

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501 (f)603-652-4120

Meeting Minutes
June 19, 2018
Emma Ramsey Center
6:30 PM

Members in Attendance: Matthew Morrill, Lynette McDougall, Larry Brown, Peter Hayward, Joseph Michaud, Brian Boyers, Also in Attendance Dana Crossley Land Use Clerk, Bruce Woodruff Town Planner

Excused Members: Bob Graham alt, Ryan Thibeault Ex Officio

Public Attendance: Karen Brown Rec Director, Pat Smith PWD, George Szirbik, Downey Shea, Michael Shea, Betsy Baker, Erin Hutchings

Chairman Boyers called the meeting to order at 6:30pm

Public Comment: No comment.

Public Hearing: Request to renew excavation permit for pit 5, Jones Brook LLP Owner, Eastern Materials Excavator, property located on Jones Brook Access Rd, off White Mtn Highway, Tax Map 22 Lot 17 located in the Excavation Overlay District: George Szirbik of Jones Brook LLP, Michael Shea and Downey Shea of Eastern Materials were in attendance.

Bruce Woodruff commented that he agrees with the Conservation Commissions recommendation. Conservation Commission recommended to the board to require the applicant to 'do a topography survey with 5 foot contours of the site, provide photos of the reclaimed areas, to confirm there are no wetland violations, provide updated stamped plans by a licensed civil engineer, for the Planning Board to do a site walk of the pit (some conservation commission members would be interested in attending the site walk)'

G. Szirbik questioned if the comments pertained to the area of pit 5 and not the entire parcel.

Chairman Boyers replied the way he understood it was that it was in regards to just pit 5.

Board Comments: L. McDougall agrees with the conservation commission's recommendation.

G. Szirbik felt they were asking a lot that has not been required before, there is considerable expense asking to re-topo the entire area, original topo was done by aerial, the 12 acres to re-topo is considerable field work and would take quite a bit of time to do, even to get the work scheduled. Chairman Boyers noted that the last time it was done was 2015. Michael Shea commented that a site walk was done in 2015 as well, feels it is common sense they are following the rules, wetlands are marked out, the board has seen the history of how they work feels the hurdles they have to jump are more and more difficult as it goes on, plus the increased cost. G. Szirbik added he had no issue with the Conservation Commission coming in for a site walk, M. Shea added anyone can come in for a site walk any time.

L. McDougall expressed concern in the differences in the maps that were submitted, looking for consistency. Chairman Boyers questioned if it looks like the large map today. G. Szirbik replied

no, it was the design... what he presented the board was showing the reclaimed area and what has to be seeded. L. Brown questioned if receiving photos of the pit would be able to be done. (G. Szirbik replied that would not be an issue) L. Brown questioned the site walk. (G. Szirbik replied that would not be in an issue) L. Brown noted that if they do not preserve the procedural rights as a board no one respects when it becomes a serious issue, same thing holds for stamped plans, would be interested in the Town Planner and Conservation's opinion demonstrating there are no wetland violations, done by whom, when and what certification. G. Szirbik this would not require an aerial survey it would be ground work done by an engineer. P. Hayward noted there is a process to take photographs to compare with previous photos for change detection, to highlight the difference (G. Szirbik noted they would not have the previous pictures) L. McDougall questioned if they could get history to review with the current, is looking for the differences. Chairman Boyers tends to agree with the conservation commission on the wetlands, would like to know that, but choking on the topography and licensed engineer.

B. Woodruff noted that the requirements the extraction permit are handled in the boards extraction regulations which are law and not a guide, what was done in the past does not set a precedence for what should be done now, especially righting a wrong, does not believe the plans are correct, adequate, does believe the conservation commission's recommendation is a very good recommendation, engineer stamp is in the regulations as a requirement it certifies that the plan is prepared correctly, when you are excavating an area of land and there are wetlands in the vicinity need to know it is done correctly.

G. Szirbik felt that the regulations are regulations for coming in with a new pit application. B. Woodruff replied not true, the regulations need to be met every five years in Milton. J. Michaud added that the regulations do not specify the difference.

