

Milton Free Public Library Trustees
Minutes
March 22, 2014

Attendees: Les Elder, Laurie Palmeira, Mike Beaulieu, Betsy Baker, John Katwick, Bonnie Dunton, Barbara Hughes, Larry Brown

The meeting was opened at 10:02 AM

First on the agenda was the election of board positions. Larry made a motion to nominate Les Elder as Chair which was seconded by Laurie Palmeira. Les Elder abstained. Les Elder made a motion to nominate Laurie Palmeira as Secretary which was seconded by Larry Brown. Laurie Palmeira abstained. Laurie Palmeira made a motion to nominate Les Elder as Treasurer which was seconded by Larry Brown. Les Elder abstained.

John Katwick gave a presentation on the experience he gained while working on the Milton Town House. He noted that the MFPL has the support of the community. One of the items that John Katwick suggested the Library Trustees accomplish is a critical timeline of priorities for the work needed on the MFPL. He offered the help of the Milton Town House Committee on anything from grants to organizing volunteer efforts. Discussion ensued and Les Elder suggested a future meeting or workshop with the Trustees to establish repair priorities.

Les Elder gave the Treasurer's report and stated that the current Library check book balance was \$783.78. The Library Capital Reserve Fund contained \$16,438.00 as of 12/31/13. An additional \$5,000 was approved at March 2014 elections which has not been added to this balance yet. There was a General Trust Fund that was established at the 2014 elections and there will be \$20,000 available for repairs to the Library.

Barbara Hughes presented a report on the current efforts of the Friends of the Library. The next Friends of the Library meeting is scheduled for Monday, March 24th at 6PM at the Library.

Mike Beaulieu presented the current status of bids for the removal and rebuilding of the existing second floor fire escape. He explained the difficulty in obtaining quotes. He stated that there were currently no viable quotes on the table for the work. Mike Beaulieu offered to speak with Pat Smith of the Milton Public Works Department on the possibility of demolition of the existing fire escape. Les Elder made a motion to open the repairs to new bids which was seconded by Laurie Palmeira.

Betsy Baker gave the Librarian's report. There were 166 patrons from January through February 2014. Betsy noted that the number of new patrons for the MFPL has increased yearly. Betsy Baker handed out new information packets to the new Trustees. There was

some discussion on the current policies and procedures in place. Larry Brown made a motion to keep the current policies and procedures in place until they can be reviewed. Laurie Palmeira seconded the motion.

Discussions for the next meeting of the Trustee's include the handicap access ramp, review of the current MFPL mission statement, use of the building and grounds by other associations, current library policies and procedures, and job descriptions of the summer library coordinator and pages.

The next Library Trustee meeting is scheduled for Tuesday, March 25th at 5:30PM at the Town Hall.

Larry Brown made a motion to close the meeting 12:20PM which was seconded by Les Elder.

Les Elder

Laurie Palmeira

Larry Brown