

Town of Milton

Local Government Efficiency Task Force

November 16, 2020

Meeting Notes/Minutes

Members Present online; Karen Golab, Tammy Smith, Larry Brown, John Giunco.

Absent: David Benedict, David Pratt, Doug Shute, Mike Beaulieu

Excused: Claudine Burnham, Bruce Woodruff

Public: Kim Libby

Meeting Minutes

- ✓ The minutes from October 29, 2020 were reviewed.
- ✓ Karen made a motion to accept the minutes with a slight correction. The correction is to remove unexcused from attendance and simply state absent if not at the meeting.
- ✓ This was seconded by John. A roll call of all voting members agreed to accept the minutes with corrections.
- ✓ Motion carried.

Committee Members

- ✓ To date, no one has submitted a letter of resignation
- ✓ Doug Shute is planning to attend but due to technical issues, prefers to attend in person and did not join the November 16, 2020 online meeting.

- ✓ No further decisions have been made regarding attendance, but Karen continues to discuss the matter with Ernie.

MED Survey (Milton Economic Development)

- ✓ Karen met with the MED members. They were pleased with the updated survey. The MED is going to try and have the survey ready to be sent out with the December 2020 tax bills.
- ✓ There will be 3 options for returning the survey; mailing it back, dropping it off at town hall or using Survey Monkey.
- ✓ The following wording will be added to the survey;

Your opinion matters!!

The Local Government Efficiency Task Force (LGETF) and Milton Economic Development (MED) committees invite you to complete the attached survey. We are looking for your input on what is important to you regarding the future of the Town of Milton and Milton Mills.

After completing the survey, please fold the survey so that the town address faces out and mail back to the town.

OR

Drop completed survey at Town Hall during normal business hours

OR

If you would prefer to complete the survey on-line, please access the Survey Monkey link below. www.surveymonkey.com

Thank You,

The LGEFT and MED committee

- ✓ Karen will finalize the survey with Dennis Woods and get the survey ready for distribution with tax bills.
- ✓ Karen will work with Julius and Ernie regarding the final wording for the link to Survey Monkey and verbiage about adding a postage stamp to the survey mailer.
- ✓ A motion to accept the survey and proceed as discussed was made by John
- ✓ A second was made by Larry
- ✓ Motion carried.
- ✓

Logistics for distribution of the survey

- ✓ We are tabling this discussion as we are not yet at the point of needing to discuss distribution of the survey.
- ✓ A question was asked about having a cut off date for no longer accepting incoming surveys. A consensus was 60 days however we agreed it would be a good idea to wait until at least after the public hearing and to also have the survey available at the public hearing.

Task Force Email Address

- ✓ To date, no emails have been sent to the task force using our email address.
- ✓ Les Elder has posted our email address twice on the Milton FB pages but to date, no emails received.

Public Comment

- ✓ Kim asked if Karen was given her original letter of intent for the task force?

Other Business

- ✓ Karen informed us that we were never sworn in by the BOS as committee members due to Covid.
- ✓ Karen will work with Ernie to either have members go to a BOS meeting or come to one of our meetings for the swearing in.
- ✓ Larry suggested the possibility of a future spin off committee to be named System Review Committee somewhat similar to what Kim had suggested before such as an ethics committee.
- ✓ Karen attended a Strafford Regional Planning meeting and found it very interesting.
- ✓ Meetings are on Thursdays at 2:00 pm so it may be difficult for those who work to attend but if anyone has time to attend, she felt it is well worthwhile.
- ✓ Towns in Strafford County do try to work together to come up with cost saving measures.

Next Meeting

- ✓ The next meeting for the task force will be December 8, 2020 at 6 p.m.

Adjournment

- ✓ Motion to adjourn made by Tammy and 2nd made by Larry Brown. All in favor. Motion carried.