L. McDougall felt the applicant needs to go backwards and do what should have always been done. J. Michaud noted that the topography is in the regulations, does not think they have the authority to not go by that, the wetlands violations would be by the site walk. L. Brown questioned if the wetlands should be done by a wetlands scientist by the expense of the applicant.

L. McDougall motions to go along with the Conservation Commission's recommendation, J. Michaud seconds the motion. Discussion: L. Brown if either the chairman or B. Woodruff could clarify the photographs required. B. Woodruff noted that he felt the CC was looking for that operations were being done correctly. L. Brown noted that photos could be more described during the site walk. **Vote: All in favor, motion carried.**

Chairman Boyers opened the public hearing. No comments. Closed public comment.

Site walk: Scheduled for Saturday June 30th at 9am.

J. Michaud motions to continue the public hearing to August 21st at 6:30pm. P. Hayward seconds the motion. All in favor, motion carried.

CIP 2018-2024 Process:

- a) *Recreation Department Requests:* Karen Brown, Rec Director, attended the meeting to explain to the board that the rec department is requesting \$15,000, in 2017 the voters granted \$15,000. They are asking for \$15,000 in 2019, in 2018 the board had recommended to not fund the project. K. Brown is not aware of any grant funding available, explained that if the ramp is taken over by the State it would lose the revenue that the beach generates now because it would be open 24/7, 5 parking spots would have to be given to the State, the revenue the beach brings in pays for the Rec staff, the bathrooms, maintenance if the revenue is lost it would then need to come from all of the

tax payers. K. Brown informed the board that if this money is granted the Board of Selectmen would be the spenders of the funds, explained that there will be additional costs, the permit process with the State. Pat Smith explained that they viewed the process the State did for installing the ramps, most of the work can be done by the PWD explained the process of installation. There has been no work to the boat ramp for at least 20 years. B. Woodruff questioned why they do not have the installation cost in their project submission. K. Brown and P. Smith replied they will submit amended forms.

- b) *Wastewater Department Requests:* B. Woodruff explained the board should table this till the end of July- Selectmen are discussing it at their July meeting.
- c) *Milton Water Department Requests:* B. Woodruff explained there needs to be further explanation of the process to the Water Department and table with the wastewater plan.
- d) *Department of Public Works Requests:* Pat Smith explained his only item for 2019 is one pickup truck. The transfer station building has been added to the planning years, along with an equipment trailer. He is following his fleet spreadsheet. P. Smith explained that typically for Road Construction they ask for 290,000 when the plan started hot top was 28/ton and now it is 78/ton, falling behind more every year, the roads will fall back into worse shape if they do not increase the road construction request, therefore increased request to \$325,000. P. Smith explained his process at deciding to what roads will be worked on.
- e) *Library Requests:* Besty Baker attended to explain that the Library Trustees are asking for money for the roof and dormer windows, this year it would be \$62,488, they are applying for the LCHIP grant, but have received notice there is more interest than cash from LCHIP. P. Smith explained that the original plan had some of the materials they thought they could use but have learned the State will not allow them to use vinyl now being required to use copper, presented the board an updated quote. The first phase will be done by fall.

Subdivision Regulations Discussion: B. Woodruff asked the board to table. Tabled.

Town Planner Comments: B. Woodruff updated the board on the Community Facilities Chapter of the Master Plan that he has met with the department heads to inform them he will be collecting information on their department's facilities and assets.

Approval of Minutes: June 5, 2018 meeting minutes, P. Hayward motions to approve, J. Michaud seconds the motion. All in favor minutes approved.

Other Business: D. Crossley informed the board that herself, B. Woodruff, L. McDougall and Chairman Boyers would be reviewing the On-Call Engineer proposals and narrow down the 5 received to two to have the firms then come in to discuss merits with the board.

L. Brown noted that the Selectmen had a discussion that possibly came from the department heads of the scope of work for the Planning Board.

J. Michaud motions to adjourn, L. Brown seconds the motion all in favor meeting adjourned at 7:54pm.

Respectfully submitted, Dana Crossley Land Use Clerk