

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501
(f)603-652-4120

1 1/19/21
2 Meeting Minutes
3 6:30 PM
4

5 **Present Members:** Brian Boyers, Jon Nute, Larry Brown, Joe Michaud, Matt
6 Morrill, Lynette McDougall
7

8 **Absent Members:** Bob Graham (Excused), Ryan Thibeault (Unexcused)
9

10 **Staff Present:** Bruce Woodruff, Town Planner; Julius Peel, Land Use Clerk
11

12 **I. Call to Order:**

13 Meeting Called to Order at 6:30 PM with a Roll Call.

14 **II. Remote Meeting Notice:**

15 Bruce Woodruff reads the remote meeting notice:

16 “Notice is hereby given in accordance with NH RSA 676:5 & 676:7 and the Governor’s
17 Emergency Order # 23 that the Milton Planning Board will hold their regularly
18 scheduled meeting on Tuesday, January 19th at 6:30 PM **remotely** using the Zoom
19 web-based platform where members will not be physically present at one meeting
20 location. All discussion must be discernable for citizens viewing the meeting through
21 the Zoom services. Additionally, citizens will not have access to Town Hall as it is
22 currently closed to the public for meetings.
23

24 If citizens have input for the Board please submit via email to Bruce Woodruff, Town
25 Planner at banduvian@msn.com at any time prior to the meeting and during the time
26 through the end of the public comment portion of a hearing or Citizen Input. Emails
27 will be read into the record during the public comment portion on the Zoom meeting
28 platform.

29 Citizens may also call into the meeting via 301-715-8592 or 312-626-6799 if you have
30 no computer, laptop, tablet, smartphone, or broadband access. You will have to enter
31 the meeting ID and the password below. Please listen to the Zoom meeting to
32 ascertain when to “raise your hand” to speak. When you wish to speak, press * (star) 9
33 on the phone to “raise your hand” in the meeting.

34 If there is a major problem with hearing the meeting, please call 603-767 3287 To join
35 the Live meeting on Tuesday at 6:30, go to the link shown below:

36
37 Topic: Planning Board

38 Time: Jan 19, 2021 06:30 PM Eastern Time (US and Canada)
39

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501
(f)603-652-4120

Join Zoom Meeting

<https://us02web.zoom.us/j/81019283590?pwd=VjNBcFp0UUc2ek1sUGovTjNMSWJkUT09>

Meeting ID: 810 1928 3590

Passcode: 416494

Dial by your location if no internet or smartphone:

1 646 558 8656

1 301 715 8592

III. Call to Order:

6:37 PM Roll Call

IV. Public Comment:

No Public Comment

V. Review/Approval of Minutes: January 5th Meeting Minutes

***Joe Michaud motions to accept the minutes of January, Seconded by Matt Morrill. The vote is approved unanimously. The motion passes approving the Minutes.**

VI. Annual Work Plan:

The Board reviewed the annual Work Plan from 2020 and noted that they did not have the time to complete everything on the schedule. Bruce explained to the board that this was to be anticipated because of the extensive work that they had done on the Capital Improvement Project.

After reviewing the work that was done on the CIP last year, Bruce explained to the board the different parts of last year's Work Plan that had not been completed and recommended that they be brought into this year's plan. Bruce did also note that one change he would make is to remove the IPMC Ordinance from the years Plan. The board members agree with Bruce Woodruff's opinion on the IPMC Ordinance and recommends removing it.

***Matt Morrill motions to accept the proposed annual work plan proposed by Bruce that removes the IPMC Ordinance, Seconded by Joe Michaud. The vote is approved unanimously. The motion passes approving annual work plan.**

Chairman Boyers and Bruce bring up the topic of MS4 and Bruce recommends that this replace the IPMC.

Town of Milton
424 White Mtn Highway
Milton NH, 03851



Planning Board
PO Box 310
(p)603-652-4501
(f)603-652-4120

The Board agrees to slide this piece into the second task.

Brian Boyers motions to include MS4 into their work plan, Seconded by Matt Morrill. The vote is approved unanimously. The motion passes approving annual work plan alteration to include the MS4 in place of the IPMC.

Larry Brown recommends that the planning board should put together a road repair matrix. Bruce Notes the RSMS (Roadway Street Management System) program that they had tried to put together last year and explained that working with the SRPC would be an option. He explained that this will take learning the program, creating a Road Improvement Project and will take reaching out to the SRPC. He thinks it will be roughly \$200-250 to start this project.

Bruce explained that he will finalize the work plan and bring it before the board when it is ready.

VII. Other Business:

Brian Boyers noted the expiring of board members and that elections are coming up.

VIII. Planner's Comments:

IX. Adjournment:

***Matt Morrill motions to adjourn, Seconded by Joe Michaud. The vote is approved unanimously. The Motion Passes adjourning the meeting. ***