there will be Trunk or Treat contest, as well as a Scary Spooky Walk, Games, Crafts, food, and more.

Holiday Party-Stefanie suggested having one big combined Town Holiday Party instead of each Milton club or organization having their own. Karen Brown and Stefanie Berry will reach out to various groups to gauge their interest and report back to the commission.

Soccer Program Update-It’s going well. Stefanie suggests that in the future, sign-ups for Soccer and basketball start sooner.

Any other Business

Motion by Chris Jacobs to approve use of Emma Ramsey Center on December 5, 2015 for Cub Scouts' Pancake Breakfast. Second by Andrew Rawson. Motion passed.

A random box of brand new t-shirts (from previous town walk) was found in the Emma Ramsey Center and motion made by Chris Jacobs to give them to a charitable organization. Second by Andrew Rawson. Motion passed.

Claudine Burnham asked about "Signage" options (sandwich "A" frame-type) to display in front of Emma Ramsey Center and at Elementary school where Recreation activities could be posted. Motion by Andrew Rawson to approve up to \$600 to be spent on two signs. Second by Chris Jacobs. Motion passed.

The next meeting of the Recreation Commission will be October 21, 2015 at 6:00pm.

MOTION by Chairman Jacobs to adjourn. Second by Andy Rawson. All in favor, motion carried. The meeting adjourned at 8:05 pm.

Respectfully Submitted,
Sarah Rogers

Approved on January 20, 2016

