

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
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Meeting Minutes
May 15, 2018
Emma Ramsey Center
6:30 PM

Members in Attendance: Lynette McDougall, Ryan Thibeault Ex. Officio, Brian Boyers, Peter Hayward, Bob Graham Alt., J. Michaud

Excused Members: Larry Brown, Matthew Morrill

Public Attendance: Downey Shea, Michael Shea, George Szirbik

Chairman Boyers called the meeting to order at 6:30pm.

B. Graham was brought to the board to sit in for absent member Matt Morrill.

Public Comment: None

Continued: Concept Review per RSA 676 II (a) and (c): Jones Brook LLC, George Szirbik Gravel Pit Renewal Permit, Map 17 Lot 22: George Szirbik explained that at the last meeting he submitted paper work and drawings of the current pit area, there was a question what role the State played in the renewal, provided a copy of a letter from the State that said their review was good until 2021 and would like to get enough in to schedule a public hearing. Chairman Boyers noted the concern was if the property needs to be re-surveyed. G. Szirbik finds it confusing that the regulations are the same for a new permit and a renewal permit, that the regulations are based on a new permit which is where the information on the topography comes from, in the past the board has always granted waivers on the plans because they are already on file, nothing has changed to what the board has approved, does not believe the board has ever asked for a topo for any pit in town, would like to request a waiver on that, feels he has submitted enough information on that, presented a request for waiver. Michael Shea noted they have done site walks previous and would ask the Planning Board if they can continue as they have in the past, does not want to change how they do anything, typically open 3 acres at a time, one open, one reclaimed and one stripped back to excavate.

Chairman Boyers read the waiver request "JB LLC is requesting the waiver from Article III Section D(1) term #2 Site Excavation Plan and item #3 Site Restoration Plan of the 1998 Earth Excavation Regulations of the Town of Milton, this application is a request of continuance of approvals granted in 2004, 2009, 2015 of which the Planning Board has copies on file."

Board Comments: L. McDougall questioned that there is a requirement to have a plan each time. G. Szirbik explained he has submitted a sketch plan, but that has been the only thing requested in the past, this is a standard waiver they have done every time and every other pit in Town has done that, one of the two active pits are already closed now so it is the last pit they are in the process of closing.

Town Planner Comments: B. Woodruff noted that if the board recalls at the last meeting the board tabled this concept review to get more information from the State. D. Crossley reported that she did Gloria Andrews who is the one that wrote the letter G. Szirbik dropped off, she explained that he must have submitted plans for them to send that letter in 2016 and did not expect to receive updated plans till 2021 for their renewal process, she did note that as this is a Town level renewal process and the town has the authority to require plans in their regulations. B. Woodruff noted also that this is concept review so the board cannot make any formal decision on giving a waiver, can have a general discussion with the applicant and give a consensus, this becomes clear that G. Szirbik did submit plans in 2016 to the State, does not understand why those plans can't be submitted as part of this application knowing that they are not quite up to date, but as up to date as the board will get, feels this is a good compromise over no plans. This is his recommendation.

J. Michaud agreed to that, feels that if there are plans out there that have been submitted to the State there is no reason the board shouldn't have a copy of them, give the board something to look at. G. Szirbik replied the one issue is that he does not have a copy of those plans that he can find, it was basically a sketch showing what was closed on pits and so forth which is extremely outdated. Chairman Boyers stated G. Szirbik as the applicant would need to request a copy of those plans from the State, not the Planning Board. M. Shea noted it was a hand sketch progress report.

Chairman Boyers noted he for one would be willing to review the 2016 plans and at that time determine, questioned how the rest of the board felt, plans to be submitted with the application. Board was in consensus.

G. Szirbik questioned then if the notices could be sent out to schedule the public hearing. Chairman Boyers replied they need a copy of those 2016 plans to make it a complete application. G. Szirbik replied that he has given the board plans of the current conditions, questioned if they are looking for supporting document. Chairman Boyers replied they want something from the State, the copy that was submitted in 2016 with the application and then can move forward. G. Szirbik agreed he would contact the State. Chairman Boyers replied that once the application is complete the hearing will be set from there. G. Szirbik clarified that what he needs to submit is just the 2016 sketch. M. Shea questioned if they cannot get a copy of that sketch if they can make a new one. Chairman Boyers replied that is an unknown. B. Graham noted that he does not believe they would have issues getting a copy from the State.

G. Szirbik wanted to discuss the new site location, they have approval from the State (still pending the hard copy letter) and bonding requirements. Discussion of what was approved during the public hearing for the conditional approval. Board discussed with the applicant how to release the bond that is currently held by the Town.

Continue: Subdivision Regulation Analysis & Revision: Chairman Boyers noted that the Planner's memo stated that there has not been much progress still on this item, due to other projects, recommends tabling unless board members have comments they want to take. Tabled.

Continue: Discussion of 'On-Call Engineering' Service Agreements: B. Woodruff reported he has spoken with many engineer firms over the phone and has sent out an RFP to six firms. The

deadline to send in a proposal is June 6, at that time the board can decide how many they want to invite to meet with the board.

Review and Approval of Formal Notice of Decision: Brimko Request to Revise a Previously Approved Subdivision: D. Crossley and B. Woodruff explained to the board the purpose of the Formal Notice of Decisions, D. Crossley noted that B. Woodruff caught that the notice does need to reference to be recorded at the Strafford County Registry of Deeds.

R. Thibeault motions to approve the Notice of Decision and record at the registry of deeds. L. McDougall seconds the motion. All in favor motion carried, Chairman Boyers will sign the NOD.

CIP 2018-2024 Process:

- *Review Submittals and Prepare Questions for Department Heads:* B. Woodruff reported that he met with all department heads along with the School superintendent, School Board Chair and Facilities Manager, he has been asked to attend the June 13th School Board meeting to explain the process to them as well and he will. There has been positive steps moving forward with the School, things may not come together till June from the school. During that meeting they also reviewed the CIP spreadsheet, reviewed with the board to start generating comments and questions for when departments come before the board. Highlighted projects that will need to be re-prioritized and new projects.

Town Planner Comments: No other comments.

Approval of Minutes: May 1, 2018 meeting minutes, J. Michaud motions to accept the minutes, L. McDougall seconds the motion (R. Thibeault and B. Graham abstained) all in favor, motion carried.

Other Business: No other business.

J. Michaud motions to adjourn, R. Thibeault seconds the motion all in favor, motion carried meeting adjourned at 7:45 pm.

Respectfully submitted,

Dana Crossley
Land Use Clerk