



Milton Free Public Library

13 Main Street, PO Box 127, Milton Mills, NH 03852
Ph. 603-473-8535 www.MiltonFreePublicLibrary.org

Milton Free Public Library Trustees

Minutes

November 18, 2014

Attendees: Laurie Palmeira, Barbara Hughes, Les Elder, Pat Smith, Pam Smith, Kelly Davis (Port One Architects)

The meeting was called to order at 5:30 PM by Les Elder.

Kelly Davis of Port One Architects explained that upon his review of various engineering reports and documents that the investigation of the library building has been completed and that money is now needed to accomplish repair costs. Kelly Davis questioned if an elevator was needed for the library and will present a report on his investigation of current code review. If an elevator was to be installed, it should be located by the 2nd story egress & access ramp. Kelly Davis also offered his services to organize a planned scope of work and a completion schedule. Since the building is listed on the NH State Register of Historic Places all work must adhere to the Secretary of the Interior Standards.

Pat Smith explained that the library maintenance priorities should be roof, siding, and brick repointing. The Board of Selectman accepted a quote from Mills Construction to start roof repair very shortly. Over the course of the winter Pat Smith will try to have the minor items listed in the engineers report completed. These include:

- Check the basement for any structural repairs or maintenance that might be needed. There is a beam that has been cut and Pat will have his staff repair it if they can. There is also rubble, cardboard, and corkboard in the basement that needs to be taken care of.
- Reinforce the first floor where needed;
- Widen the entrance to the attic in the bell tower;
- Remove the water fountain and urinals;
- Bring basement stairs up to code;
- Assess stairs to second floor for repair; and
- Check 2nd floor egress door for correct operation

Pat Smith also explained that the septic for the library is pumped yearly and that all new piping for the system was installed last year. Five or six years ago a new concrete septic tank was installed and the system is operating properly.

Pat will obtain another quote or two for siding repair for the 2015 Moose Plate Grant that Laurie Palmeira will be submitting. The application period opens January 2015 and will contribute up to \$10,000 in building repairs without matching funds.

The meeting was closed at 6:34 PM.

DRAFT

Les Elder

Laurie Palmeira

Larry Brown