

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
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9/15/20
Meeting Minutes
6:30PM

Present Members: Brian Boyers, Jon Nute, Matt Morrill, Bob Graham, Larry Brown

Absent Members: Ryan Thibeault, Joseph Michaud, Lynette McDougall

Staff Present: Bruce Woodruff, Town Planner; Julius Peel, Land Use Clerk

I. Public Comment:

No Public Comment

II. Review/Approval of Minutes: September 1st

Larry Brown asks the Landuse Clerk to add "Intemperate" to the meeting minutes.

Jon Nute motions to accept the minutes of September 1st, seconded by Larry Brown moving the topic into discussion. Brian Boyers moves to vote. The vote is 4 to 1 with Bob Graham abstaining because of his absence. The motion passes accepting the minutes of September 1st.

III. Old Business: Review of the capital Improvement Report

Bruce Woodruff opens by saying that the board has moved through the rating and ranking portion of this capital improvement and have reached the point that it will need to create its recommendation for the Board of Selectman. He explains that the board has drawn the line based on the rating and ranking sheet. \$935,000 was the submitted program costs from all the department heads. The total recommendation for the CIP costs is \$846,426 from the board is. If you include the four remaining capital expenses the total cost goes up to \$1,196,359.19. Bruce continues to say that if you include offsets that do not include the tax levy then \$815,000 is reduced. The result is a recommendation of \$375,359.19. He notes that all this information can be found within the spreadsheets presented to the board. After noting the decisions by the board, he explains that he will need to get a bulleted list of the most important pieces that the board thinks should be delivered to the Select board. Once these points are confirmed they will be turned into letter form that will be distributed throughout the town for the community to see at any point.

Bruce advises that the board should include that the amount recommended this year is a decrease from last year as the board was asked to do. Brian Boyers notes that he is unsure the exact value of last year's recommendation but knows that this year is quite a bit lower than the last. Brian Boyers wants it included in there that the CIP this year will give a little bit of funding to every department. Jon Nute notes that the letter should include the ranking matrix. He feels that this one-page piece says just as much as the letter will. Bruce confirms that this piece will be included in the letter of recommendation. Bob Graham says that since certain organizations have not responded to the Planning Board's request to present on their projects that is the reason, they were not included in the recommendation this year. Matt Morrill asks Bruce and the board if his motion to take the top ten was the goal that they were going to take. Bruce explains that is the case. Matt then explain that since we are taking the top ten, the Fire Department does not have a project that will be recommended by the board. After the board reviews the motions from the previous meeting Bruce notes that the current chart is out of date then. He states that he will have to update the figures on this chart and resubmit it to the board with the top ten recommendations rather than the projects listed on the graph. With these changes the board finds that there is roughly a \$70,000 decrease. Larry Brown reads a document that he wrote that explains why the board recommended what he did. Bruce notes that he will use this document during the presentation to the board. Bob Graham asks Bruce if there was anything in the top ten that would not affect the tax rate. Bruce and Matt Morrill note that there are two different projects within the top of the recommendation that are not paid for from this upcoming tax rate and will be funded through alternative funding sources. Bob continues by saying that since the top 10 are cheaper than the 375,359.19 that the board had just said was a good number to present, why does not the board include down to number 15 on the rating and ranking sheet. The board agrees that its intention this year is to save money for the town, but still fund essential projects. Brian Boyers asks if the board is willing to stick with the top ten or if the board wants to pickup a few extra projects to include all departments. After discussion between the board about the Fire Department's applications, Brian recommends that the board should stick with the top ten like they had discussed previously. Matt explains that the reason why he chose top 10 was because he wanted to ensure that the CIP's effect on the tax rate was low and that is was something that the voters will approve. Bob clarifies that the top 10 projects were chosen based on the presentations and that they were chosen based on rational explanation. He wants it clear that this decision was not something chosen arbitrarily. To conclude Bruce explains that he will have a draft letter ready by October 4th or 5th so that the board can review it for the meeting on October 6th. From there he recommends a public hearing on the 20th to present this information.

IV. Other Business:

No other business

V. Adjournment:

Larry Brown motions to adjourn, Seconded by Bob Graham. The vote is approved unanimously. The motion passes adjourning the meeting.

DRAFT