



Milton Free Public Library

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Milton Free Public Library

Trustees Minutes

January 19, 2022

Roll Call Attendance: Trustees; Nancy Drew, Miranda Myhre, Anne Nute, and Library Director, Betsy Baker were present. The meeting was called to order at 2:05 p.m. by Chairperson Anne Nute. The Minutes of the December 15, 2021 meeting were reviewed and approved as written. Miranda Myhre moved, seconded by Anne Nute that the minutes be accepted as written and place on file in the library. All in favor. Motion carried. Miranda Myhre aye, Nancy Drew aye. Anne Nute aye.

Librarian's Report: Library Director Betsy Baker presented the report for the month of December. She explained that she is still in the process of filling the opening for library page. Sixteen hours have been budgeted and Betsy has had inquiries and one interview for the position. Betsy noted that the library annual report will be completed and shared electronically with the trustees before the February meeting. Betsy asked for comments on the library warrant article that will be on the town warrant, in addition to the regular budget. Miranda Myhre moved to accept the Librarian's report as written, Nancy Drew seconded. All in favor, the motion carried. Miranda Myhre, aye; Nancy Drew, aye; Anne Nute, aye. The Trustees recommended that the written report be placed on file with the minutes in the library office.

Treasurer's Report: Miranda Myhre, Treasurer reported that the beginning balance on December 1, 2021 was 1,039.99; interest received, \$.01. Checks made out to Betsy Baker were: #1204, \$9.00 for refreshments for the October Friends meeting; and #1207, \$50 for food and refreshments for the employee recognition event. A deposit of \$12.00 from the guilt jar. The ending balance on December 31, 2021 is \$993.00. Nancy Drew moved to accept the Treasurer's report, Anne Nute seconded the motion. All in favor, the motion carried. Anne Nute, aye; Miranda Myhre, aye; Nancy Drew, aye.

Library Reopening Discussion: Director Betsy said that Covid cases continue to be on the rise in Milton. Masks will continue to be required for all patrons and staff. The open hours will remain the same, and the number of people allowed in the building will continue to be limited.

Policy Review: Collection Development:

The trustees received electronically the revision of the "Collection Development Policy/Weeding Policy" that was tabled for further discussion at the December meeting. Nancy Drew moved to accept the "**Collection Development Policy**" as rewritten. Miranda Myhre seconded the motion. All in favor, the motion carried. Miranda Myhre, aye; Nancy Drew, aye; Anne Nute, aye.

Listening to the Employees: Betsy continues to remind the employees that the trustees welcome them to share any input at their monthly meeting.

Other Business: No other business came before the Board.

There were no public comments.

The next meeting is scheduled for February 16, 2022, at 2:00 PM; at the Milton Free Public Library in Milton Mills.

The meeting was adjourned at 2:35 PM, moved by Miranda Myhre, seconded by Nancy Drew. All in favor, the motion carried. Anne Nute. aye; Nancy Drew, aye; Miranda Myhre, aye.

Anne Nute

Miranda Myhre

Nancy Drew