

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501 (f)603-652-4120

Meeting Minutes

July 18, 2017
6:30 PM

Members in Attendance: Peter Hayward, Bob Graham Alt, Brian Boyers, Bob Bourdeau, Ryan Thibeault Ex Officio, Larry Brown
Also in attendance, Dana Crossley Land Use Clerk, Bruce Woodruff Town Planner
Excused Members: Joseph Michaud, Tim Long

Public Attendance: None

Chairman Boyers called the meeting to order at 6:30pm.
B. Graham was brought to the board to sit in for excused member J. Michaud.

Public Comment: None

Annual CIP Process:

Town Planner-GIS Presentation: B. Woodruff explained to the board how to use GIS, what GIS can do, what it is and how it would be helpful to the town employees and residents. GIS mapping will assist Code Enforcement by allowing the COE to see if a building can be put onto a lot, can help with updating the Master Plan and theoretical development, cost saving from greater efficiency, better decision making, better record keeping, improved communication for public and staff. B. Woodruff explained some of the different map layers that GIS offers, such as conservation overlays, law enforcement, economic development, facilities, public works, planning (who would use it every day) and so on. He demonstrated to the board how to navigate GIS maps and some of the features, like find the abutters list, the many layers options, he explained that there are staff layers and public layers. B. Woodruff explained to the board that he has proposed in the CIP in the capital year to pay for setup of the GIS system (\$8,000) and \$2,500 in years following.

Town Hall Project Review: the Town Administrator was unable to attend the meeting but did submit a letter stating that she supports the GIS system and strongly encourages that the Town get GIS which would benefit the entire Town. Her letter addressed the technology upgrade project, she requested that the capital year cost be upped to \$8,000 for the upgrades. R. Thibeault explained to the board that the Selectmen have been looking into changing IT and the system is in dire need of upgrades for security purposes.

Library Update: The board received a letter from the Public Works Director in regards to the updated project for Phase 2 of the library, to fix the lower and upper belfry and belfry roofs (in 2018), along with an updated quote from the contractor. They are requesting to do phase 2 of library repairs in three stages, in the capital year they are asking for \$61,514, but have grant

options and CRF of \$24,000 that they would also use in this project. L. Brown gave a history of the repairs that have taken place at the Library.

Rating and Ranking 2018 Projects: (L. Brown left the meeting at 7:56pm) Board reviewed the 2018 Capital Projects Year Master Plan Tie in sheet. The board rated the GIS project, Town Hall Technology Upgrades, Road Construction, Skid Steer, Pay Loader, 1-ton pickup, 2018 Ford F-250, (L. Brown returned at 8:25pm)

L. Brown reported that he spoke with the Library Director pulling projects.

Board returned to rating projects, 2021 Ford F-250, 2027 Ford F-250. Board tabled the rest of the projects to the August 1st meeting to complete the rating.

Town Planner Comments: No additional comments.

Approval of Minutes: July 11, 2017 tabled to the next meeting.

Other Business: None

B. Bourdeau motions to adjourn, L. Brown seconds the motion all in favor meeting adjourned at 8:37pm.

Respectfully submitted,

Dana Crossley
Land Use Clerk