



Milton Free Public Library

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Milton Free Public Library Trustees Minutes September 9, 2020

Roll Call Attendance: Trustees; Nancy Drew, Miranda Myhre, and Library Director, Betsy Baker were present. Chairperson Anne Nute was delayed and expected to arrive shortly. Nancy Drew moved, seconded by Miranda Myhre that Miranda assume the position of chairperson until Anne arrived. All in favor, “aye” The motion passed.

The meeting was called to order at 2:05 p.m. by acting Chairperson Miranda Myhre.

The Minutes of the July 16, 2020 meeting were distributed and approved as written. Miranda Myhre moved, seconded by Nancy Drew that the minutes be accepted as written. All in favor. Motion carried. Miranda Myhre aye, Nancy Drew aye.

The minutes of the July 16, 2020 Nonpublic session RSA 91-A:3 (a) were distributed. The minutes were approved as written. Miranda Myhre moved, Nancy Drew seconded. The motion carried. Nancy Drew, aye; Miranda Myhre, aye. Miranda Myhre moved to unseal these minutes and make them part of the public record. Nancy Drew seconded the motion. Motion carried. Miranda Myhre, aye; Nancy Drew, aye.

Librarian’s Report: Library Director Betsy Baker distributed the report for the September Trustees meeting. After a thorough review, the Trustees recommended that the written report will be placed on file with the minutes in the library office. Director Betsy also spoke about the arrival of the new circulation computer that is now located on the first floor. The old computer was moved upstairs to be used by the Director to maintain proper social distancing. A new web site is being set up for the Milton Free Public Library. Browsing by appointment is taking place every Wednesday, 2:30-6:30 p.m. and Saturday mornings, 9:00 – 1:00 p.m. Appointments for 45 minutes of computer use can be set up by e-mail or by phone for Tuesdays, Wednesdays, Fridays and Saturdays. Outside story time will take place on Thursday, September 17th. Miranda Myhre moved to accept the Library Director’s report. Nancy Drew seconded. All in favor, the motion carried. Miranda Myhre, aye; Nancy Drew, aye. At 2:20 p.m. Chairman Anne Nute arrived and assumed her duties.

Treasurer’s Report: Miranda Myhre, Treasurer reported that we have had no deposits and no withdrawals from the checking account. Interest is compounded monthly and the balance for August 31, 2020 is \$3,007.51. The guilt jar for yielded \$12.00. It was double counted and will be deposited in the trustees checking account at the Citizen’s Bank. Nancy Drew moved to accept the Treasurer’s report, Anne Nute seconded the motion. All in favor, the motion carried. Anne Nute, aye; Miranda Myhre, aye; Nancy Drew, aye.

Library Reopening Discussion: Procedures for mask or face covering for employees and patrons in the building were discussed. Betsy is pleased that the library employees willingly discuss their feelings about the reopening process. She has let them know that they are welcome to contact the Trustees and speak their minds.

Library Tower Metal-Work: The Trustees discussed the proposed metal work for the top of the bell tower. Betsy explained that the Preservation Company’s evaluation report will give us a scope of what needs to be done to finish restauration and renovation of the building.

Budget Process: The Board of Selectmen will hold a meeting on Thursday evening, September 10th. Director Betsy plans to attend and explain the .49% (\$293) increase over last year's budget. On Saturday, September 19, beginning at 1:00 every Milton department will be called on to present their budget to the Committee.

Director Evaluation: The annual evaluation of the Director was presented, reviewed, discussed and signed.

Other Business: The letter of support from the Trustees to the Library staff composed by Chairperson, Anne Nute as requested at the July 16th meeting was discussed. The letter will be sent to the Selectmen and posted on the Library and Friends Facebook pages. Director Betsey will ask Town Administrator Ernest Creveling to have the letter read into and recorded in the Board of Selectmen Meeting minutes.

There were no public comments. The next meeting is scheduled for Wednesday, October 14, 2020, at 2:00 PM; at the Milton Free Public Library in Milton Mills.

The meeting was adjourned at 3:10 PM, moved by Anne Nute, seconded by Miranda Myhre. All in favor the motion carried. Anne Nute. aye; Nancy Drew, aye; Miranda Myhre, aye.

Anne Nute

Miranda Myhre

Nancy Drew