

Town of Milton
Planning Board
April 19, 2016
Workshop Minutes

Members in Attendance: Peter Hayward, Joseph Michaud, Brian Boyers, Tim Long, Larry Brown, Tom Gray Also in attendance Dana Smith, Land Use Clerk

Absent Members: Bob Bourdeau, Bob Graham

Public Attendance: Police Chief Richard Krauss, Bruce Woodruff, Assessing Director Kathy Wallingford, PWD Pat Smith, John Katwick, Interim TA Jeremy Bourgeois, Fire Chief Nick Marique, Sewer Operator Dale Sprague

Chairman Boyers called the workshop to order at 6:30.

Public Comment: No comment

CIP Discussion: Bruce Woodruff explained the work that will be accomplished during this workshop, tonight's meeting they will discuss the following CIP Steps:

1. Master Plan Tie-in
2. What Master Plan should say
3. Commendation
4. Rating
5. Classifying
6. More projects? Date?
7. Narrative Prep.

B. Woodruff has looked at the documents on the google drive that the department heads have been working on adding their projects that they want included into the CIP, there are a few departments that still need to add their project along with if the school is going to have projects to add. Even though there are some projects missing, B. Woodruff felt the board could go forward with the workshops exercise. B. Woodruff passed around a draft Master Plan tie in sheet for some of the projects that have been provided, he asked the board to bring a copy of the Master Plan so they could review the tie-ins. Frist step is to review the master plan and see if there is anything in the verbiage that supports the individual projects, B. Woodruff has done this already and would like the board to review and double check the strengths. The board reviewed the draft tie in's and expressed if they agreed with the tie in. Chairman Boyers read to the board the sewer operator Dale Sprague's response to the request for CIP projects. D. Sprague explained some of the current updates that are currently happening with waste water plants in the surrounding towns per the EPA. B. Woodruff explained there should be an inventory of vehicles and facilities in a facilities and equipment chapter of the Master Plan. B. Woodruff passed around sheets for the fleets submitted by Police and Fire Chiefs. He also passed out the entire spreadsheet to the board to review. Next the ratings and rankings sheet was passed out the board, along with the rating sheet. The rating sheet is broken down into six sub categories. The board worked on rating each project on singular rating sheets. The board worked on classifying projects and coming to a consensus of ratings, department heads in attendance were able to explain importance of their projects and the need. The last date to accept new projects will be May 17th when the board meets again for a workshop. Who will write the 2017 narrative the

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recommendations that will go to the Board of Selectmen, will it be all of the board after a discussion of bullet points, or B. Woodruff. The board thanked B. Woodruff for his help tonight.

Other Business:

T. Long motions to adjourn, L. Brown seconds meeting adjourned at 8:17 pm.

Respectfully Submitted,

Dana Smith
Land Use Clerk