

Milton Free Public Library Trustees
Minutes
June 19, 2014

Attendees: Les Elder, Laurie Palmeira, Larry Brown, Betsy Baker, Mike Beaulieu, John Katwick, Tom Gray, Bob Bridges, Doreen Gray, Liz Dionne

The meeting was called to order at 6:00 PM by Les Elder.

The Board of Selectmen met with the Library Trustees to discuss policies and procedures for contractor bids on library work. Mike Beaulieu is the point-of-contact for all contractors.

The Board of Selectmen invited the Library Trustees to a joint board meeting on July 11th to discuss the Capital Improvement Plan.

Mike Beaulieu presented a plan to remove the old fire escape beginning late August or early September of this year. The cost will be \$6,096.44 and will be utilize town employees. Mike Beaulieu made the suggestion to document the removal of the old egress via pictures on the library website for the community to see.

A motion was made by Les Elder to approve the meeting minutes from May 22, 2014. Laurie Palmeira seconded. All agreed.

Les Elder gave the Treasurer's report. As of 5/31/14, \$19,687.96 of the current budget had been spent (38%). There is currently \$811.82 in the checking account and \$20,700(=/- interest) in the library capital reserve fund.

Betsy Baker presented the Librarians Report. The patron count for May 2014 includes 237 adults, 32 teens, and 163 children. At the end of 2013 there were 150 patrons using the Online Book Consortium. Between January and April of this year there were 150 checkouts, with 53 of them being in May 2014. This jump in checkouts is most likely due to the new library cards that were presented to the Nute students.

There are new bookcases in the children's room made by a volunteer. The Library also received the new books from the Libri Foundation grant and an extra \$350 was included for books related to math and science.

The annual July 4th Parade is scheduled to begin at the library at 11AM.

Betsy Baker recently attended a Library Director's conference in Hooksett that discussed goal setting ideas. Betsy is currently working on a preliminary budget document. It was noted that \$32 was received via the 'guilt jar' last month.

It was noted that there is a part of the library roof that requires immediate repair. Mike Beaulieu will work to get the hole patched up.

The Library Trustees have scheduled two meetings for July. The Trustees will meet on Thursday, July 17th at 6:00PM at the library discuss and review policies, job descriptions, and a ten-year plan.

The Trustees will also meet on Thursday, July 24th at 6:00PM at the library.

Les Elder made a motion to close the meeting at 7:27 PM which was seconded by Larry Brown.

Les Elder

Laurie Palmeira

Larry Brown