



Milton Free Public Library

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Milton Free Public Library Trustees

Minutes

August 14, 2023

Call to order: At 10:04 a.m. Chair Person Anne Nute called the meeting to order. Trustees: Nancy Drew Miranda Myhre, Anne Nute, and Library Director, Ruth Gutman were present.

Public Comments: None

Approval of Minutes: July 17, 2023: Anne Nute moved, seconded by Miranda Myhre that the minutes for July 17 2023 be approved and placed on file. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye, Miranda Myhre, aye. Nancy Drew moved and Miranda Myhre seconded to unseal the July 17 non public minutes. All in favor, the motion carried. Anne Nute, aye, Miranda Myhre, aye, Nancy Drew, aye.

Treasurers Report: Miranda Myhre presented the July treasurer's report. The beginning balance for July 1, 2023 checking account is \$1,207.05. No checks were written. There was a deposit of \$39 (Guilt jar \$14 + \$25 non resident fee). Interest for the month of July was \$.01 with an ending balance of \$1,207.06. Director Ruth gave Treasurer Miranda \$25 check for one annual non-resident fee, which will appear on the August statement. Nancy Drew moved to accept the report and Anne Nute seconded. The motion carried; all in favor: Nancy Drew, aye; Anne Nute, aye; Miranda Myhre, aye.

Librarians Report: The Librarian's report for July, 2023 was reviewed and approved. It will be placed on file with the July 17 minutes. Director Ruth and the trustees wish to thank the Milton Pubic Works Department for the sturdy shelving they have constructed and placed in the cellar for storage. Library Director Ruth Gutman and Trustee Miranda Myhre attended the CIP meeting on July 19 and presented the capital improvement requests for the library. The board reviewed and discussed June Library expenditure report. The Library Director will contact First Light regarding the unexplained increase in the phone bill.

Staffing update: Director Ruth notified the trustees that the opening for the part-time page has been filled. A discussion followed regarding library staffing. The trustees have agreed to form a search committee, who will report to the trustees, to fill openings in the library staff.

Trustee By-Laws: It was decided to table discussion of the library by-laws until the October, 2023 meeting.

LCHIP update: Ruth has received paper work from the contractor regarding repairs/replacement of the upstairs windows. She will contact the LCHIP committee to discuss the report, and rework necessary changes.

Other Business: The trustees discussed heating expenses for 2023 listed in the latest budget report.

Adjourn:

The meeting was adjourned at 11:25 am; so moved by Anne Nute, seconded by Nancy Drew. All in favor, the motion carried. Anne Nute, aye; Miranda Myhre, aye; and Nancy Drew, aye,.

The next Trustees' meeting is scheduled for Monday, September 11, 2023; 10:00 AM at the Milton Free Public Library in Milton Mills.

Anne Nute

Miranda Myhre

Nancy Drew