



# Milton Free Public Library

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## Milton Free Public Library Trustees Minutes September 15, 2016

**Attendees:** Laurie Palmeira, Larry Brown, Betsy Baker, Linda Kane

The meeting was called to order at 5:00PM by Larry Brown.

Linda Kane from Liberty Chapel Congregational Church in Milton Mills presented her ideas for two new pieces of playground equipment that her organization is interested in purchasing and donating. The Library Trustees appreciate the work that has been done for the playground that exists and support for the playground as it grows.

Betsy Baker gave the librarians report. The patron count for August 2016 was 370 patrons including 197 adults, 36 teens, and 137 children. There were also five new patrons. The Overdrive numbers for August totaled 204 transactions and consisted of 108 audio books, 89 e-books and 7 periodicals. Betsy has completed a book list for the CLiF grant and will be meeting with the Milton School Principal and librarian to schedule events. New library cards are in the works for new Nute Students. A Library Assistant provided Betsy with her resignation as she found employment closer to home.

Susan Young Gaudiello, the president of New Hampshire Library Trustees Association, offered her time for a scheduled workshop with the Library Trustees. Both Laurie Palmeira and Betsy have attended workshops presented by Ms. Gaudiello in the past and have been impressed with her knowledge and skills.

Betsy noted that she received an application from an individual who was interested in becoming a “substitute” library aid when needed. Betsy believes this would be beneficial for the library as scheduling can become difficult if a staff member is sick or out on leave. Laurie Palmeira made a motion to authorize Betsy to post a position for a substitute library aid. Larry Brown seconded. All in favor.

Larry Brown gave the Treasurer’s report. The guilt jar yielded \$18, which was counted twice. As of August 31, 2016 the checking account totaled \$9,573.54. With two signature cards now on file at Citizens Bank, check #1186 in the amount of \$8,010.00 was delivered to Kim Ladisheff for LCHIP transfer funds.

Laurie Palmeira made a motion to accept the treasure's report and that it be placed on file. Larry Brown seconded. All in favor.

Laurie Palmeira discussed the final baseline library report that must be completed by December 31, 2016 for the first LCHIP grant. Larry Brown will work on a sketch of the inside of the library building for the report.

Laurie Palmeira made a motion to approve the meeting minutes of August 18, 2016 with the correction of two grammatical typos. Larry Brown seconded. All in favor.

The next Library Trustee meeting will be on October 5, 2016 at 2PM at the library.

Laurie Palmeira made a motion to adjourn the meeting at 6:55PM. Larry Brown Seconded. All in favor.

Recorded by Laurie B. Palmeira

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Larry Brown

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Laurie Palmeira