



Milton Free Public Library

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Milton Free Public Library Trustees Minutes May 12, 2016

Attendees: Laurie Palmeira, Larry Brown, Betsy Baker, Les Elder, Andrew Rawson

The meeting was called to order at 5:01PM by Les Elder.

Les Elder gave the Treasurer's Report. As of April 30, 2016, the checking account totaled \$1,477.35. To date, the 2005 Milton Free Public Library Capital Reserve Fund contains a balance of \$359.00 and the 2014 General Trust Fund contains \$8,719.36. \$6.00 was collected from the Guilt Jar. Les noted that the library is on track with approximately 30% of the budget being expended thus far. Larry Brown made a motion to accept the treasure's report and that it be placed on file. Laurie Palmeira seconded. All in favor.

Betsy Baker gave the librarians report. The patron count for April 2016 was 321 including 171 adults, 53 teens, and 97 children. The Overdrive numbers for April totaled 142 and consisted of 80 audio books, 53 e-books and 9 periodicals. The last Build It! event is scheduled for Saturday, May 14th. The summer kick-off at the town beach is scheduled for June 11th. "Master Practitioner" of Magic Bob Riordan will be performing at 1PM. Betsy hopes the magician will help garner interest in this year's summer reading program On Your Mark, Get Set....Read!

Larry Brown made a motion to approve the meeting minutes of April 14, 2016 as written. Laurie Palmeira seconded. All in favor.

Larry moved to approve PO#16336 payable to Book Systems, Inc. in the amount of \$1,390.00 on invoice number 96046 from line item 340 (contracted services) for the Library Director. Les Elder seconded. All in Favor.

Les Elder made a motion to increase the amount the Library Director may expend without Trustee approval from \$1,000.00 to \$1,500.00. Larry Brown seconded. All in Favor.

Betsy would like to hire a new Page as the current Page is graduating from high school in June.

Mills Construction, the contractor for the second phase of the library restoration, is ready to start as soon as the scope of work is approved at the Department of Historic Resources.

Discussion ensued about trying to keep sand from being tracked into the building and ruining the finish on the floors and stairs. Laurie will look at Grainger and suggest a few commercial floor mats that will help keep sand and dirt at bay.

Discussion ensued about the possible paving of the library parking area. Andy Rawson will have a contractor out of Rochester provide a free paving estimate to the library which will help with planning for the CIP.

Larry Brown gave an update on his progress of adjusting the library bookcases.

The library meetings will be scheduled at 5PM every second Thursday of the month. The next Trustee meeting will be on June 9, 2016 at 5PM.

Les Elder made a motion to adjourn the meeting at 5:54PM. Laurie Palmeira seconded. All in favor.

Recorded by Laurie B. Palmeira

Les Elder

Laurie Palmeira

Larry Brown