

**Milton Planning Board  
P.O. Box 310  
Milton, NH 03254**

**Public Meeting**

**May 19, 2020**

**Draft Minutes**

Present: Members: Brian Boyers, Joe Michaud, Bob Graham, Jonathan Nute, Lynette McDougall, Matt Morrill (Selectmen's Representative)  
Absent: Member: Ryan Thibeault  
Staff Present: Bruce Woodruff, Town Planner; Ashley Morrill, Land Use Clerk

**Link to meeting recording:** [https://us02web.zoom.us/rec/share/48VVFb6q-j9OXdaXx2iPX-kMBqCmT6a80CRK\\_qAIyUeeRW7o5GAQUvVr5QH0gUiq](https://us02web.zoom.us/rec/share/48VVFb6q-j9OXdaXx2iPX-kMBqCmT6a80CRK_qAIyUeeRW7o5GAQUvVr5QH0gUiq) Password: 7x=aW=9@

**I. Call to Order:** Chairman Boyers called the meeting to order at 6:35 PM. A roll call for attendance was taken with each member stating their name and each noting if there was or was not anyone in the room with them during this meeting, which is required under the Right-to-Know law. Brian – Present; Lynette – Present; Joe – Present; Jonathan – Present; Bob – Present; Matt – Present.

Town Planner Bruce Woodruff read the following statement into the record: **In accordance** with NH RSA 676:5 & 676:7 and the Governor's Emergency Order # 23, the Milton Planning Board is holding this regularly scheduled meeting remotely using the Zoom web-based teleconferencing platform. Participants are not physically present at one meeting location. All discussion shall be discernable for citizens viewing and listening to the meeting through Zoom.

**If Citizens** have questions or comments for the Board; please submit them via email to Bruce Woodruff, Town Planner at: [banduvian@msn.com](mailto:banduvian@msn.com) prior to the meeting or during the time allocated for Citizen Input or Public Comment during a hearing under consideration. Emails will be read into the record during the public comment portions of the meeting.

**Citizens may** also call into the meeting via 646-558-8656 or 312-626-6799 if you have no computer, laptop, tablet, smartphone or broadband access. You will have to enter the meeting ID and the password below. Please listen to the Zoom meeting to ascertain when to "raise your hand" to speak. When you wish to speak, press \* (star) 9 on the phone to "raise your hand" in the meeting. If there is a major problem with hearing the meeting, please call 603-767-3287

**Please watch** the Zoom meeting to ascertain when to call.

**II. Review/Approval of Minutes:** Bob made the motion to approve the March 3, 2020 minutes as written. Matt Seconded. A roll call was taken: Brian– Aye; Lynette – Aye; Joe– Abstained; Matt – Aye; Bob – Aye; Jonathan – Aye; **The Motion carried five (5) in favor, one (1) abstention.**

Joe made the motion to approve the March 17, 2020 minutes as written. Bob Seconded. A roll call was taken: Brian- Aye; Jonathan- Aye; Lynette- Aye; Bob- Aye, Joe- Aye; Matt- Aye; **The Motion carried unanimously.**

**III. Review/Approval of Bylaws:** Bruce confirmed with Ashley that there were no updates to the bylaws throughout 2019 and stated that updates could be done at a future date. Bruce recommended adding regional impact determination at some point. Jonathan made the motion to approve the bylaws as written. Brian Seconded. A roll call was taken: Jonathan- Aye; Brian- Aye; Matt- Aye; Lynette- Aye; Bob- Aye, Joe- Aye. **The Motion carried unanimously.**

**IV. CIP Initial Discussion:** Bruce presented the Board with a draft CIP Worksheet reflecting warrant article votes. To review the draft worksheet please go to: [https://www.miltonnh-us.com/sites/miltonnh/files/pages/2020-2025\\_cip\\_workbook\\_reflecting\\_warrant\\_vote\\_5-8-20.pdf](https://www.miltonnh-us.com/sites/miltonnh/files/pages/2020-2025_cip_workbook_reflecting_warrant_vote_5-8-20.pdf). Bruce confirmed with the Board they want him to ask Department Heads to provide him with a narrative of projects they can get by without funding in 2021 as well as their absolute needed/emergency capital projects/ equipment purchases. Bruce went on to note that Milton cannot sustain the type of spending its seen in the past, especially with how the pandemic has affected non-tax and tax revenues. Bruce also stated that the Capital Improvement Program is one place that the town can save money without getting itself into trouble. Joe stated if Department Heads have an emergency item, they need to submit it as soon as possible and they should be frugal. Joe also stated the voters have made it clear based on the past warrant articles failing. Matt stated he only wants to see road reconstruction and the boat ramp as projects submitted. Bruce stated the leases and bonds in the 2020 column must be carried over to 2021 as they are already contracted. Bruce also noted the Planning Board's recommendation is a recommendation to the Board of Selectmen. It is the selectmen who make the final decision what gets put out to warrant articles and they can change it as we saw last year. The Board agreed they would like to only see projects that are an absolute need/emergency for 2021 with a submission cutoff date of June 15, 2020.

**V. Public Comment:** A citizen emailed the Planning Board stating the intersection of Nutes Rd, Governors and Rt 75 is a very dangerous intersection that has had many accidents in the past and had one today. She is really surprised that nothing has been done to date to correct this. Any information the Planner can provide would be greatly appreciated.

**VI. Adjournment:** Joe made the motion to adjourn. Lynette Seconded. A roll call was taken: Brian – Aye; Matt – Aye; Bob – Aye; Lynette – Aye; Jonathan – Aye; Joe– Aye; **The Motion carried Unanimously**, and the Board adjourned at 7:35 PM.