

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
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Meeting Minutes

March 7, 2017
6:30 PM

Members in Attendance: Peter Hayward, Joseph Michaud, Brian Boyers, Bob Bourdeau, Tim Long, Larry Brown, Bob Graham (Alt.)
Also in attendance, Dana Crossley Land Use Clerk, Bruce Woodruff Town Planner
Public Attendance: None

Chairman Boyers called the meeting to order at 6:35pm.

Public Comment: no comment

Master Plan Update Discussion: B. Woodruff discussed with the board the draft land use chapter, the land use chapter is not Milton centric for the most part, it is a cookie cutter chapter for small town NH, the skeleton is okay, but the land use chapter needs to talk about what needs to be fixed for future conditions. The draft chapter is short on specifics, one of the big things from a land use chapter is what needs to be done in the zoning districts. He thinks if they are going to do it, they need to do it right, he does not believe the zoning is beneficial for Milton, there needs to be specific 'we looked at this and here is what needs to be done' Writing a Master Plan needs to have a long period of the public weighing in. B. Woodruff added that the Master Plan he wrote in Moultonborough took three years. He let the board know that he is willing to work with whichever route they take to address the Master Plan, he explained to them that often the work done by Regional Planning groups is too vague and not specific enough for it to be useful to the town. Chairman Boyers spoke to the board that he and B. Woodruff spoke on this earlier and they would need to meet 2 times a month and really focus on one chapter at a time. B. Bourdeau commented that he believes they need to really look at the zoning map and discuss where the issues are with that. L. Brown touched upon all the topics that address Milton specifically and are not addressed in a cookie cutter format.

B. Woodruff addressed the Natural Resource Chapter that was submitted by the Conservation Commission who commissioned Strafford Regional Planning to assist in drafting it. They have asked the Planning Board to review the draft.

Capital Improvements Program Discussion: Chairman Boyers reported that there were 8 projects that were reviewed, the Planning board recommended 6 projects to the Selectmen. The Selectmen reviewed the Planning Board's recommendations and agreed with the 6 projects that the PB recommended and also decided to put forward the boat ramp as well. Those 7 projects have been put forward as warrant articles for the Town to vote on. The board had no further comments on this.

Town Planner Comments: B. Woodruff discussed the list of topics he believes the board should be addressing this year, those are the following,

- Annual CIP process (kickoff email has gone out to responsible parties)
- complete editing work on draft MP chapters from last year
- Review, edit and publically vet draft Natural Resource MP chapter prepared and submitted by the Conservation Commission
- review, discuss, edit and publically vet draft Groundwater Protection Overlay District zoning amendment
- Prepare accessory dwelling unit (ADU) zoning amendment: the board and B. Woodruff discussed the effects of the ADU State Law. B. Woodruff provided a draft copy of a proposed amendment. He explained that with this new law the Code Enforcement will not have a power to deny ADU's and thinks it is important for the board to look at the law.

He advised the board should identify the tasks and then prioritize the tasks and he would prepare a draft schedule for the board.

B. Bourdeau thinks that the next meeting they could start focusing on zoning and then deal with CIP in May when the department heads have their projects ready.

The board was in agreement to have B. Woodruff present a work schedule to the board. The board decided that in April they will go back to 2 meetings a month utilizing their third Tuesday of the month meeting.

- **Update on DOT discussions for Exit 17:** B. Woodruff reported that as the board knows they conditionally approved the gas station next to Exit 17, one of the conditions was that the developer receive a driveway permit through the State, they started to try to do that, a scoping meeting was set up and he attended to represent Milton, he went to the scoping meeting in Concord and DOT rejected the traffic impact analysis study as insufficient and incomplete (previously submitted to the Planning Board), they required the developer to do a new more detailed traffic study, initially at that scoping meeting DOT had said they might want the applicant change the way Exit 17 looks, they sent B. Woodruff back to see what the BOS, Fire dept. and Police dept. thought of this, this was made mute when DOT sent out an email a week later saying they did not want to change the look of Exit 17. They kept the requirement of the traffic study and for the engineer to develop some concepts and possible solutions to possible problems. B. Bourdeau commented that the Economic Development Committee does not have the authority to make recommendations but did make a motion and voted to send a message to the Selectmen on their behalf to instruct the Town Planner to support and encourage DOT's approval. B. Bourdeau motions to have the Planning Board send the message to the Town Planner that he supports and motivates DOT in any fashion he can to help the project. T. Long seconds the motion. Discussion: L. Brown thinks it should include the 20 year utility safety and traffic flow of that intersection. Board vote: in favor, motion passed. B. Woodruff agreed to do that.
- **2018-2023 CIP:** B. Woodruff read to the board the email that was sent to Department Heads and other committee members to initiate the beginning of the 2018 CIP. Their projects need to be submitted to either the Land Use Clerk or B. Woodruff no later than April 17th. Once the projects have been submitted B. Woodruff will then meet with them individually. In roughly mid-May the board will start working on the 2018-2023 CIP.

Approval of Minutes: January 3rd 2017, T. Long motions to approve as written, L. Brown seconds the motion. All in favor, minutes approved as written.

Other Business: The board received and reviewed a wetlands permit application from the Town, for a culvert on Town House Rd. No action required.

The board received a dredge and fill permit application for 160 Governors Rd. No Action required.

B. Bourdeau motions to adjourn, L. Brown seconds the motion, all in favor meeting adjourned at 7:37pm.

Respectfully submitted,

Dana Crossley
Land Use Clerk