

Milton Free Public Library

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Milton Free Public Library Trustee Minutes June 15, 2022

Roll Call Attendance: Trustees: Anne Nute, Miranda Myhre, Alternate Trustee: Larry Brown, and library director, Betsy Baker were present. The meeting was called to order at 2:10 by Chairperson, Anne Nute.

The minutes of the May 18, 2022 meeting were reviewed and approved as written. Anne Nute moved, seconded by Miranda Myhre, Larry Brown abstained that the minutes be accepted as written and placed on file in the library. All in favor. Motion carried. Anne Nute, aye, Miranda Myhre, aye, Larry Brown, abstained.

The notes from the non-public session from May 18, 2022 were reviewed. Anne Nute moved that the notes be accepted as read, Miranda Myhre seconded, Larry Brown abstained. All in favor. Motion carried. Anne Nute, aye, Miranda Myhre, aye, Larry Brown, abstained. The minutes are unsealed.

Treasurer's Report: Treasurer Miranda Myhre presented the May statement. The beginning balance on May 1, 2022 was \$956.04. There was one check written in the amount of \$90.00 for the New Hampshire Library Trustees Association for the annual dues of the three trustees. There were two deposits, \$25.00 for a non-resident fee, and \$26.00 from the guilt jar. There was \$.01 earned in interest. The ending balance on May 31, 2022 was \$917.04. Anne Nute moved to accept the treasurer's report, Larry Brown seconded the motion. All in favor, the motion carried. Anne Nute, aye, Larry Brown, aye, Miranda Myhre, aye.

Librarian's Report: Library Director Betsy Baker presented the librarian's report for the month of June. The town has requested the library financial information. Betsy has already gone to the town administrator to ask for help with this request. Nancy Drew has let the trustees know that she will be unable to attend the summer trustee library meetings. Betsy informed the trustees that she is holding an ice cream social at the library on June 23, 2022. During the ice cream social, Humphrey Williams is doing a presentation on water safety. Anne Nute moved to accept the librarian's report. Larry Brown seconded. All in favor, the motion carried. Anne Nute, aye, Larry Brown, aye, Miranda Myhre, aye.

Library Reopening Discussion: Some people and staff are masking. Others have not been masking, but this has not caused any problems at the library.

Non Public RSA 91-A:3-II(a): Larry Brown moved to go into a non-public session at 2:30, (evaluation of employees). Miranda Myhre seconded the motion. All in favor. ^[SEP] The motion carried. Anne Nute, aye, Miranda Myhre, aye, Larry Brown, aye. Larry Brown moved to come out of the non-public session at 2:50. Miranda Myhre seconded. All in favor. Anne Nute, aye, Larry Brown, aye, Miranda Myhre, aye.

General discussion of volunteer policies and agreements: Betsy presented information about getting background checks and annual signed agreements for volunteers. Right now there is no written policy. This needs to be researched. Anne Nute volunteered to check the New Hampshire Trustee Association site. The trustees agreed to revisit this at the September meeting.

Succession Planning: Betsy presented the need to have this policy. Betsy offered to investigate what other libraries

have in place and report back to the trustees at the September meeting.

Listening to the employees: No employees attended the meeting.

Any other business to come before the board: Betsy informed the board that the budget for 2023 needs to be discussed and prepared at the July Meeting. Larry Brown suggested that the trustees consider the need to include the predicted 6% inflation in the proposed expenses.

The next meeting is scheduled for July 14, 2022, at 3:30 PM.

The meeting was adjourned at 3:25 PM, moved by Miranda, seconded by Anne. All in favor, the motion carried. Anne Nute, aye, Larry Brown, aye, Miranda Myhre, aye.

_____ Anne Nute Larry Brown for Nancy Drew Miranda Myhre