

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
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Meeting Minutes

June 4, 2019

6:30 PM

Members in Attendance: Brian Boyers, Peter Hayward, Joseph Michaud, Matthew Morrill, Larry Brown Alternate, Bob Graham, Ryan Thibeault Ex. Officio. Also in attendance, Ashley Morrill Land Use Clerk, Bruce Woodruff Town Planner
Absent Members: Nick Phillbrook, Lynette McDougall

Public Attendance: Ray Tilsle, Bob Carrier, Brian Kearns, Rhonda Burke, Tim Merrill, Diane Merrill, Katherine Ayers, Wayne Sylvester, Bob Naeger, Lori Smith, George White, Dan Flores, Judy Boucher, Jen King, Sally Miller, Skip Bridges, Nancy Drew, Jim Haney, Steve Baker, Humphrey Williams, Kristen Rice, Ken Houle, Sue Houle, Steve, Panish, Virginia Long, Cindy Thornton, Eric Dunbare, Eric Knapp, Betsy Kachoris, Roland Meehan, Arlene Marquis, Scott Marquis, Dave Marquis, Joyce Vashon, Paul Berry

Chairman Boyers called the meeting to order at 6:32 pm.

Chairman Boyers brought Alternate L. Brown to the board as a full voting member in place of Lynette McDougall.

Public Comment: No public comments were made.

Public Hearing for the proposal Lot Line adjustment, adjusting the boundary line between Map 34, Lot 45 and Map 34, Lot 46, both at 152 Middleton Rd, Milton resulting in an increase to Map 34, Lot 45 of 10 acres. Ted Wright from Norway Plains Associates represented Timothy Merrill, applicant of 152 Middleton Rd, Milton. Ted Wright stated that Timothy Merrill currently owns 5 acres and is looking to add 10 acres from the abutting lot. Chairman Brian Boyers asked if the application fees were paid. Bruce Woodruff Town Planner, explained that there was a delay due to the Land Use Department being short staffed. Chairman Brian Boyers asked for public comments in regards to the request of the lot line adjustment. No public comments were made. Board voted to approve after voting to accept application. Peter Hayward moved and Joseph Michaud seconded the motion to accept the application. Vote U/A.

Public Hearing for a revision to the existing 2012 Site Plan to add accessory uses (campground amenities) and to relocate existing trailer storage at the Mi Te Jo Campground on property located at 111 Mi Te Jo Rd, Milton NH. (Map 28, Lot 4) in Low

Density Residential Zone. Chairman Brian Boyers turned to Bruce Woodruff Town Planner who read a statement from Laura Spector-Morgan from the Mitchell Municipal Group, in regards to a request of an appeal of the acceptance of the revision to the existing 2012 Site Plan to add accessory uses (campground amenities) and to relocate existing trailer storage, received on June 3rd, 2019. It was advised by Laura Spector-Morgan to put the appeal of acceptance on the agenda for the next ZBA meeting, June 27th 2019. Once the appeal has been reviewed on June 27th 2019 by the ZBA the revision request will be heard at the next Planning Board meeting, July 16th 2019 only if the appeal by abutters is denied. Peter Hayward moved and Joseph Michaud seconded the motion to table the hearing until July 16th 2019 after ZBA reviews the appeal on June 27th.

Capital Improvement Program Project Submittals- Presentation by Fire Chief; review and updated CIP spreadsheet. Fire Chief Nick Marique presented his CIP plan by spread sheet along with a power point presentation. Nick added cost for a pumper truck in year 2019. Stated in year 2020 he would try to buy a ladder truck and in year 2021 purchase a tanker truck, along with a command vehicle. However, he will try to push out the command vehicle by another year if possible. Also looking to add funding for engine 2 to allow for it to be replaced in 5 years. Engine 2 would be replaced by a stand-alone tanker. Engine 2 would then reside in Milton Mills. Tanker would run from station 1. Looking to add 40 thousand to the capital reserve fund to use towards tanker and lease the remaining for 5 years with the first payment in year 2021. Current ladder truck is 34 years old and failed inspection 2 years ago and was out of service for 4 months and is unlikely to pass inspection in January. Currently the inspection list for engine 2 is 2 pages long. (Example: shims are worn and are custom made which is roughly 16 thousand to replace) L. Brown asked if oversized manufacture shims could be purchased. Fire Chief Nick Marique was unsure. Nick stated he has applied for a federal grant for the ladder truck which will cover the cost of the vehicle but does require a 5% match. Still waiting to hear back about grant. Plans to put 25 thousand away for ladder truck incase grant is not awarded. Also applied for Air Pack grant. Bruce Woodruff Town Planner asked if both grants are not awarded if the 25 thousand would remain in the capital reserve fund for future needs. Nick stated correct or could be used if something catastrophic happens. Will be adding 5 thousand a year to the capital reserve fund for command vehicle. Bruce Woodruff Town Planner asked if the replacement listed for year 2025 is for engine 2. Nick explained how he staggered costs. 70 thousand is recommended for the capital reserve fund for this year and year 2021 would be the lease for the tanker truck. Pushing out the purchase of engine 3. Pushing out due to recent purchase of engine 2. Engine 4 is being pushed out from year 2019 to 2021. The total reduction of capital spending is 40 thousand in the year 2020. Looking to add costs for communication in year 2020. Peter Hayward suggested taking a small amount from the capital reserve fund to allow for vehicle maintenance. L. Brown asked if the issues with the ladder truck are due to exposure of elements or normal wear and tear. Nick responded it's due to normal wear and tear of a 34 year old vehicle. Bruce Woodruff Town Planner asked if it would be okay to add a clause stating – or capital reserve fund if not able to purchase for engine 1 and under year 2029 replacement of engine 3 future funding may begin after 6 year cycle.

Town Planner Comments: CIP proposals from department heads are scheduled for the next Planning Board meeting, June 18th 2019.

Approval of Minutes: The May 21, 2019 DRAFT meeting minutes were reviewed. Matt Morrill moved to approve as written. Peter Hayward seconded. Vote U/A.

Frank Bridges called a point of order stating- pervious minutes were inaccurate. However, the minutes he was referring to were previously approved on May 21st, 2019.

Other Business: Introduction of new Land Use Clerk.

Adjourned: Joseph Michaud motioned, Larry Brown seconded.

Respectfully submitted,

Ashley Morrill
Land Use Clerk