



# Milton Free Public Library

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## Milton Free Public Library Trustees

### Minutes

**November 5, 2015**

**Attendees:** Laurie Palmeira, Les Elder, Betsy Baker, David Barca, Sr., David Bloser, James Bloser

The meeting was called to order at 6PM by Les Elder.

The first order of business a presentation by David Bloser with an offer to refinish the upstairs floors of the library for his Eagle Scout Service Project Proposal. David is shooting for a mid to late January 2016 start date and explained that the refinishing process would take approximately two weeks. Betsy Baker stated that she would consult with Pat Smith about possibly storing the furniture that is upstairs temporarily at another location while the floors are being finished. David will be going before the selectmen at the next meeting on November 16th to explain his project to them as well. Betsy agreed to be David's "Sponsor". David will be fundraising to cover the cost of the project. He hopes to obtain a decrease in the rental cost of the finishing equipment and a donation for the project through The Home Depot.

Les Elder made a motion to endorse David Bloser's Eagle Scout project to restore the second floor of the library. Laurie Palmeira seconded. All in favor.

Les Elder presented the treasure's report. As of October 30, 2015, 81% of the budget had been expended which indicates the library is right on track budget wise. The 2015 starting balance of the 2005 MFPL Capital Reserve Fund was \$40,569.89. There was one check disbursement of \$5,100.00 by the Trustees of the Trust Fund to Mills Construction for siding and painting leaving a balance of \$35,733.25 as of October 30, 2015. The 2014 Town of Milton Maintenance CRF contains an expendable balance of \$20,088.48. The current balance as of 10/30/2015 is \$20,238.14. We have received \$11,831.20 in LCHIP grant funds to date. The checking account is currently at \$1,195.50. A total of \$38.20 was received from the "Guilt Jar".

Betsy Baker gave the librarians report. The patron count for October was 426 including 242 adults, 79 teens, and 105 children. The Overdrive numbers for October consisted of 59 e-book transactions, 75 audiobooks, and 11 magazines for a total of 145 transactions. Betsy explained that the Sky watch at the town beach had to be cancelled on October 31<sup>st</sup> due to cloudy skies, but from the feedback she has received there would have been at least 20 people that had been planning on taking part in the event. Betsy stated that she is also going before the selectmen on November 16<sup>th</sup> to announce the Curiosity Creates grant.

Laurie Palmeira made a motion to approve the meeting minutes from October 17<sup>th</sup>, 2015 as written. Les Elder seconded. All in favor.

Laurie Palmeira made a motion to approve the meeting minutes from October 30, 2015 as written. Les Elder seconded. All in favor.

Les Elder made a motion to increase the mileage from \$0.51 to \$0.59 as recommended by the Board of Selectmen effective January 2016. Laurie Palmeira seconded. All in favor.

Discussion ensued about a leadership workshop that Laurie Palmeira attended through the NH Library Trustees Association. Betsy Baker also discussed the progress of the completion of the punch list for Mills Construction. Betsy will send Pat Smith at MDPW as work order to have the bookshelves adjusted.

The Trustees will plan for Betsy's annual review during the next meeting and will include it on the agenda for the December 3, 2015.

Laurie Palmeira made a motion for the meeting to adjourn at 7:21 PM. Les Elder seconded. All in favor.

Recorded by Laurie B. Palmeira

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Les Elder

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Laurie Palmeira

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Larry Brown