



Milton Free Public Library

13 Main Street, PO Box 127, Milton Mills, NH 03852
Ph. 603-473-8535 www.MiltonFreePublicLibrary.org

DRAFT

Milton Free Public Library Trustees

Minutes

May 8, 2019

Attendees: Nancy Drew, Miranda Myhre, Betsy Baker

The meeting was called to order at 2:15 by Nancy Drew, Secretary, as Larry Brown, Chairperson was not present.

Minutes of the April 16, 2019 meeting were approved as written. All in favor.

Randy Myhre presented the treasurer's report. The opening balance for the checking account at Citizens Bank on April 1, 2019 was \$2,607.11. There was one withdrawal on April 11 for \$130 to the NH Library Trustees Association for conference registration on May 29th. There were two deposits made which totaled \$150. On 4/16/19 \$35 was deposited from the guilt jar; and on 4/17/19 a deposit of \$115, \$15 from the guilt jar, \$100 donation for birthday party room use; and \$0.02 interest deposit for an ending balance of \$2,627.13. Betsy presented the \$29 from the Guilt Jar. Counted twice, Treasurer Randy accepted the cash which will be deposited in the Trustees checking account at Citizen's Bank.

Betsy has received an invoice from the NHLTA for \$120 for four memberships. There was discussion regarding payment for the three trustees' portion. Randy will ask at the bank if check #191 has cleared for payment. A card and gift certificate have been given to our former Trustee, paid for by personal donations from the trustees.

Nancy made a motion to accept the treasure's report and have it placed on file. All in favor.

Betsy Baker gave the librarians report. The patron count for April 2019 was 305 patrons including 186 adults, 34 teens, and 85 children. The year-to-date patron count totals 1085 of which 731 were adults, 86 teens, and 268 children. The Overdrive (NH Downloadable Books) numbers for April totaled 185 transactions and consisted of 90 audio books, 87 e-books, 8 magazines. Ancestry transactions: 49.

Betsy reported that May story times are May 1 and 22nd. Kite Flying will be held on May 25th at the town ball fields. Memorial Day Exercises will be in Milton Mills this year. Betsy met with Patrick Smith and Bud Meader from Budel Construction on April 17th. Construction is slated to begin in early July. Betsy requested

that Mr. Meader let her know as soon as possible if the Library will need to be closed during construction. If so, Betsy will make alternate arrangements for the Summer Reading Program.

Betsy was pleased to report a strong turnout at the Moose Made Expo on the evening of May 6, 2019 at Tumble Down Farm. Milton and Milton Mills businesses and organizations were well represented.

Nancy presented a sample of an annual calendar grid for trustee approval. It will be used as a working document, to be filled in each month for the remainder of 2019. The trustees approved the template.

Employee job descriptions were discussed. Betsy updated the status of the step plan that she is developing for paid employees. This will be finalized for the budget presentation.

There was no public comment.

Other Business before the Board: Nancy spoke of a recent book that she would like to have available in the library, "Every day Since Desenzano, A Tale of Gratitude" by former Milton resident Patrick Logan. The Board also discussed the possibility of featuring books by Milton authors at the MFPL.

The next Library Trustee meeting will be on June 12, at 2 PM at the library.

The meeting was adjourned at 3:00 PM by mutual consensus.

DRAFT

Larry Brown

Miranda Myhre

Nancy Drew