



Milton Free Public Library

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Milton Free Public Library Trustees

Minutes

July 17, 2023

Call to order: At 10:08 a.m. Chair Person Anne Nute called the meeting to order. Trustees: Nancy Drew Miranda Myhre, Anne Nute, and Library Director, Ruth Gutman were present.

Public Comments: None

Approval of Minutes: June 19, 2023: Anne Nute moved, seconded by Miranda Myhre that the minutes for June 19, 2023 be approved and placed on file. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye, Miranda Myhre, aye.

Treasurers Report: Miranda Myhre presented the June treasurer's report. The beginning balance for June 1, 2023 checking account is \$1,207.04. No checks were written. There were no deposits. Interest for the month of June was \$.01 with an ending balance of \$1,207.05. Director Ruth gave Treasurer Miranda \$25 for a non-resident fee, and \$14 for the guilt jar which was double counted. The \$39 deposit will be on the July bank statement. Nancy Drew moved to accept the report and Anne Nute seconded. The motion carried; all in favor: Nancy Drew, aye; Anne Nute, aye; Miranda Myhre, aye. The board reviewed and discussed June Library expenditure report. Ruth will make inquiries regarding oil delivery slips.

Librarians Report: The Librarian's report for June, 2023 was reviewed and approved. It will be placed on file with the June minutes.

Donations: Director Ruth requested guidance for creating a "wish list" and accepting donations as is done in area libraries. The trustees agreed that the "Friends" have always been generous in providing necessary items that are not in the budget.

Trustee By-laws: The most recent version of the By-laws were distributed. They will be on the agenda for discussion, revision and signing at the August meeting.

Trustee Alternate: Anne Nute moved that Larry Brown should continue to serve as the alternate. Miranda Myhre seconded. All voted in the affirmative. Anne Nute, aye; Nancy Drew, aye; Miranda Myhre, aye. The motion carried. Alternates are required to be sworn in annually.

LCHIP update: Ruth has been in contact with the contractor to discuss a timeline for the restoration work. Bud has been unable to find someone to replace the bell tower windows. Library Director Ruth continues discussions with the LCHIP committee regarding questions about authenticity issues.

Other Business: Ruth shared her concerns about preparing next years budget. Making sure all employees will be paid on the correct step of the salary schedule is the foremost concern of Ruth and the trustees.

Non Public Session: The meeting was recessed at 11:20 a.m. to go into non-public session: RSA 91-A: 3 II (a). Miranda Myhre moved, Anne Nute seconded the motion. All in favor: Nancy Drew, aye; Miranda Myhre, aye; Anne Nute, aye. The motion passed.

At 11:30 a.m Miranda Myhre made the motion to return to regular session. Anne Nute seconded the motion. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye; Miranda Myhre, aye.

Adjourn:

The meeting was adjourned at 11:35 am; so moved by Anne Nute, seconded by Nancy Drew. All in favor, the motion carried. Anne Nute, aye; Miranda Myhre, aye; and Nancy Drew, aye,.

The next Trustees' meeting is scheduled for Monday, August 14, 2023; 10:00 AM at the Milton Free Public Library in Milton Mills.

Anne Nute

Miranda Myhre

Nancy Drew