

**Town of Milton**  
424 White Mtn Highway  
Milton NH, 03851



**Planning Board**  
PO Box 310  
(p)603-652-4501 (f)603-652-4120

---

**Meeting Minutes**  
**August 15, 2017**  
**6:30 PM**

Members in Attendance: Peter Hayward, Bob Bourdeau, Tim Long, Bob Graham Alt. Joseph Michaud, Brian Boyers

Also in attendance, Dana Crossley Land Use Clerk, Bruce Woodruff Town Planner

Excused Members: Larry Brown, Ryan Thibeault Ex. Officio

Public Attendance: Nick Marique

Chairman Boyers called the meeting to order at 6:30pm.

B. Graham was appointed to sit in for L. Brown.

Public Comment: None

Annual CIP Process:

- *Review Rankings of Projects & other Approved CIP Documents:* B. Woodruff presented the board with the ratings/rankings chart, board reviewed. P. Hayward commented that when reviewing the projects specifically Fire and DPW they were really looking at the plan for the department rather than thinking Town wide. B. Bourdeau it seems like they discuss one project and then waits two weeks to vote on it, wonders if right after the project has been presented it could be rated. J. Michaud explained his rational to reviewing projects. B. Woodruff discussed with the board the CIP projects and how they ranked, this year the department heads added more projects into the CIP to start saving for the future knowing the life of the equipment, the board should review the ratings which resulted in the rankings and decide if the ratings are correct. B. Bourdeau asked what the ARC number the department heads are attempting to hit. B. Woodruff commented that is something that the Town Administrator should answer. He advised that in the report that the PB sends to BOS and Budget it should reflect that the project totals come close to what was spent last year. B. Woodruff drafted an executive summary for the board to review. Board reviewed the draft language and went through the rankings. Noted that a bullet should address the lack of response from the School and the lack of projects put forward by the Sewer Department, board also decided a Community and Facilities chapter needs to be added to the Master Plan. Nick Marique explained to the board for an example how the Fire Department Capital Reserves can be combined. The board discussed the projects that they wish to recommend and which they decide should not be recommended in their report.

Nick Marique explained to the board that the lease of Engine 4 it was put on for 2018 because it needs to be voted on in 2018 to be ordered and payments wouldn't start till 2019 wanted it in 2018 so there is no lapse in the payment, it would be a lease that needs

to be voted on. The board needs to decide if they recommend it or not, and it can be added to the report. By starting the lease in 2019 it would be on a 7 year track, which would level out the required trucks. Board discussed the unplanned grant that was given to the Town from the state of Road Construction, thinks they should add a bullet. Board decided that the pumper tanker should be referenced and recommended in a separate bullet of the report. B. Woodruff would like to send a draft report to the board put it together and have it to the board, ten days before the next meeting roughly the 26<sup>th</sup> of August to allow time for the board to review it, and have the public hearing on the second meeting in September.

- *Prepare Bullets for Draft Recommendation*

Master Plan Next Steps: Review and Condense Natural Resource Chapter Draft or Continue Updating Chapters: B. Woodruff the board has three things they could look at for the Natural Resource Chapter, these could be done right away, but does the board want to move forward with this or does the board want to start on new master plan chapters that are needed. Chairman Boyers commented they could work on the communities and facilities chapter. P. Hayward brought up the bullet noted in the Land Use Goals and Recommendations that mentions they believe there should be 25% of the Town into Conservation and finds that he disagrees to the blanket statement and it should be focused more on important parcels. B. Woodruff will work on some main points that should be reviewed in the submitted natural resource draft and after that work on the communities and facilities.

Town Planner Comments: No other comments.

Approval of Minutes: August 1, 2017 meeting minutes J. Michaud motions to approve, P. Hayward seconds all in favor (T. Long abstained) minutes approved.

Other Business: Board received and reviewed two State wetlands permits. No action required.

B. Bourdeau motions to adjourn, P. Hayward seconds the motion. All in favor meeting adjourned at 7:56pm.

Respectfully submitted,

Dana Crossley  
Land Use Clerk