



Milton Free Public Library

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Milton Free Public Library

Trustees Minutes

February 16, 2022

Roll Call Attendance: Trustees; Nancy Drew, Anne Nute, Larry Brown, Alternate, (in place of Miranda Myhre) and Library Director, Betsy Baker were present. The meeting was called to order at 2:00 p.m. by Chairperson Anne Nute. The Minutes of the January 19, 2022 meeting were reviewed and approved as written. Anne Nute moved, seconded by Nancy Drew that the minutes be accepted as written and place on file in the library. All in favor. Motion carried. Anne Nute, aye; Nancy Drew, aye; Larry Brown, abstained.

Librarian's Report: Library Director Betsy Baker presented the librarian's report for the month of January. She explained that we are currently still seeking an additional page and an assistant librarian. She read the letter of resignation from library assistant, Noah Wilder who will be leaving at the end of February to pursue his college courses. The resignation was accepted with regrets. Noah will be greatly missed. Betsy noted that the annual library report was completed and shared electronically with the trustees. It has been sent to the State of NH, and for publication in the Milton Town Report. Nancy Drew moved to accept the Librarian's report as written, Anne Nute seconded. All in favor, the motion carried. Nancy Drew, aye; Anne Nute, aye. The Trustees recommended that the January report be placed on file with the minutes in the library office.

Treasurer's Report: Treasurer, Miranda Myhre prepared the January bank statement and it was reviewed by the trustees. The beginning balance on January 1, 2022 was \$993.00; interest received, \$.01. There were no checks written. A deposit of \$41.00 from the guilt jar. The ending balance on January 31, 2022 is \$1,034.01. Anne Nute moved to accept the Treasurer's report, Nancy Drew seconded the motion. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye; Larry Brown, aye.

Library Reopening Discussion: Director Betsy said that she has had a discussion with Town Manager, Chris Jacobs about the decision to continue requiring masks be worn. The trustees are in agreement that the library will continue to follow CDC guidelines and require face masks. They will revisit this decision at every meeting.

2022 Calendar and Employee notebook:

Director Betsy explained that she would like to create a calendar to schedule the review of all library policies on an annual basis. Each employees will be given a notebook containing the policies and other relevant information.

Listening to the Employees: Betsy continues to remind the employees that the trustees welcome them to share any input at their monthly meeting.

Other Business: Anne Nute shared an e-mailed that she received from the Efficiency Task Force Committee requesting that all branches of the Town Government be present at the Polls on March 8th to answer any questions that the voters may have. Anne will respond to the request.

Other Comments: Larry Brown suggested that the trustees and the Friends of the Milton Free Public Library discuss the possibility of installing Hunter Fans to help with cooling during the summer. Betsy said that she would check with the L-Chip Board about authenticity concerns.

The next meeting is scheduled for March 16, 2022, at 2:00 PM; at the Milton Free Public Library in Milton Mills.

The meeting was adjourned at 3:15 PM, moved by Larry Brown, seconded by Nancy Drew. All in favor, the motion carried. Anne Nute. aye; Nancy Drew, aye; Larry Brown, aye.

Anne Nute

Miranda Myhre

Nancy Drew