

## Town of Milton

424 White Mtn. Highway  
Milton NH, 03851



## Planning Board

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### Workshop Minutes

May 17, 2016

6:30 PM

Members in Attendance: Brian Boyers, Joseph Michaud, Tim Long, Peter Hayward, Also in attendance: Land Use Clerk, Dana Smith

Absent Members: Tom Gray, Larry Brown, Bob Bourdeau, Bob Graham

Public Attendance: Bruce Woodruff-Planning Consultant, Bob Carrier, Police Chief Richard Krauss, Fire Chief Nick Marique

Chairman Boyers called the workshop to order at 6:30pm.

Public Comment: No Comment

CIP/Master Plan Discussion: Bruce Woodruff told the board they need to give the School, Recreation Commission and Library Trustees a deadline for their projects to be submitted, because the CIP will need to be given to the Selectmen and most likely the Budget Committee as well for their review in time to create a warrant article. He continued that things should be wrapped up on the Planning Board's end by the end of August so that way it can be adopted, public hearings can be held, and a final recommendation created to present to the Selectmen and file with the Town Clerk's office and the OEP. Chairman Boyers asked the board when they would like to give a final date for project submissions. The deadline was decided to be June 7<sup>th</sup> for project submission, B. Woodruff will send out the email informing the people of the deadline. B. Woodruff passed out to the board an example from Moultonborough's recommendation letter for the CIP. He suggested that a subcommittee work together to make the report or to have the contract planner write the document. Chairman Boyers thought it might be difficult to get a subcommittee together and it would be better to have B. Woodruff write the document. B. Woodruff explained that the board should review their rankings and ratings results. The board discussed with B. Woodruff some of their confusion from reviewing the rating and rankings sheet. Discussion was held on the process of moving the CIP along to the eventual warrant article. B. Woodruff told the board he is willing to assist the board with the updating of the Master Plan. Discussion was held on some of the steps that needed to be taken during updating the Master Plan.

Other Business: None

Chairman Boyers motion to adjourn, J. Michaud seconds the motion, meeting ended at 7:35pm.

Respectfully submitted,

Dana Smith  
Land Use Clerk

Approved: \_\_\_\_\_ 7/19/16 \_\_\_\_\_  
Chairman