



Milton Free Public Library

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Milton Free Public Library Trustees Minutes October 17, 2015

Attendees: Laurie Palmeira, Les Elder, Betsy Baker, Larry Brown, Susanne Brown, Barbara Hughes

The meeting was called to order at 11:00 AM by Les Elder.

The first order of business was the ribbon cutting ceremony for the new access lift. Many members of the community were in attendance.

Barbara Hughes spoke to the Trustees about the possibility of installing a new piece of playground equipment at the library that would be donated by the congregation at Liberty Chapel in Milton Mills. Barbara stated that many in the community feel that there is a big need for a playground in Milton Mills for the local children to play on. Les Elder asked if a Linda Kane from Liberty Chapel congregation could attend the next Trustee's meeting to go over the type of playground equipment and a possible location as the drywell and septic are also located in front of the building. The Trustees will work to have the Selectmen's representative at the next meeting along with Pat Smith of the Public Works Department for suggestions and to facilitate an approval process.

Les Elder presented the treasure's report. As of September 30, 2015, 74% of the budget had been expended which indicates the library is right on track budget wise. The 2015 starting balance of the 2005 MFPL Capital Reserve Fund was unchanged at \$40,569.89. The 2014 Town of Milton Maintenance CRF contains a balance of \$20,088.48. We have received \$11,831.20 in LCHIP grant funds to date which are held in the town grant fund. The checking account is currently at \$1,195.50.

Betsy Baker gave the librarians report. The patron count for July was 325 including 181 adults, 58 teens, and 86 children. The Overdrive numbers for July consisted of 46 e-book transactions, 56 audiobooks, and 11 magazines for a total of 113 transactions.

Betsy has been working hard to garner additional members of the community to complete the library survey. Unfortunately she has had only 25 respondents thus far.

Betsy discussed the \$7,500 grant that was received from the American Library Association (underwritten by Disney) that will create a "maker-play" space upstairs. All of the play kits such as K'NEX, Legos, snap

circuits, etc. will be set up and made available for children to explore. Part of the grant money will be used to purchase a Rigamajig and several events will be hosted to encourage families and organizations to check out the new area. Milton Free Public Library is the only library in NH to receive this grant.

There is an Eagle Scout Candidate from Nute High School that would like to refinish the upstairs floors for a project. Betsy discussed the possibility with the Selectmen and John Katwick agreed to work as a mentor.

The Library will be closed Veteran's Day, November 11th. The library's November holiday hours will be Wednesday, November 25th from 1PM to 5PM, closed on Thanksgiving (November 26th), and there will be regular scheduled hours on Friday and Saturday. The library will be closed on December 24th, 25th, 26th, 31st, and January 1st.

There will be a Skywatch on Saturday, October 31st at 6:30 PM at the Milton Town Beach with an individual from the NH Astronomical Society.

Betsy and Larry Brown composed a letter from the Trustees addressed to the Selectmen to honor the commitment of Pat Smith and the Buildings and Grounds Crew. It's been a busy year at the library with much restoration, access, and repair taking place and it couldn't have been done without the department's commitment and positive spirit.

Larry Brown moved to accept the September 17, 2015 meeting minutes as presented. Les Elder seconded. All in favor.

Repairs Update – the upstairs of the library is now open for use. Betsy will draw up a punch list of the remaining items that need to be fixed in order to close out Phase I of the restoration. She will forward the list to the Trustees and Pat Smith.

According to Town of Milton Purchase Order #15688 dated October 15, 2015 for work completed by Mills Construction, the Town is requesting to be reimbursed for the total LCHIP grant amount of \$14,789. However, currently there is only \$11,831.20 in the town grant fund as we have not yet received the final grant payment.

Les Elder made a motion to reimburse the Town of Milton General Fund in the amount of \$2,866.85, for repairs to the Milton Free Public Library, as noted on PO# 15688 dated 10/15/15, from the 2005 MFPL Capital Reserve Fund. Larry Brown seconded. All in favor.

Les Elder made a motion to confirm that the Board of Selectmen shall expend from the 2014 CRF for the necessary repairs to the library as indicated in the warrant article. Laurie Palmeira seconded. All in favor.

Les Elder made a motion to approve a 1.7% COLA and 2% merit wage increase to be included in the budget starting July 2016 as applicable. Laurie Palmeira seconded. Larry Brown abstained. Motion passed. The dedicated library employees should be recognized for their skills, commitment, competence, and personal courtesy and the increase will bring them closer to proper compensation as evident in the larger library community.

The next regular meeting of the Library Trustees will be Thursday, November 5th, at 6PM at the library.

Laurie Palmeira moved to adjourn the meeting at 12:31 PM. Larry Brown seconded. All in favor.

Les Elder

Laurie Palmeira

Larry Brown