

**Town of Milton**  
424 White Mtn Highway  
Milton NH, 03851



**Planning Board**  
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## Meeting Minutes

July 11, 2017  
6:30 PM

Members in Attendance: Peter Hayward, Joseph Michaud, Brian Boyers, Bob Bourdeau, Tim Long, Ryan Thibeault Ex Officio, Larry Brown, Bob Graham Alt.  
Also in attendance, Dana Crossley Land Use Clerk, Bruce Woodruff Town Planner

Public Attendance: Cubbi Lirette, Bob Carrier, Carol Miller, Betsy Baker

Chairman Boyers called the meeting to order at 6:30pm

Public Comment: None

Carol Miller Executive Director NH Broadband Initiative re: initial discussion of Broadband Capability in Milton: B. Woodruff introduced Carol Miller to the board, explained that the Economic Development Committee came up with the idea to reach out to Carol Miller to possibly create a subcommittee to work on getting the information together and the possibility of creating the subcommittee.

Carol Miller explained what her job entails, discussed franchise agreements (specifically the franchise agreement with the Town and Metrocast), explained that the Town should be receiving a franchise fee from the company, and gave a general overview of what she can help the committee do.

Questions and Discussion: B. Woodruff questioned if the issue for Milton is that the speed of the internet available is not adequate to the needs to the people, asked if UNH still does the speed tests. C. Miller explained the grants that are used to pay for those tests and that they are still available, she explained that it is good to know where the gaps are and what the issues are. B. Woodruff explained that what himself and C. Miller were looking for tonight was if the board was interested in going forward with a subcommittee made up of a planning board member, some EDC members, interested citizens and possibly a selectmen. B. Graham questioned if they had an idea of what areas are not covered. B. Woodruff replied they could get a map from Metrocast to show the coverage and how they are served. C. Miller explained that asking surveys of the public would be a beneficial method of gathering information to show how people use the internet. L. Brown asked if there are specific grants for schools to get fiber connection. C. Miller replied that there are grants, there has been some legislature passed that the Federal Government could pay extra money if the state matches the money based on the financial status of the community. B. Woodruff pointed out that the school would be a great group of people to include into the subcommittee. The board thanked Carol and B. Woodruff will keep in touch with her and let her know how they plan to move forward.

B. Graham commented that they should look into the possible problems first. B. Bourdeau believes that if nothing else the EDC will bring it up again at a meeting.

Con't Workshop: Prepare specific Land Use Recommendations including Zoning District changes for Land Use Chapter of Master Plan: P. Hayward commented when they talked about commercial industrial they should try to maintain a relative equal proportion of the zones, that would include HDR, as parts of the town are moved from development such as conservation or flood plains, to try to maintain a relative consistency over time to not squeeze anything at the expense of others. Chairman Boyers commented that the town is mostly LDR, and are limited to what can be done in commercial residential and industrial. B. Woodruff wanted to remind the board that at the last meeting they had a good discussion to which he added to the list of recommendations. Board discussed to what 'state of the science' means in terms of septic systems. L. Brown suggested 'current best practice'. The board reviewed and discussed the list of recommendations. P. Hayward motions to send the recommendations to public hearing as revised on August 1<sup>st</sup> at 6:30. B. Bourdeau seconds the motion. All in favor, motion passed. Board will have a public hearing in regards to the language amendment to the Land Use Chapter of the Master Plan on August 1<sup>st</sup> at 6:30.

#### Annual CIP Process:

*Town Planner/Town Hall:* B. Woodruff informed the board that he does have a presentation but would like to wait till the next meeting to have the projector to show the board how the GIS system works. He explained briefly what GIS can do for the town and the residents. The piece is that to enable the base program it is 8,000 in 2018, it would be 2,500 the following years to add additional layers to the system. There would be staff pages that allows different access than the public only pages, which limits some of what is broadcasted. The total cost over 6 years is 19,000 dollars.

*School:* There was no representative from the school to present their project.

*Library:* Library Director Betsy Baker presented the two projects being put forward by the Library. Last fall DPW got a quote to pave the library parking lot, the entire came just under \$20,000, and they have done one part of it, so it may be under that number. The library floors upstairs floors have been refinished, the dirt and mud though from the parking lot has done some damage to those floors already, paving the parking lot would not only be beneficial to the parking lot but to the longevity to those floors. B. Baker discussed the second project which is a making the second floor handicap accessible, if they do make the second floor handicap accessible they would also need to put in a handicap bathroom, which would become a capital improvement project as well. She explained that since she has been working at the library the patronage has increased, currently they are fine with just the first floor but in the future they will need to be able to use the entire building (everything be handicap accessible).

*Board questions:* B. Bourdeau asked the size are that they plan to pave. B. Baker explained the size of the parking lot, the front estimates about 18-20 cars in the parking lot. B. Bourdeau asked if they have a lot of events that fill the parking lot. B. Baker explained that there are events that would require the full parking lot to be used. Chairman Boyers pointed out that the maintenance by paving rather than having the dirt is a very big point to him. B. Baker added that she believes if Pat Smith was here he would point out that plowing would become a lot easier if the parking lot was paved. B. Bourdeau questioned what the growth of patronage has been over the years, do the people using just the library use the second floor or is that for events more so. B. Baker

explained the grant that the library received a couple years ago that provides different activities in the upstairs. L. Brown commented that the library building is limited to expansion, paving only part of the parking lot would not help to maintain the interior, ADA does not ask if the building wants to be handicap accessible but that it must be handicap accessible. J. Michaud asked if they looked at other alternatives to paving. L. Brown and B. Baker replied that the trustees did look into it, the company that they looked at would have been more expensive than plowing.

*Master Plan Tie In Sheets:* B. Woodruff asked the board to review the master plan tie-in sheet for the next meeting, asked the board to keep in mind that the Master Plan does not address equipment in it. B. Bourdeau commented that would like to ask additional questions to some of the department heads of their projects. B. Woodruff explained that at the next meeting the plan is to have a quick presentation of the GIS system, Town Hall technology upgrades and then rating a ranking. Questions for the department heads should go through B. Woodruff for the next meeting.

Revised status of Annual Work Schedule: B. Woodruff presented the board with an updated work schedule, of their 6 tasks, they are starting to wrap up the first task (Land Use Recommendations), CIP process should wrap up in the beginning of September, mid-August or early September they should start work on the Groundwater update.

Town Planner Comments: No additional comments.

Approval of Minutes: June 20<sup>th</sup> 2017 meeting minutes, T. Long moves to approve the minutes, R. Thibeault seconds the motion. All in favor (J. Michaud, B. Bourdeau, abstained) minutes approved.

Other Business: Chairman Boyers asked the Planner how things were going with the Mobile Station. B. Woodruff explained that they are still working on the traffic study and the off/on ramps of the highway.

Board discussed the Campbell drive subdivision.

B. Bourdeau motions to adjourn, L. Brown seconds the motion. All in favor, meeting adjourned at 8:33pm.

Respectfully submitted,

Dana Crossley  
Land Use Clerk