

**Milton Free Public Library Trustees**  
**Minutes**  
**April 15, 2014**

**Attendees:** Les Elder, Laurie Palmeira, Larry Brown, Bob Bridges (sitting for Mike Beaulieu), John Katwick

The meeting was opened at 4:30 PM

Discussion ensued regarding advertising for the 2<sup>nd</sup> story egress repairs for the library. The bid notice is currently on the Town of Milton website; however, there was concern that not many contractors will see the notice there. It was suggested that there would be more visibility if a Notice to Bid was placed in both Foster's Daily Democrat and the Union Leader. This would be a small ad (approximately \$50 for the Foster's and \$65 for the Union Leader) that would direct interested parties back to the Town of Milton website for more information.

A motion was made by Larry Brown to place a Notice to Bid ad in both Foster's and Union Leader with the cost charged to the Library. Laurie Palmeira seconded the motion. All agreed.

Larry Brown presented plans for a dual fire escape and handicap access ramp.

Bob Bridges stated that the electrical issues in the library should be a top priority as presented in the Team Engineering report. Les Elder stated that it was his belief that the electrical issues had since been resolved. Bob Bridges stated that if the electrical issues were no longer an issue that a document in writing from a qualified electrician should be obtained.

John Katwick questioned the status of quotes for siding, trim repair, and painting as they will be needed in order for the library to apply for the next round of LCHIP funding.

The next Trustee meeting is scheduled for Wednesday, April 23<sup>rd</sup> at 6PM at the town hall.

Larry Brown made a motion to close the meeting at 4:50 PM which was seconded by Laurie Palmeira.

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Les Elder

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Laurie Palmeira

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Larry Brown