

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501
(f)603-652-4120

Tuesday, August 18th, 2020
Meeting Minutes
6:30 P.M.

Present Members: Brian Boyers, Joe Michaud, Bob Graham, Lynette McDougall, Larry Brown, Jon Nute, Matt Morrill

Absent Members: Ryan Thibeault

Staff Present: Bruce Woodruff, Town Planner; Julius Peel, Land Use Clerk

- I. **Call to Order:** Chairman Boyers calls the meeting to order at 6:35PM. Chairman Boyers reads the following statement into the record: **In accordance** with NH RSA 676:5 & 676:7 and the Governor's Emergency Order # 23, the Milton Planning Board is holding this regularly scheduled meeting remotely using the Zoom web-based teleconferencing platform. Participants are not physically present at one meeting location. All discussion shall be discernable for citizens viewing and listening to the meeting through Zoom.

If Citizens have questions or comments for the Board; please submit them via email to Bruce Woodruff, Town Planner at: banduvian@msn.com prior to the meeting or during the time allocated for Citizen Input or Public Comment during a hearing under consideration. Emails will be read into the record during the public comment portions of the meeting.

Citizens may also call into the meeting via 646-558-8656 or 312-626-6799 if you have no computer, laptop, tablet, smartphone, or broadband access. You will have to enter the meeting ID and the password below. Please listen to the Zoom meeting to ascertain when to "raise your hand" to speak. When you wish to speak, press * (star) 9 on the phone to "raise your hand" in the meeting. If there is a major problem with hearing the meeting, please call 603-767-3287 **Please watch** the Zoom meeting to ascertain when to call.

II. Public Comment:

Larry Brown makes the public comment that Scott Atlas is the new pandemic advisor.

III. Review/Approval of Minutes:

August 4th Minutes

Lynette McDougall motions to approve the August 4th minutes, Seconded by Larry Brown. The vote is approved 5/2 with Matt Morrill and Joe Michaud abstaining. The motion passes approving the minute.

IV. New Business:

Shoreland Permit Application

Brian Boyers notes that if anyone wants to see the permit, there is a copy of it at the townhall and available for everyone. He continues to say that the application it is on St. James Ave and that it is basically a teardown of the old structure and replacing it with a newer one. The state has already seen and approved the septic system. Brian confirms that this application has been shared with the conservation committee and the planning board. Bruce, town planner, explains that this application has already been approved and is a notice for the town. If the committee has any problems with the application, he can relay those to the state agency. Larry Brown states that in the application there is no note of the previous size of the garage and questions the soil on the location. The board agrees that it wants to reach out to the state to obtain more information on the application. Bruce confirms that he will contact the state and have that information to the board as soon as he gets an answer back.

V. Old Business:

CIP Discussion

Patrick Smith/ DPW Director- Patrick Smith gave his CIP to Bruce prior to the meeting. Bruce notes that Pat had asked that he present the data in his absence. To start, Bruce references the road construction line item. In the previous year, this line item had \$325,000 in it, but after review by previous meetings that number was decreased to 300,000. After this he explains that the next few items in the spread sheet are either leases or bonds that the town needs to pay. Lastly, the final five items in the DPW CIP line include projects that Pat would like assistance with for the next year. In this there are items for Bolin Road Reconstruction, a Bandit Woodchipper, Ford 5,000, 3 Ton Equipment Trailer and the Bridge CRF. In total the amount is 466,578.86. This is less than the proposed amounts in 2017 and 2018, but not a lot passed in 2019, so this new amount is much larger. Bruce also states that the Dawson and Silver line item does not add any additional cost to this year but will start next year. Bruce has submitted this plan to the state's 10-year road reconstruction project. By doing so, when the state approves this project, it will cover 80% of the total costs of the project. The amounts listed in the

CIP are determined to cover those costs when the state accepts this program. The alternative to this program is to fund only part of the project in multiple pieces throughout multiple years, but for higher amounts. Larry Brown asks if the state will cover 80% of the costs for the multiple part reconstruction and Bruce explains that if the town decides that it wants to do the multiple part process they will have to pay 100% of the costs for the project. As for a timeline, Bruce explains, if the town wants to split this project up the town can start the reconstruction within the next two years, if they go through the state it could take six to ten years before it is accepted and started.

