

# Milton Free Public Library

13 Main Street, PO Box 127, Milton Mills, NH 03852  
Ph. 603-473-8535 [www.MiltonFreePublicLibrary.org](http://www.MiltonFreePublicLibrary.org)

I, Anne Nute, as Chair of the Milton Free Public Library Board of Trustees, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

**a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:**

**We are utilizing the following means to join remotely with the meeting to listen and watch via:**

**1. Conference call, for people who don't have the means to watch the live stream.**

- a. The Trustees of the Milton Free Public Library are together meeting at the Town Hall and have the ability to communicate contemporaneously during this meeting contemporaneously listen and, if necessary<sup>1</sup>, participate in this meeting by dialing the toll free phone number +1 (844) 855-4444 and upon the prompt, enter Access Code 145672 and push # (the pound sign), or by clicking on the following website address:

<https://join.freeconferencecall.com/miltonta> (the online meeting ID is miltonta)

**2. Town YouTube Live Stream:**

- a. The Town's normal live stream broadcast on its YouTube Channel, which can be accessed from the Milton Town Website at <https://www.miltonnh-us.com>, then clicking on the Social Media tab or by clicking here.

**3. No Public Comment Period:**

- a. Please note, this meeting comprises a series of operational and budget discussions and while we encourage the public to call in to listen or watch the livestream, there is no public comment period, so I ask that all callers please mute their phones so we do not get feedback.

**b) Providing public notice of the necessary information for accessing the meeting:**

1. We posted notice to the public of the necessary information for accessing the meeting on Wednesday, April 8, 2020, including how to access the meeting telephonically and on the YouTube live stream. Instructions have also been provided on the website of the Town of Milton:

**c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:**

1. If anybody has a problem, please call 603-545-4956 or email at: [miltonta@miltonnh-us.com](mailto:miltonta@miltonnh-us.com)

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**d) Adjourning the meeting if the public is unable to access the meeting:**

1. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.
2. Please note that all votes taken during this meeting shall be done by roll call vote.

Public Participation is required only in the case of a public hearing or a quasi-judicial proceeding of a Planning Board or Zoning Board of Adjustment) 2 Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.

Milton Free Public Library

Trustee Meeting

Thursday, April 30 2020

11AM

## **Agenda**

1. Roll Call Attendance
2. Approval of Minutes April 9, 2020, April 9 Non-public RSA 91-A:3(i), April 9 Non-public RSA 91-A:3(a)
3. Librarian's Report
4. Library reopening discussion
5. Public Comment
6. Any other business to come before the board
7. Non-public RSA 91-A:3(a)