

**Milton Free Public Library Trustees
Minutes
February 22, 2014**

Attendees: Les Elder, Laurie Palmeira, Mike Beaulieu, Candace Cole-McCrea, Betsy Baker, Ruth Gutman

The meeting was opened at 10:40 AM

Candace Cole-McCrea made a motion to approve the meeting minutes from 12/21/13 which was seconded by Les Elder. Laurie Palmeira made a motion to approve the meeting minutes from 2/7/14 with a letter from Milton Fire and Rescue dated February 6, 2014 as an attachment. The motion was seconded by Les Elder.

Les Elder presented the Treasurer's Report and noted that \$762.77 was the balance of the checking account as of January 31, 2014.

Betsy Baker presented the Librarian's report and noted that the final patron count for 2013 was 3,974 which included 75 new patrons for the year. Betsy noted that the number of new patrons is increasing yearly. The children's party that took place on 1/18/14 included 11 children and numerous teenagers and adults. Discussion ensued regarding teenage pages at the library and if adding a comment to the Milton Gazette next month would bring in new teens that may be interested in helping out. A grant in the amount of \$1,125 was awarded to purchase children's books.

Betsy Baker stated that she will need to have a Disaster Preparedness Plan for the library. Les Elder noted that he would pursue more information on this with town administrator.

Betsy Baker presented three check requests, \$100 for the CHILIS Spring Conference, \$25 for CHILIS and NHLN memberships, and \$25 to the Rochester Area Libraries.

Under other business Laurie Palmeira stated that she had met with Amy Dixon, Historic Preservation Specialist, and Dijit Taylor, Executive Director of LCHIP, regarding the 2013 LCHIP grant submission for the library. The meeting was very informative and great pointers were received on how to perfect our future grant requests.

Laurie Palmeira also stated that the library would qualify for a Moose Plate grant up to \$10K with no matching funds needed. Discussion ensued regarding the grant and it was determined that replacement of the handicapped access ramp to the first floor would be within the scope of the funders guidelines. The grant application is due April 16, 2014. Mike Beaulieu will obtain two or three quotes on ramp replacement.

The next meeting of the Library Trustee's is scheduled for Saturday, March 22nd, at 10AM at the MFPL.

The meeting adjourned at 11:26AM.

Les Elder

Laurie Palmeira

Candace Cole-McCrea