Bruce notes that the board needs to consider the idea that the state has estimated roughly a 10% decrease in total earnings because of COVID-19. He thinks that this amount should be reflective in the total budgeting of the CIP. Larry asks Bruce to explain the highway block grant and to explain if it would be primarily paid for by the state or the federal government. Bruce explains that this grant is based off the number of miles of roadway that a town has and that Milton gets roughly 130-140,000\$ depending on the year and federal measurements. The income to pay for these grants comes primarily from federal government earnings, but funnels through the state beforehand.

Larry Brown/ Recreation Department- Larry Brown notes that after the last meeting he was able to meet with Karen, Recreation Director, about the CIP project she presented last week. He explains that during their meeting that she did not want to follow through with the boat ramp for this year. Jon Nute expresses concerns with the idea of ending the funding for this year and believes that the board should continue to fund this program.

Lynette McDougall motions to add 5,000 dollars to the boat ramp CIP fund, Seconded by Joe Michaud. The vote is approved unanimously. The Motion passes to add 5,000 dollars to the boat ramp fund. The board performs a roll call, all members are present.

Ernest Creveling/ Town Technological Fund- Julius Peel, administrative assistant, speaks on behalf of the town administrator. He notes that since the town has received unanticipated funds from the state, the town was able to upgrade technology around the town hall to current standards. 1,500 is the amount brought forward by Ernie and Julius to ensure that the town has enough funds for the anticipated future, but also cuts the previous budget of 6,000 down.

Next CIP discussion: Bruce states that during their next meeting he would like to bring the Milton Three Ponds committee to talk about the eradication of European Nyiad. The board had previously set aside 5,000 for this process, but the MTP has requested 20,000 to complete this task. Bruce also asks if the board wants to send a message to the

Department heads to talk about a project coming next year that will purchase a communication system between the departments.

Other Business:

Brian Boyers brings up that 565 White Mountain Highway will become town property by the end of the month and that the town will need to decide what they want to do with the property. Matt Morrill asserts that the town should sell the property. Lynette McDougall recommends that the town should turn the space into a public parking lot for downtown. Jon Nute states that maybe the town could sell it to Cumberland farms. Matt explains that he has talked with Cumberland farms and they do not want to purchase the lot. Bruce clarifies that if the town wants to keep the property they will have to pay for the deconstruction of the building and the maintenance of the eventual parking lot. Larry Brown says that there is a lot of unknown factors with the property. Brian exclaims that if anyone on the board has an idea of what to do with the property, they should give that information to Ernie.

Planner Comments:

Bruce states that the board should have received a project form for the property and that the board has already gone beyond their anticipated deadline for this year's CIP project. His next point is about the school's pickup truck. In previous years they had asked for 40,000 for a new truck to plow with. The school has not contacted Bruce and he recommends removing the 40,000 from the CIP. To conclude he states that the total amount in for the CIP budget this year is currently 404,482.86 which is now about 300,000 less than 2018's allocated amount. The board agrees that it is too late for the school to respond and their CIP budget will stay as recommended by Bruce.

Chair Comments:

Brian Boyers asks the board if they would like to have a physical meeting for the next meeting. The board agrees that they would like to have the meeting there. Joe Michaud asks if the board will have to wear a mask, and Brian responds that the select board has passed legislation requiring masks in the townhall so masks will be encouraged. He also notes that there will not be extra masks, so please bring your own.

VI. Adjournment:

Joe Michaud motions to adjourn, Seconded by Larry Brown. The vote is approved unanimously. The Motion Passes adjourning the meeting.