

Town of Milton

Local Government Efficiency Task Force

February 9, 2021

Meeting Notes/Minutes

Members attending remotely; Karen Golab, Doug Shute, John Giunco, Claudine Burnham, Kym Libby, Tammy Smith, Larry Brown, Bruce Woodruff

Absent: Mike Beulieu

Meeting opened with the Pledge of Allegiance

Meeting Minutes

- ✓ The minutes from January 26, 2021 were reviewed.
- ✓ Doug made a motion to accept the minutes as written.
- ✓ This was seconded by Larry. A roll call of all voting members agreed to accept the minutes.
- ✓ Motion carried.

MED Survey (Milton Economic Development)

- ✓ Approximately 350 surveys were returned
- ✓ This is a return rate of about 10%
- ✓ Typically, a 2% return will give you a good statistical sample so getting 10% is exceptional.
- ✓ The team did an outstanding job getting the surveys out.

- ✓ Kym entered all the information from the mail in surveys into Survey Monkey. THANK YOU, KYM.
- ✓ The committee spent some time reviewing the first few questions to determine how we can/should interpret the information to eventually provide a report to the BOS and possibly all town boards as this survey has some far-reaching information that could be pertinent to other boards.
- ✓ We discussed the comments received for the survey questions.
- ✓ Should be build some sort of matrix to interpret or report the comments?
- ✓ We discussed possibly forming a “to-do-list” for some of the action items or take-aways from this survey
- ✓ Larry mentioned an important reminder for us—how can these results tie into and have an impact on efficiency in local government?
- ✓ We briefly began discussing ideas for revenue increasing activities such as activities at the town beach during all 4 seasons of the year, not just summer.
- ✓ Bruce stated there should be 2 take-aways from each question since this was a combined survey between the LGETF and MEDC and not all the questions pertain to efficiency.
- ✓ Bruce offered to take the survey and review all the questions and results and give his input from the MEDC and LGETF perspectives and then boil the survey down further from there.
- ✓ We should summarize each question with responses and then build a summary for the entire survey.
- ✓ Doug reminded us that when it comes to the questions surrounding employment opportunities in the town, the school is one of the biggest employers, employing over 100 people.

- ✓ Kym asked us to think about what other area agencies we might be able to reach out to for any cost savings. One thought is with technology and the school. Can we realize any cost savings with the technology plan the school currently uses?
- ✓ The committee agreed to continue meeting biweekly and working on the survey as opposed to having a Saturday workshop.

Public Comment

- ✓ None

Other Business

- ✓ None

Next Meeting

- ✓ The next meeting for the task force will be February 23, 2021 at 6 p.m.

Adjournment

- ✓ Motion to adjourn made by Doug
- ✓ 2nd made by Larry
- ✓ Roll call vote and all members in favor
- ✓ Motion carries.