



# Milton Free Public Library

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## Milton Free Public Library Trustees Minutes September 13, 2017

**Attendees:** Laurie Palmeira, Betsy Baker, Nancy Drew, Larry Brown

The meeting was called to order at 2:12PM by Larry Brown.

Nancy Drew presented the treasurer's report. The opening balance for the checking account at Citizens Bank on July 1<sup>st</sup>, 2017 was \$2,027.19 and \$1,960.71 on August 1<sup>st</sup>. Check number #1187 in the amount of \$135.00 was withdrawn for the Constitution Booklets handed out the July 4<sup>th</sup> parade. \$17.00 was deposited on July 12<sup>th</sup> and \$51.50 on July 14<sup>th</sup>. There was a \$0.02 interest deposited on both July 31<sup>st</sup> and August 31<sup>st</sup> bringing the August 31<sup>st</sup> ending balance to \$1,960.73. The Guilt Jar yielded \$87.00.

Larry Brown made a motion to accept the treasure's report and have it placed on file for the combined months of July and August 2017. Laurie Palmeira seconded. All in favor.

Betsy Baker gave the librarians report. The patron count for July was 417 and included 206 adults, 39 teens, and 172 children. The patron count for August was 336 and included 181 adults, 33 teens, and 122 children. The year to date patron count totals 2,526 of which 1313 were adults, 273 teens, and 940 children. The Overdrive (NH Downloadable Books) numbers for July totaled 158 transactions and consisted of 70 audio books and 88 e-books. The Overdrive (NH Downloadable Books) numbers for August totaled 183 transactions and consisted of 89 audio books and 94 e-books. Betsy noted that the patronage numbers continue to trend upwards. Betsy will be attending the Children's Book Review at the State Library next week.

Nancy Drew made a motion to accept the Library Director's report and have it placed on file and to accept mileage to and from Concord to attend the Children's Book Review. The mileage will offset Betsy's spring travel. Larry Brown seconded. All in favor.

Betsy Baker stated that she would review the Room Use Policy and determine if it needs to be updated. Betsy also stated that she is working hard on next year's budget. She explained that there would only be a nominal increase subject to previously negotiated salaries, expected hourly coverage, and vagaries of utility costs.

Larry Brown made a motion to approve the June 14, 2017 public and non-public meeting minutes. Nancy Drew seconded. No corrections or additions. Motion passed.

Laurie Palmeira made a motion to approve the July 12, 2017 meeting minutes. Nancy Drew seconded. Hearing no corrections or additions, motion passed.

No public comment.

The next Library Trustee meeting will be on Wednesday, October 11, 2017, at 2PM at the library.

Laurie Palmeira made a motion to adjourn the meeting at 2:50PM. Larry seconded. All in favor.

Recorded by Laurie B. Palmeira

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Larry Brown

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Laurie B. Palmeira

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Nancy Drew