



Milton Free Public Library

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Milton Free Public Library Trustees Minutes April 14, 2016

Attendees: Laurie Palmeira, Larry Brown, Betsy Baker, Les Elder

The meeting was called to order at 5:00PM by Les Elder.

Les Elder gave the Treasurer's Report. As of March 31, 2016, the checking account totaled \$1,264.77. There was a deposit of \$212.57 on April 12, 2016 (of which \$100 was a donation and \$112.57 from the guilt jar) leaving a balance of \$1,377.34. To date, the 2005 Milton Free Public Library Capital Reserve Fund contains a balance of \$359.07 and the 2014 General Trust Fund contains \$8,719.36. Larry Brown made a motion to accept the treasure's report and that it be placed on file. Laurie Palmeira seconded. All in favor.

Betsy Baker gave the librarians report. The patron count for March 2016 was 367 including 192 adults, 63 teens, and 112 children. The Overdrive numbers for March totaled 182 and consisted of 70 e-book transactions, 111 audiobooks, and 1 magazine. The second Build It! event took place on March 19th. The event attracted 10 adults and 19 children. Over 18 patrons were counted using the Build It! items during non-event times in March. The third Build It! event on April 9th was attended by 16 children and 4 adults. The forth event is scheduled for May 14th. A group of individuals used the upstairs area for a birthday party and donated \$100 to the library.

Betsy Baker received a grant to bring a magician to the town beach summer opening day on June 11th. The magician will help garner interest in this year's summer reading program (Ready, Set....Read!). Betsy hopes to have a table at the beach that day to highlight both the summer reading program and 1000 Books Before Kindergarten.

Larry Brown made a motion to approve the meeting minutes of February 11, 2016 as written. Laurie Palmeira seconded. All in favor. Larry Brown made a motion to approve the non-public meeting minutes of February 11, 2016 as written. Laurie Palmeira seconded. All in favor.

The nomination of officers for the Trustees was discussed. Larry Brown nominated Les Elder as Treasurer, Laurie seconded. All in favor. Les Elder nominated Laurie Palmeira for Secretary, Larry Brown seconded. All in favor. Larry Brown nominated Les Elder as Chairman, Laurie Palmeira seconded. All in favor. Les Elder nominated Larry Brown as Vice Chair, Laurie Palmeira seconded. All in favor.

Les Elder moved to reaffirm that Betsy Baker may authorize spending up to \$1,000 without a second signature. Larry Brown seconded. All in favor.

Larry Brown moved to reaffirm the following existing and previously accepted library policies: Computer Patron Responsibilities, Room Use Policy, Telescope Lending Policy, Children's Policy, Patron Rights and Responsibilities, Notice of Overdue Policy, and Parking Policy. Les Elder seconded. All in favor.

Discussion ensued about future needs for the CIP. Betsy Baker noted that upgrades to the library pavement and parking area are necessary for safety, ease of use, and maintenance. Porous pavement would be a nice option. Laurie Palmeira will obtain material data from her place of employment where the pavement has been used at various facilities and Larry Brown will speak with Steve Panish about porous pavement and other options.

Larry Brown offered to volunteer his expertise in May to adjust the library bookshelves in order to make them more user friendly and improve existing space limitations.

Employee appreciation will be on the agenda for the next Trustee meeting on May 12, 2016.

Larry Brown made a motion to adjourn the meeting at 6:13PM. Laurie Palmeira seconded. All in favor.

Recorded by Laurie B. Palmeira

Les Elder

Laurie Palmeira

Larry Brown